

TO: Finance and Administration Committee
Board of Commissioners

FROM: Tanya Hohlbein, Accountant

DATE: June 1, 2017

RE: Approval of June 1, 2017 Claims List
To be ratified at the Board of Commissioners' Meeting on June 20, 2017

BACKGROUND

Enclosed is the June 1, 2017, Claims List in the amount of \$78,864.94. Listed below are items that have not yet been paid and need the Finance & Administration Committee's approval before the funds are released. Please review the Claims List and contact Tanya Hohlbein by the end of business on Tuesday, June 6, 2017 if you do not approve the payment of the June 1, 2017 Claims List.

Contained below is a summary of the claims that exceed \$2,500. Questions regarding the Claims List may be directed to Tanya Hohlbein, thohlbein@isabellacounty.org, 989-317-4227.

<u>Vendor Name</u>	<u>Amount</u>	<u>Page</u>	<u>Description</u>
Integrated Architecture	\$ 8,382.82	2	HVAC renovation plans- Admin
Isabella Conservation District	\$23,025.60	2	Technical assistance/Education materials – Tribal Grant
Isabella Conservation District	\$ 4,975.00	2	Abandoned well closure – Tribal Grant
Isabella Conservation District	\$ 8,000.00	2	Tire recycling program – Tribal Grant
Isabella Conservation District	\$18,100.00	2	Household hazardous waste – Tribal Grant
Pro-Comm Inc.	\$ 6,164.20	4	Equipment for one of the new cars – Sheriff

RECOMMENDATIONS

1. Approve June 1, 2017 Claims List as presented:

General Fund	\$	12,615.58
Other Funds.....	\$	66,249.36

ATTACHMENT

June 1, 2017 Claims List \$ 78,864.94.

Payables Listing w/o Distr.

Vendor Name..... Invoice Status	Vendor Code Voucher	Invoice Code.. Class Batch#	Inv Date Due Date	Disc Date Session	User.... WS Id	Disc Pct	Not Until	Invoice Amount "Discountable"	Net Amount "Discount"
ACCESS CORRECTIONS RAW	007340	3417 C1853	05/17/17 05/17/17		MIISWILS	.00 %		404.00	404.00
ADAM'S AUTO RAW	.66555	14054 PR053017	05/23/17 05/23/17	05/30/17	MIISWALK	.00 %		425.43	425.43
ADAM'S AUTO RAW	.66556	14065 PR053017	05/24/17 05/24/17	05/30/17	MIISWALK	.00 %		41.82	41.82
AMERICAN WATER WORKS ASSOC RAW	.66549	7001389612 10155	05/30/17 05/30/17	05/30/17	MIISMCCCL	.00 %		75.00	75.00
AUNT MILLIES BAKERIES-SHERIFF RAW	000077	004307914608 C1853	05/26/17 05/26/17	05/30/17	MIISWILS	.00 %		193.92	193.92
BADER & SONS-RECYCLE RAW	005129	389327 MRF01	05/17/17 05/17/17	05/30/17	MIISGRIN	.00 %		1,200.42	1,200.42
BRIGHAM AUTOMOTIVE SUPPLY RAW	000140	947634 PR053017	05/23/17 05/23/17	05/30/17	MIISWALK	.00 %		3.33	3.33
CARDIAC SCIENCE CORPORATION RAW	007478	7286592 C1853	04/27/17 04/27/17	05/30/17	MIISWILS	.00 %		366.02	366.02
CBC CREDIT SERVICES, INC. RAW	007025	05/30/2017 C1853	05/30/17 05/30/17	05/30/17	MIISWILS	.00 %		15.00	15.00
CINTAS - CENTRAL DISPATCH RAW	001992	346310720 CD01	05/22/17 05/22/17	05/30/17	MIISGRIN	.00 %		30.49	30.49
CINTAS - CENTRAL DISPATCH RAW	001992	346313098 CD01	06/10/17 06/10/17	05/30/17	MIISGRIN	.00 %		30.49	30.49
CLARE HARDWARE RAW	000331	362986 PR053017	05/25/17 05/25/17	05/30/17	MIISWALK	.00 %		7.27	7.27
COLEY VENDING INC. RAW	008321	71837 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		89.00	89.00
CONTINENTAL LINEN SERVICES RAW	002118	1874317 MRF01	05/22/17 05/22/17	05/30/17	MIISGRIN	.00 %		17.09	17.09
COUNTRY FRESH FLINT RAW	000046	75201363 A1882	05/30/17 05/30/17	05/30/17	MIISCLIF	.00 %		217.62	217.62
DBI RAW	004304	03JM4210 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		212.89	212.89

