



Isabella County Material Recovery Facility

4208 East River Road, Mount Pleasant, MI 48858

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June 5, 2017

To: Human Resources Committee
Isabella County Board of Commissioners

From: Jake Borton, MRF Director

Date: 6/5/2017

Re: CMU Recycling Hauling & Depot Service Contract #3-DG 3015

BACKGROUND

ICMRF has been in a contract with CMU since 1991 for recycling services.

On March 29, 2017, the ICMRF received from CMU an invitation to bid on a request for quote (RFQ) for trash and recycling. A letter of intent to bid was sent April 3, 2017. On April 5, 2017, The Director of ICMRF and his Administrative Assistant attended the required pre-bid meeting to understand and ask questions of the RFQ.

The ICMRF Staff along with the County Administrator submitted a quote on the recycling and hauling of the CMU tanks to the ICMRF. ICMRF quoted \$20.60 per ton.(tipping fee) and \$30.00 per pick up (trip fee).

FINANCIAL IMPACT

For 2016 the total tip and trip fees generated from CMU totaled \$23,005.97. This was only picking up newspaper, office paper and co-mingling products (plastics, clear glass & tin).

With this new 2017 contract and beyond, CMU has opted to place back into our rotation the picking up of the cardboard. Though the cardboard was coming to our facility by another vendor, adding this product to the ICMRF servicing will increase our monetary numbers.

OTHER CONSIDERATIONS

N/A

ALTERNATIVES

1. Choose to sign contract with CMU for hauling of their recyclables.
2. Choose not to sign CMU's contract.

RECOMMENDATIONS

ICMRF has a long and trusted history partnering with CMU in hauling their recycling materials from campus. To continue this great relationship, I recommend the ICBOC authorize the chairman of the board to sign the contract with CMU.

ATTACHMENTS

1. CMU's Contract – Recycling Hauling & Depot Service Contract# 3-DG 3015

CMU | Contracting &
CENTRAL MICHIGAN UNIVERSITY } Purchasing Services

DATE: June 1, 2017
CONTRACT NAME: Recycling Hauling & Depot Service
CONTRACT NUMBER: 3-DG 3015
CONTRACT BETWEEN: Central Michigan University
Mt. Pleasant, MI 48859

and

Isabella County Materials Recycling Facility (ICMRF)
Attn: Margaret McAvoy
200 N. Main
Mt. Pleasant, MI 48858

CONTRACT AWARD

Central Michigan University accepts the offer made by ICMRF to furnish the University's requirement of Recycling Hauling & Depot Service listed at the prices quoted in their response to Request For Proposal (RFP) # 3-DG 3015. The official contract between ICMRF and Central Michigan University will be known as the Recycling Hauling & Depot Services Contract # 3-DG 3015 and will consist of a copy of your response to RFP # 3-DG 3015 and this document, after it has been signed by both parties.

The initial term of the contract will be for a period of three years, beginning July 1, 2017 and ending June 30, 2020. As provided in the Request for Proposal, this contract may be extended for two successive one-year periods providing the pricing, product, and service has been acceptable.

Central Michigan University reserves the right to re-negotiate the contract, in whole or in part, if the University makes a substantive change that affects the contract. This right includes any means of re-negotiations that the University feels is reasonable, including, but not limited to, extending or re-bidding.

Cost per ton for disposal/tipping fees will be \$20.60 per ton. Cost for pick up/recycling pulls will be \$30.00.

A purchase orders will be issued against this contract which will specify frequency of recycling pick ups determined by CMU. Invoices should be issued against each purchase order and should reference the purchase order number.

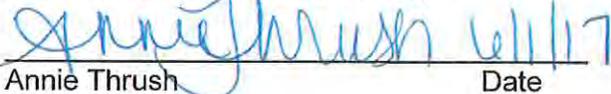
Central Michigan University
Contract # 3-DG 3015
Page 2 of 2

Congratulations for submitting the best bid and being awarded this contract. Central Michigan University is looking forward to a successful business relationship with ICMRF. Enclosed are two copies of this Contract. Please sign both and return one of the originals to the Contracting and Purchasing Department, Warriner Hall, Room 301. Included as part of this contract are the following attachments.

