

Liber 85  
May 1, 2007

MAY SESSION  
May 1, 2007  
1<sup>st</sup> Day

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson David A. Ling in the Commission Chambers on the above date.

**The Pledge of Allegiance** was led by Chairperson David A. Ling.

**Roll was called with the following Commissioners present:**

George Green, John Haupt, Roger Trudell, Christine Alwood, David Ling, and Frances Lichtman.

**Commissioner Absent:** Ron Roby.

**Also Present were:** County Administrator/Controller Timothy Dolehanty, Prosecuting Attorney Larry Burdick, Isabella County Clerk Joyce A. Swan. Deputy Clerk Joanne Hillier.

**APPROVAL OF AGENDA:**

Chairperson Ling asked if there were any additions or deletions to the Agenda.

**Additions/Deletions:**

**Under Consent Agenda Items:** None.

**Under Finance and Administration:** Delete Item #2 and add a motion to Item #3.

**Under Criminal Justice and County Affairs:** Add the words *an additional cost* to the motion for Item #5.

**Under Human Resources and Public Works:** None.

**Under Intergovernmental Affairs:** None.

**Under Unfinished Business:** None.

**Under New Business:** None.

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**APPROVAL OF AGENDA: (Continued)**

It was moved by Commissioner Lichtman, seconded by Commissioner Trudell to approve the Agenda as amended.

Motion carried.

**GENERAL PUBLIC COMMENTS:** None.

**PRESENTATIONS AND SPECIAL REPORTS:** None.

**APPOINTMENTS TO BOARDS AND COMMISSIONS:** None.

**APPROVAL OF CLOSED SESSION MINUTES:**

It was moved by Commissioner Haupt, seconded by Commissioner Trudell to approve the Closed Session Minutes for the GELC Union contract ratification as presented.

Motion carried.

**ADMINISTRATOR/CONTROLLER REPORT:**

County Administrator/Controller reported on the following:

- Reviewed MERS actuarial information requested.
- Negotiations for Deputies Unit - agreement voted down  
Mediator scheduled.
- Grievance in progress - report at closed session if necessary
- Spreadsheet for Budget 2008 -Projections for 3 - 5 yrs share with  
Department Heads in June.
- Community Development Director Timothy Nieporte will present to  
Department Heads GIS data and then to the BOC on May 15, 2007  
Work Session.

**CONSENT AGENDA ITEMS:**

It was moved by Commissioner Lichtman, seconded by Commissioner Trudell to approve the following Consent Agenda Items:

**Approval of the April 17, 2007, Regular Board Meeting Minutes as presented;**

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**CONSENT AGENDA ITEMS: (Continued)**

**Finance and Administration - Approval of the May 1, 2007, Routine Personnel Items as presented;**

**Finance and Administration - Approval of the May 1, 2007 Claims List in the amount of \$122,074.45.**

**Motion carried.**

See a copy of the Routine Personnel Items on Page 63A of the Official Minutes.  
See a copy of the Claims List on Page 63B of the Official Minutes.

**COMMITTEE REPORTS:**

**FINANCE AND ADMINISTRATION:**

**1. Non Routine Personnel Items:**

It was moved by Commissioner Lichtman, seconded by Commissioner Trudell to accept the job reclassification list submitted by the County Administrator and to forward the list to O. William Rye for further review and consideration.

Motion carried.

See a copy of the request of job reclassification on Page 63C of the Official Minutes.

**2. GIS Fund:**

It was moved by Commissioner Trudell, seconded by Commissioner Lichtman to authorize the Director of Accounting Services to set up the GIS Fund (#205).

Motion carried.

No attachment.

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**CRIMINAL JUSTICE AND COUNTY AFFAIRS COMMITTEE:**

**1. Isabella County Sportsman's Club Contract:**

It was moved by Commissioner Green, seconded by Commissioner Haupt to approve the Sheriff Department's Isabella County Sportsman's Club contract as presented.

Motion carried.

See a copy of the contract on Page 64A of the Official Minutes.

**2. Passports/CCW Photos:**

It was moved by Commissioner Haupt, seconded by Commissioner Green to set the fee for passport and CCW photos at \$12.00.

Motion carried.

See a copy of the request on Page 64B of the Official Minutes.

**3. Ballot Layout/Memory Pack Creation:**

It was moved by Commissioner Green, seconded by Commissioner Haupt to set the fee for the ballot layout/memory pack creation at \$200/precinct.

Motion carried.

See a copy of the request on Page 64C of the Official Minutes.

**4. Solemnizing Marriages:**

It was moved by Commissioner Haupt, seconded by Commissioner Green to set the fee for the County Clerk to solemnize marriages at \$10.00.

Motion carried.