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Invoice Status	Voucher	Class Batch#	Due Date	Session	WS Id			"Discountable"	"Discount"
DBI RAW	004304	03JM9233 EQ707	05/24/17 05/24/17		MIISDESR	.00 %		9.38	9.38
DBI RAW	004304	03JM9234 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		163.91	163.91
DBI RAW	004304	03JM9924 MRF01	05/24/17 05/24/17	05/30/17	MIISGRIN	.00 %		31.99	31.99
DBI RAW	004304	7603 K9	05/17/17 05/17/17	05/30/17	MIISKENN	.00 %		16.58	16.58
DBI - DRAIN OFFICE ONLY RAW	002382	03JM9232 10155	05/30/17 05/30/17	05/30/17	MIISMCCCL	.00 %		13.02	13.02
FOX PRINTING RAW	000093	23097 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		74.00	74.00
HP PRODUCTS RAW	008394	I3057690 PR053017	05/25/17 05/25/17	05/30/17	MIISWALK	.00 %		105.00	105.00
HYLAND TREE COMPANY RAW	008303	870 MRF01	05/22/17 05/22/17	05/30/17	MIISGRIN	.00 %		1,200.00	1,200.00
INTEGRATED ARCHITECTURE RAW	008327	106551 ADMIN01	05/18/17 05/18/17	05/30/17	MIISGRIN	.00 %		8,382.82	8,382.82
ISABELLA CONSERVATION DISTRICT RAW	000296	6935 ADMIN01	04/04/17 04/04/17	05/30/17	MIISGRIN	.00 %		23,025.60	23,025.60
ISABELLA CONSERVATION DISTRICT RAW	000296	6936 ADMIN01	05/24/17 05/24/17	05/30/17	MIISGRIN	.00 %		4,975.00	4,975.00
ISABELLA CONSERVATION DISTRICT RAW	000296	6937 ADMIN01	05/24/17 05/24/17	05/30/17	MIISGRIN	.00 %		8,000.00	8,000.00
ISABELLA CONSERVATION DISTRICT RAW	000296	6938 ADMIN01	05/24/17 05/24/17	05/30/17	MIISGRIN	.00 %		18,100.00	18,100.00
ISENBARGER/DENISE RAW	004275	5/20/17 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		25.00	25.00
KEEFE COMMISSARY NETWORK SALES RAW	007187	1576072 C1853	05/24/17 05/24/17	05/30/17	MIISWILS	.00 %		290.57	290.57
KEEFE COMMISSARY NETWORK SALES RAW	007187	841719 C1853	05/24/17 05/24/17	05/30/17	MIISWILS	.00 %		610.00	610.00

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Vendor Name..... Invoice Status	Vendor Code Voucher	Invoice Code.. Class Batch#	Inv Date Due Date	Disc Date Session	User.... WS Id	Disc Pct	Not Until	Invoice Amount "Discountable"	Net Amount "Discount"
MEDLER ELECTRIC RAW	000100	S4149875.001 LAG01	05/17/17 05/17/17		MIISGRIN	.00 %		2.96	2.96
MURPHY/AIMEE RAW	004344	P V CRAIG #292	05/31/17 05/31/17	05/30/17	MIISTARL	.00 %		11.70	11.70
MUZZALL BUSINESS FORMS RAW	000226	81590 ADMIN01	05/30/17 05/30/17	05/30/17	MIISGRIN	.00 %		583.45	583.45
NESTLE/CAROLYN RAW	001731	P V MARTIN #292	05/31/17 05/31/17	05/30/17	MIISTARL	.00 %		51.25	51.25
NESTLE/CAROLYN RAW	001731	2017-017 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		68.05	68.05
NESTLE/CAROLYN RAW	001731	2017-018 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		75.20	75.20
OFFICE DEPOT RAW	000513	927593676001 MRF01	05/15/17 05/15/17	05/30/17	MIISGRIN	.00 %		94.29	94.29
OFFICE DEPOT-DISPATCH RAW	002083	927435004001 CD01	05/15/17 05/15/17	05/30/17	MIISGRIN	.00 %		101.43	101.43
OFFICE DEPOT-DISPATCH RAW	002083	927437971001 CD01	05/15/17 05/15/17	05/30/17	MIISGRIN	.00 %		12.32	12.32
OFFICE DEPOT-TRIAL COURT RAW	002086	928988513001 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		9.88	9.88
OFFICE DEPOT-TRIAL COURT RAW	002086	928988842001 E1164	05/26/17 05/26/17	05/26/17	MIISNEHI	.00 %		228.58	228.58
ORKIN PEST CONTROL RAW	000775	158180175 LAG01	05/25/17 05/25/17	05/30/17	MIISGRIN	.00 %		62.06	62.06
OWENS SOFT WATER RAW	001420	414512 EQ707	05/22/17 05/22/17	05/30/17	MIISDESR	.00 %		13.00	13.00
OWENS SOFT WATER RAW	001420	414513 MRF01	05/22/17 05/22/17	05/30/17	MIISGRIN	.00 %		26.00	26.00
OWENS SOFT WATER-ANIMAL CONTRL RAW	001770	414509 AC01	05/22/17 05/22/17	05/25/17	MIISGRIN	.00 %		95.45	95.45
OWENS SOFT WATER-ANIMAL CONTRL RAW	001770	414510 AC01	05/22/17 05/22/17	05/25/17	MIISGRIN	.00 %		42.50	42.50