- RFP 3-DG3015
- Isabella County Materials Recycling Facility response
- Isabella County Materials Recycling Certificate of Insurance

CONTRACT ACCEPTANCE

FOR: Central Michigan University


Annie Thrush _____

Date

Director

Contracting & Purchasing Services

Warriner Hall 301

Phone: 989-3048

Fax: 989-774-3466

FOR: ICMRF

Signature

Date

Title



Contracting & Purchasing Services

Issue Date:

March 29, 2017

Proposal Due Date:

April 19, 2017

***Contracting & Purchasing
Services Contact:***

Debra Goodwin

Phone: 989-774-1501

Fax: 989-774-3466

Email: goodw1dl@cmich.edu

Request For Quotation

3-DG 3015 Solid Waste & Recycle Hauling

Mission Statement

***Dedicated to providing quality customer service,
and delivering the best overall value while
ensuring an ethical, open and competitive
environment.***

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SMOKING IS PROHIBITED ON CMU’S CAMPUS

CMU, AN AA/EO INSTITUTION, STRONGLY AND ACTIVELY STRIVES TO INCREASE DIVERSITY AND PROVIDE EQUAL OPPORTUNITY WITHIN ITS COMMUNITY. CMU PROHIBITS DISCRIMINATION AND HARASSMENT OF PERSONS BASED ON AGE, COLOR, DISABILITY, GENDER, GENDER IDENTITY, GENDER EXPRESSION, GENETIC INFORMATION, FAMILIAL STATUS, HEIGHT, MARITAL STATUS, NATIONAL ORIGIN, POLITICAL PERSUASION, RACE, RELIGION, SEX, SEXUAL ORIENTATION, VETERAN STATUS, OR WEIGHT.

Invitation To Bid

Summary

Central Michigan University is committed to source separating recycling and sending that recycling to the Isabella County Material Recycle Facility (ICMRF). The university is requesting proposals for labor and equipment for collection, transportation, and disposal of;

- 1) All non—hazardous solid waste to a licensed landfill
- 2) All recyclable materials to Isabella County Material Recycle Facility (ICMRF)

Currently all cardboard (OCC) is collected in 6yard front-end loader style containers. The university intends to change the collection container to existing university owned blue 15-yard roll-off containers.

University Background:

Established in 1892, Central Michigan University is among the nation's 100 largest public universities with more than 20,000 students on its 480 acre Mount Pleasant campus and another 7,000 enrolled online and at more than 40 locations across North America. CMU offers more than 200 academic programs at the undergraduate, master's, specialist and doctoral levels. The University employs more than 2,600 employees who serve nearly 27,000 students in approximately 50 remote locations in the U.S. and Canada.

In addition, CMU has established the nation's 137th College of Medicine to address a growing shortage of primary care physicians in Michigan. The inaugural class of 64 students began its studies in August 2013.

I. GENERAL

A. Contract Administration:

ISSUING OFFICE – Contract Administration:

Contracting & Purchasing Services
Central Michigan University
301 Warriner Hall
Mt. Pleasant, MI 48859
Attn: Debra Goodwin, Coordinator

Site Coordinators:

Facilities Management
Central Michigan University
Central Energy Facility
1730 East Campus Drive
Mt. Pleasant, MI 48859
Attn: Jay Kahn, Director/Facilities Operations

Facilities Management
Central Michigan University
Combined Services Building
Mt. Pleasant, MI 48859
Attn: Matt Weaver, Manager Landscape Operations

Facilities Management
Central Michigan University
Combined Service Building/101 Grounds South
Mt. Pleasant, MI 48859
Attn: Don Long, Sr. Caretaker/Recycling

1. Neither the Purchasing Agent nor Project Manager will give verbal answers to any inquiries regarding the meaning of specifications, and any verbal statement regarding same by any person, previous to award, shall be unauthoritative. Upon receipt of the Request for Proposal until a contractual agreement exists or CMU rejects all bids, all written communication in conjunction with this RFP must be directed in writing to Debra Goodwin at goodw1dl@cmich.edu
2. The University will decide if an addendum is required based on any questions or other matters raised and will notify all vendors in writing of substantive changes in the requirements.
3. It is the responsibility of the Vendor to inquire about and have clarified information, data and the requirements of the request for Proposal that are not understood. CMU will not be bound by oral responses. Answers to questions that impact the bid response will be provided in writing to all vendors.