See a copy of the request on Page 64D of the Official Minutes.

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**CRIMINAL JUSTICE AND COUNTY AFFAIRS COMMITTEE: (Continued)**

**5. Same Day Marriage Licenses:**

It was moved by Commissioner Green, seconded by Commissioner Haupt to set the fee for the County Clerk to issue same day marriage licenses for an additional cost of \$20.00.

Motion carried.

See a copy of the request on Page 65A of the Official Minutes.

**6. Burn Ordinance:**

It was moved by Commissioner Haupt, seconded by Commissioner Green to repeal the Isabella County Burn Ordinance and to discontinue the dedicated telephone line.

Motion carried.

**HUMAN RESOURCES AND PUBLIC WORKS COMMITTEE:**

**1. Air Conditioning Compressor Replacement:**

It was moved by Commissioner Alwood, seconded by Commissioner Lichtman to approve the purchase of an air conditioning compressor from American Hermetic Company in the amount of \$2,550 including shipping.

Motion carried.

No attachments.

**2. Request to Purchase a Used Pickup Truck:**

It was moved by Commissioner Alwood, seconded by Commissioner Green to approve the expenditure of up to \$8,000 to purchase a used truck for Building and Grounds with funds from the Animal Control Department.

County Administrator/Controller Timothy Dolehanty asked to have the motion amended to read *funds to come from the Capital Expenditure Budget* instead of funds from the Animal Control Department. The supporter of the motion Commissioner Green concurred.

Motion carried.

No attachments.

**HUMAN RESOURCES AND PUBLIC WORKS COMMITTEE: (Continued)**

**3. Zoning Amendment #2007-01 - Private Road Clarification:**

It was moved by Commissioner Alwood, seconded by Commissioner Haupt to adopt Zoning Amendment #2007-01 for the purpose of defining and regulating private roads and access to roads as submitted and recommended by the Isabella County Planning Commission including the changes for text clarification in Article II (Definition of Driveway), Article III (Section 3.21, (B), 3.), and Article III (Section 3.21 (C) 2.)

**Article II**

Driveway: A means of access for vehicles from a public road, private road or approved alley across a lot or parcel.

**Article III**

3.21 Private Roads

B. Private Road Review and Development Process:

3. For private roads serving more than three (3) lots, the applicant(s), at the applicant(s)'s expense, shall provide the County with a set of "as built" drawings bearing a certificate and statement from a registered engineer certifying that the private road and the entrance has been completed in accordance with the requirements of the permit and the County Road Commission. The applicant(s) shall provide the County with private road certification form(s) signed and sealed by a Professional Engineer and Professional Surveyor or a Professional certified as both. The form(s) to be used shall be provided by the Zoning Administrator at the time of application.

Article III

3.21 Private Roads

C(2) **NOTE 1:** These standards do not apply to individual driveways. The design standards in this table are for private roads serving on (1) or more lots. Please see the definitions of private roads and driveways in Article II.

**NOTE 2:** The design standards in this table do not necessarily meet the current Isabella County Road Commission standards for road construction.

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**HUMAN RESOURCES AND PUBLIC WORKS COMMITTEE: (Continued)**

**3. Zoning Amendment #2007-01: Private Road Clarification: (Continued)**

Aye and Nay vote called for by Chairperson Ling is as follows:

Aye votes: Districts: #1-Green, #2-Haupt, #3-Trudell, #4-Alwood,  
#6-Ling and #7-Lichtman.

Nay votes: Districts: None.

Absent: District: #5-Roby.

Whole number of votes cast was 6 of which the Ayes received 6 and the Nays received 0. The Ayes receiving a Majority of all votes cast the proposition was declared carried.

See a copy of Zoning Amendment #2007-01 on Page 67A of the Official Minutes.

**INTERGOVERNMENTAL AFFAIRS:** No Committee Action.

**UNFINISHED BUSINESS:**

**1. Sesquicentennial Celebration:**

It was moved by Commissioner Lichtman, seconded by Commissioner Trudell to establish a budget for the Sesquicentennial Committee in the amount of \$5,000 to come from the Contingency Fund. Funds to be used for mileage expenses of the committee, and start up costs.

Motion carried.

See a copy of the application on Page 67B of the Official Minutes.

**NEW BUSINESS:** None.

**GENERAL COMMENTS:** None.

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**ANNOUNCEMENTS:** None.

**ADJOURNMENT:**

It was moved by Commissioner Alwood, seconded by Commissioner Trudell to adjourn to the call of the Chair (7:30 p.m.).

Motion carried.

For an official, complete copy of Isabella County Board of Commissioners Meeting Minutes, please contact the Isabella County Clerks Office at (989) 772-0911 ext. 265.