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OWENS SOFT WATER-CENT DISPATCH RAW	002058	414804 CD01	05/29/17 05/29/17		MIISGRIN	.00 %		36.00	36.00
OWENS SOFT WATER-COA RAW	001769	414805COA A1883	05/30/17 05/30/17	05/30/17	MIISCLIF	.00 %		19.50	19.50
OWENS- EOC RAW	001820	414806 CD01	05/29/17 05/29/17	05/30/17	MIISGRIN	.00 %		10.00	10.00
PRARIE FARMS DAIRY RAW	007241	9090122 C1853	05/26/17 05/26/17	05/30/17	MIISWILS	.00 %		241.77	241.77
PRARIE FARMS DAIRY RAW	007241	9093813 C1853	05/30/17 05/30/17	05/30/17	MIISWILS	.00 %		245.46	245.46
PRO COMM-CENT DISP RAW	002113	29060 CD01	05/10/17 05/10/17	05/30/17	MIISGRIN	.00 %		354.00	354.00
PRO COMM-SHERIFF RAW	000027	29107 C1853	05/19/17 05/19/17	05/30/17	MIISWILS	.00 %		305.00	305.00
PRO COMM-SHERIFF RAW	000027	29110 C1853	05/22/17 05/22/17	05/30/17	MIISWILS	.00 %		6,164.20	6,164.20
SCRUBS R US RAW	001902	49034-1 AC01	05/23/17 05/23/17	05/25/17	MIISGRIN	.00 %		71.96	71.96
SHERWIN WILLIAMS COMPANY RAW	005134	5184-1 PR053017	05/21/17 05/21/17	05/30/17	MIISWALK	.00 %		41.98	41.98
SINGLE SOURCE LCS RAW	000223	10029 LAG01	05/25/17 05/25/17	05/30/17	MIISGRIN	.00 %		166.50	166.50
STAPLES-***NEW ACCOUNT** RAW	005051	3340027992 LAG01	05/09/17 05/09/17	05/30/17	MIISGRIN	.00 %		452.28	452.28
STAPLES-CENT DISP/EOC RAW	001651	3340027990 CD01	05/05/17 05/05/17	05/30/17	MIISGRIN	.00 %		60.37	60.37
STAPLES-PROS ATTY RAW	001396	3339464123 #292	05/31/17 05/31/17	05/30/17	MIISTARL	.00 %		197.45	197.45
STAPLES-PROS ATTY RAW	001396	3339464124 #292	05/31/17 05/31/17	05/30/17	MIISTARL	.00 %		370.70	370.70
STU'S ELECTRIC MOTOR AND HVAC RAW	000763	0071620-IN LAG01	05/24/17 05/24/17	05/30/17	MIISGRIN	.00 %		28.77	28.77

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TILMANN HARDWARE RAW	000130	1958P PR053017	05/18/17 05/18/17	05/30/17	MIISWALK	.00 %		25.30	25.30
TILMANN HARDWARE RAW	000130	2292P PR053017	05/23/17 05/23/17	05/30/17	MIISWALK	.00 %		5.99	5.99
VANCE OUTDOORS, INC. RAW	007474	343133-0 C1853	05/24/17 05/24/17	05/30/17	MIISWILS	.00 %		124.85	124.85
VANCE OUTDOORS, INC. RAW	007474	343135-0 C1853	05/24/17 05/24/17	05/30/17	MIISWILS	.00 %		112.08	112.08

Payables Listing w/o Distr.

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	12,615.58
208	PARKS AND RECREATION	656.12
264	FORFEITURES-PROSECUTOR	370.70
280	TRIBAL DISTRIBUTIONS	54,100.60
288	COMMISSION ON AGING	240.08
297	CENTRAL DISPATCH	463.30
401	CAPITAL IMPROVEMENT	6,469.20
591	LAKE ISABELLA WSS-OPER	75.00
596	RECYCLING FUND	2,569.79
597	CONCESSION/COMMISSARY	900.57
701	TRUST AND AGENCY FUND	404.00
TOTAL ALL FUNDS		78,864.94

BANK RECAP:

BANK	NAME	DISBURSEMENTS
IBT	IB&T-COMMON	78,864.94
TOTAL ALL BANKS		78,864.94