B. Schedule of Events:

Request for Proposal Issued:	March 29, 2017
Letter of Intent Due:	April 3, 2017
Required Pre-Bid Conference:	April 5, 2017
Questions Due from Bidders:	April 10, 2017
CMU Responses to Questions:	April 13, 2017
RFP Responses Due:	April 19, 2017
CMU Bid Award:	May 1, 2017

C. Letter of Intent:

All bidders who intend to submit a proposal must return the Letter of Intent (Attachment B) no later than 5:00 p.m., Friday, April 3, 2017.

D. BID DUE DATE – APRIL 19, 2017

In order for the proposal to be considered, an electronic copy must be received by the Purchasing Department no later than **April 19, 2017, no later than 2:30 p.m.** EST. Bids must be emailed to BIDS@CMICH.EDU with the subject line reading “3-DG 3015 Solid Waste and Recycle Hauling”.

Late proposals will not be accepted after the closing date/time. Modifications to the Proposal will not be accepted after the closing date/time, except as may be negotiated. Bids may not be withdrawn prior

to 60 calendar days after opening of the proposal.

E. Proposal Content:

1. Bidders should respond to this RFP by providing proposals on some or all of the following requirements. The university may split the contract award between multiple vendors.

- 1) Solid Waste Hauling and Disposal
- 2) Recyclable Materials Hauling and Disposal
 - a) Including ICMRF disposal fee -- Contractor is responsible for all costs from hauling through disposal at ICMRF.
 - b) Not Including ICMRF disposal fee – Contractor is responsible for hauling only.
- 3) An hourly cost for professional administrative services to supporting university outreach and education activities.
- 4) Compactor rental and hauling services. Same as existing compactor.
- 5) Roll off containers

2. Mandatory Proposal Requirements:

- Electronic submission by required deadline
- Cost/Fees in a separate email
- Bidders Checklist
- Exceptions to Agreement
- Cost Summary Sheets
- Certificate of Insurance meeting the University's requirements
- References: Please provide a list of clients you have served in the last three (3) years which have had a plan developed similar in nature, size, and scope of the University's request, and illustrate current qualifications relative to the University proposal. The University reserves the right to contact any or all of the references listed. Additional references may be requested prior to the award of this bid.
- Financial Records: The University requires a copy of your last fiscal year's income statement and balance sheet with certification by an independent auditor, if available. Your statements will be used for the bid evaluation, and will be returned to you after the contract is awarded.
- List of Contracts of Similar Size and Scope
- Size of Fleet
- List of Key Personnel, Drivers and Account Manager
- Plan to Administer Account

Bidders' submissions must include a detailed table of contents of CMU's requested information formulated in the same order as it is requested in this RFP. Accompanying materials and additional information deemed necessary to compliment a Bidder's response must be clearly labeled and included as an addendum or exhibit. All materials submitted in response to the RFP becomes the property of the University and may become part of any resulting contract.

F. Communications:

Upon receipt of the Request for Proposal until a contractual agreement exists or CMU rejects all bids, all written communication in conjunction with this RFP must be directed in writing to Debra Goodwin, goodw1dl@cmich.edu.

It is the responsibility of the Vendor to inquire about and have clarified information, data and the requirements of the request for Proposal that are not understood. CMU will not be bound by oral responses. Answers to questions that impact the bid response will be provided in writing to all vendors.

G. Pre-Bid Conference:

The University will host a pre-bid meeting for Contractors submitting a Letter of Intent. The meeting will be for review and clarification of the RFP document and required services for CMU. Bidders are required to attend the **Mandatory Pre-Bid Conference on April 5, 2017.** Attendees are to required sign in at the Central Energy Facility conference room 123 between 8:00 and 8:30 a.m. Maps and directions can be found at: https://www.cmich.edu/about/locations_maps/CampusMap/Pages/default.aspx Parking passes will be provided at the Site Visit.

The Bidder shall familiarize himself with local conditions affecting the job. He shall take his own measurements and be responsible for the correctness of the same. The Bidder shall be held to have made such examinations and no allowances will be made on his behalf by reason of error or omission on his part.

If any bidder is in doubt as to true meaning, spirit or intent of the specifications, or any part of the Contract Documents, they may make request of interpretation thereof in writing, provided said request is received by Central Michigan University no later than **April 10, 2017, by 5:00 p.m. E.S.T.** Any interpretation of Contract Documents, if made, will be by addendum only, duly issued to each bidder receiving a copy of said bid documents by **April 13, 2017, by 5:00 pm. E.S.T.** Central Michigan University will not be responsible for any other explanations or interpretations made prior to closing time for receipt of bids. **No explanations or interpretations made orally will be considered binding.**

II. INSTRUCTIONS TO BIDDERS

Proposal:

- A.** All responses must be received as instructed before or no later than 2:30 PM EST on the date specified on the cover sheet of this RFP. The responsibility of getting the Proposals to the Purchasing Department rests entirely with the vendor.

B. Evaluation Criteria:

The following are criteria in relation to cost that will be scored in evaluating each Quotation. CMU reserves the right to add, change or delete criteria from this list if deemed in the best interest of the University. Note: the evaluation criteria are not stated in order of preference.

- Qualifications
- Equipment
- Management Plan
- Price
- Financial Evaluation
- References
- Experience with contracts of similar size and scope
- Acceptance of CMU's terms and conditions
- Ability of vendor to meet stated time schedules

Central Michigan University shall make the award based on its sole opinion, to the best overall responsive and responsible vendor. Due consideration will be given not only to price, but quality as judged by personnel and previous similar project experience, and the ability of the vendor to render required products and/or services. The University reserves the right to reject any or all Proposals, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed by Central Michigan University to be in its best interest.

Any and all costs incurred by the vendor in the preparation and delivery of the Submission or in anticipation of receiving a contract from CMU are those of the Bidder and will not be reimbursed by CMU.

The competency and responsibility of Bidders will be considered in making the award. The Owner does not obligate himself to accept the lowest or any other bids. The Owner reserves the right to reject any and all bids and to waive any informalities in the Proposals.

C. Explanation to Bidders and Addenda:

1. Bidders are required to note each specific exception to the Agreement for the inspection and testing to be performed in Section 3. You may attach additional pages as necessary.

2. The Proposal shall be deemed as having been accepted when a copy of the Contract, with any/all Alternates, Addenda, and Pre-Contract Bulletins, as issued by the office of CMU Contracting and Purchasing Services Department has been duly received by the vendor. After signing the Contracts, the vendor shall then return all copies and Certificates of Insurance to the CMU Contracting and Purchasing Services Department.

D. Qualifications of Bidders:

1. To be considered eligible to submit an RFP response, a Bidder shall have complied with all legal requirements to permit them to operate under the applicable laws of the State of Michigan.
2. Bidders are requested to register on-line and complete the Central Michigan University – Vendor Profile Form if they haven't previously done so.
3. Bidders who are not currently registered are required to register electronically at Central Michigan University, Contracting and Purchasing Services website here: https://purchasing.cmich.edu/CMU/forms/purch_vendor_form.asp
4. The Owner may request the apparent successful bidder to submit information necessary to satisfy the Owner that the Bidder is adequately prepared to fulfill the Contract. Such information may include past performance records, list of available personnel, equipment, description of work that will be done simultaneously with the Owner's Project, or any other pertinent information. This information and such other information as may be requested will be used in determining a Bidder is qualified to perform the work required and is responsible and reliable.
5. Receipt of an invitation to submit a bid shall not be construed as any predetermination by the Owner of the proposed bidders qualifications.

III. TERMS AND CONDITIONS

- A. Term of Contract: The initial term of the contract is for three years with an option for two additional year renewals based on satisfactory pricing and performance.
- B. Pricing: Pricing for the selected services will remain firm for the initial three (3) years of the contract. Price increases after the initial contract term will be limited to 1.5% or CPI, whichever is less. Price adjustments must be requested 60-days prior to the expiration of the initial contract term and annually thereafter.
- C. Central Michigan University shall make the award based on its sole opinion, to the best overall responsive and responsible vendor. The University reserves the right to reject any or all Proposals, in whole or in part, to waive informalities and to delete items prior to making the award, whenever it is deemed by Central Michigan University to be in its best interest. The University also reserves the right to cancel the contract that may be awarded, without penalties, for recurring non-compliance with the terms and conditions or unsatisfactory work.
- D. Central Michigan University reserves the right to award this bid by item; groups of items, or total bid: therefore, vendors can bid on specific items or the

entire bid.

E. Any and all costs incurred by the vendor in the preparation and delivery of the Submission or in anticipation of receiving a contract from CMU are those of the Bidder and will not be reimbursed by CMU.

GENERAL CONDITIONS

1. **GENERAL:** The General Conditions included in these Contract Documents are to set forth various requirements of the University before and after award of Contract. The General Conditions along with Instructions to bidders and Supplementary General Conditions shall establish the responsibility and relationship of all parties involved in the Contract.
2. **CONFLICTS AND OMISSIONS:** The intent of the Contract Documents is to provide everything necessary for a complete project. In case of conflict or omission, the work shall not proceed until all parties concerned have agreed upon a decision; or unless directed to do so in writing by the University.
3. **EXAMINATION OF PREMISES:** The Contractor shall familiarize themselves with local conditions affecting the job. The Contractor shall take their own measurements and be responsible for the correctness of it. The Contractor shall be held to have made such examinations and no allowances will be made in their behalf by reason of error or omission on their part. If any part of the Contractor's work depends for proper results upon existing work or the work of another contractor, the Contractor shall notify the Plant Engineering & Planning Office, before commencing work of any defects that will affect the results. Failure to so notify will constitute Contractor's acceptance of the conditions.
4. **MATERIALS AND WORKMANSHIP:** Unless otherwise specified, all materials shall be new and of the best grade of their respective kinds for the purpose. All work shall be done in a good and workmanlike manner. Whenever an article, material or equipment is specified by name, a substitute of equal qualifications may be used only upon the written approval of the Plant Engineering & Planning Office. Contractor shall perform the work in accordance with all applicable laws, ordinances, codes, rules, and regulations.
5. **INDEPENDENT AGENT:** In performing its duties, the Contractor shall at all times act in the capacity of an independent contractor and not as an agent of University.
6. **EMPLOYEES AND SUPERINTENDENCE:** The Contractor shall enforce good order among their employees and shall not employ on the work any disorderly, intemperate or unfit person or anyone not skilled in the work assigned to them. The Contractor, or a competent person having authority to act for them, shall be at the work site and shall have the plans and specifications available on the site at all times.

7. **OTHER CONTRACTS:** The University reserves the right to award other contracts in connection with the work and the Contractor shall properly connect and coordinate the work with the work of such other contractors. The University shall not be liable for any damages or increased costs occasioned by the other contractors to execute their work as may be anticipated by these documents.

8. **SAFETY AND PROTECTION:** The Contractor is responsible for:
 - A. Taking all known and available measures and employing all techniques for the protection of the site, work in progress, and/or materials and equipment stored on site from damage, injury or loss from the elements, vandalism, theft or accelerated degradation or depreciation.
 - B. Putting into place and continuously managing a meaningful and effective safety program, coordinated among all subcontractors with the Contractor's personnel, knowledgeable, trained, experienced, and actively employing safety education, risk recognition and avoidance, all OSHA and MIOSHA requirements, signage, tooling, personal protection devices and periodic inspections of all working conditions on site. The Contractor shall inspect, record and enforce for violations. The Contractor shall not rely upon or assume any specialized safety knowledge or experience on the part of the University.
 - C. Complying with the Williams-Steiger Occupational Safety and Health Act of 1970 (OSHA), the Michigan "Occupational Safety and Health Act", Act 154 of the Public Acts of 1974 (MIOSHA), and all revisions contained therein. Compliance is a condition of this Contract for all construction, alteration and/or repair, include painting and decorating. No Contractor shall require or permit any laborer or mechanic employed in the performance of the Contract, to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous to their health.
 - D. All contracts must also comply with the University's Confined Space Entry Program and Procedures as required by MIOSHA when entering or planning to enter any confined space.
 - E. All contractors must also comply with the University's Energy Control Program – Lockout/Tagout Procedures, when they are maintaining or servicing any type of energized equipment. The entire procedure is available for review in the Plant Engineering and Planning Office. For

information; the contact person referred to in the procedures is the project manager for the job in question.

- F. All contractors performing work that involves using an open flame, or which generates heat, sparks, slag or other superheated materials (including, but not limited to brazing, cutting, grinding, soldering, thawing pipes, torch applied roofing and welding) must comply with the University's HOT WORK PROGRAM. The procedure is available for review in the Plant Engineering and Planning Office (PEP Office). Forms are available from your project managers or by fax from the PEP Office, call 774-6559. Completed Hot Work Permit (and associated check list) will be forwarded to the project manager, prior to performing hot work.

9. **INSURANCE: See ATTACHMENT E**
10. **CHANGES IN THE WORK:** The University shall have the right to make changes, including additions, deletions, and revisions in the work. Should the University desire to make a change, it will request of the Contractor, either orally or in writing, to submit a written proposal to the University setting forth the amount of any adjustment to be made in either the Contract Sum or Contract Time. The Contractor shall supply such a written proposal within 72 hours after requested to do so by the University. The Contractor is authorized to proceed with a change in the work only upon the execution by the University of a Written Notification or Change Order. The Contractor waives any claim for quantum merit or other equitable relief should it proceed in the absence of a change order signed by the University.
11. **UNIVERSITY PROJECT MANAGER:** The University will designate a person, referred to in the contract documents as University Project Manager, who shall be the Owner's Representative for day-to-day interactions and operational decisions. The Owner shall designate a person who will be the Owner's Representative for all contractual issues.
12. **TERMINATION FOR BREACH:** The University may terminate this Contract upon breach by the Contractor after giving written notice to the Contractor and the Contractor failing to cure the breach within the time stated by the University in its notice to the Contractor. In the event of such termination, the University may complete the Work and the Contractor will be liable for any excess cost occasioned the University thereby and in such case the University may take possession of and utilize in completing the Work, such materials and equipment as may be on the site and necessary therefore.
13. **WORKING CONDITIONS:** All work shall be done in accordance with all regulations governing the University wherein the work is to be performed and with a minimum possible interference with the proper functioning of University activities. Materials, tools, etc. shall be confined so as not to unduly encumber the premises. Contractor shall be responsible for

visiting the site and observing the working conditions and the methods of carrying out the Work and to have included in its bid all costs for meeting such methods and working conditions.

14. **VEHICLE REGULATIONS:**

- A. The Contractor shall be subject to all campus motor vehicle regulations and procedures while performing work under this Contract.
- B. Vehicles belonging to Contractors working on an active Central Michigan University project displaying a company logo do not need to acquire a parking permit. All vehicles used by the Contractor and their employees, that do not display a company logo, must display a parking permit available from the Plant Engineering and Planning office at 206 Combined Services Building or from the Project Manager.
- C. Contractors shall park in designated Central Michigan University parking lots. Contractors shall not park in handicap parking space unless they also display a valid handicap parking permit.
- D. Vehicles used for delivery of materials may be parked at the building site service area for unloading and loading purposes only.
- E. Vehicles shall not be parked on the "critical path" which serves persons with disabilities and other pedestrians, unless approved by the Project Manager, communicated to the campus community by the Project Manager and attended (by a person or guard to warn) or that has both visual and low auditory alarms.
- F. It is understood that Contractors may need to drive / park on sidewalks, striped areas etc. for the purpose of loading or unloading. However Contractors are expected to minimize the number of times this is done and the length of time they are parked there. Whenever possible Contractors shall avoid driving on the sidewalks and use alternate methods (e.g. hand buggies) to transfer materials. If driving on the sidewalk is required to access a building the Contractors shall unload material and tools and then move their vehicle to a designated Central Michigan University parking lot.
- G. Contractors are expected to protect CMU sidewalk, sprinkler systems and landscape; and shall repair any damage that occurs due to vehicles owned by the Contractor and their employees.
- H. Failure to use designated parking lots or areas or to follow rules will result in "Parking Citations" being issued for which the Contractor shall be solely responsible.

15. **CLEAN-UP:** The Contractor shall at all times keep the premises of the

Work free from accumulations of waste materials or rubbish caused by its employees or work and at the completion of the work he shall remove all project waste, tools, equipment, staging and surplus materials from the structure and grounds and leave the project work area clean and ready for use.

16. **GUARANTEE:** The Contractor shall furnish the University with a written guarantee to remedy any defects due to faulty materials or workmanship, which appear in the work within one year from the date of final acceptance by the University. The final invoice date shall serve as the starting date for any guarantee.

17. **CLAIMS RESOLUTION:**
 - A. **Notice:** If the Contractor has a claim against the University, whether on its own behalf or including any claim made through the Contractor for the benefit of any of its subcontractors or material suppliers, such claim, and the factual basis therefore, must be submitted in writing to the University within 10 days of the Contractor learning of the claim.

 - B. **Alternative Dispute Resolution:** The Contractor and University acknowledge and wish to implement a method of resolving some disputes which may arise during the project in a manner intended to be more efficient and less expensive than litigation. Notwithstanding the provisions set forth below, parties may agree to any legal means and methods for resolving a claim or dispute. In the absence of mutual agreement to the contrary, however, the contractual provisions described below will control.

 - C. **Litigation:** If either party has a claim in an amount greater than Forty Thousand (\$40,000.00) Dollars, the parties will avail themselves, if necessary, to their traditional rights as litigants in a court of law. The parties acknowledge that venue is proper in Isabella County and that Michigan law shall govern all issues.

 - D. **No Indirect Claims:** The Contractor acknowledges and agrees that subcontractors and material suppliers have no claims, whether in contract, tort, law or equity, against the University ("indirect claim"). The Contractor shall defend, indemnify, and hold harmless the University from any and all damages and expenses, including actual attorney fees, from indirect claims.

18. **TIME OF COMPLETION:** Time is of the essence in the completion of this project. The Contractor will commence work as soon as possible after Contract award, or as directed, and shall diligently prosecute the work in order to complete it in all respects by the completion date. In the event that the project is not finished on schedule, the University shall be entitled to the fixed sum stipulated as liquidated damages for each and every calendar day delay in the completion of the work. The liquidated damages are to compensate the University for lack of the completed facility and are not a penalty for non-completion. If the Contractor is

unavoidably delayed due to causes beyond its control, the Contractor may request an extension of time in writing within three (3) days of the occurrence of the delay.

19. **TAXES:** The Contractor shall include and be deemed to have included in the bid and Contract price all applicable Michigan Sales and Use Taxes currently imposed by legislative enactment and as administered by the Michigan Department of Treasury, Revenue Division, on the bid date.
20. **NONDISCRIMINATION CLAUSE:** For all State Contracts for goods or services in amount of \$5,000 or more, or for Contracts entered into with parties employing three or more employees, in connection with the performance of work under this Contract, the Contractor agrees as follows:
 - A. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, national origin, age* or sex*. The Contractor will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, national origin, age * or sex*. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
 - B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, age* or sex*.
 - C. The Contractor or their collective bargaining representative will send to each labor union or representative of workers with which they have a collective bargaining agreement or other Contract or understanding, a notice advising the said labor union or workers' representative of the Contractor's commitments under this section.
 - D. The Contractor will comply with all published rules, regulations, directives, and orders of the Michigan Civil Rights Commission relevant to Section 4, Act #251, Public Acts of 1955, as amended, which may be in effect prior to the taking of bids for any individual State project.
 - E. The Contractor will furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program and employment statistics of each Subcontractor as well as the Contractor himself, and said Contractor will permit access to his books, records, and accounts by the Michigan Civil Rights Commission, and/or its agent, for purposes of investigation to ascertain compliance with this

Contract and with rules, regulations, and orders of the Michigan Civil Rights Commission relevant to Section 4, Act #251, Public Acts of 1955, as amended.

- F. In the event that the Civil Rights Commission finds, after a hearing held pursuant to its rules, that a Contractor has not complied with the contractual obligations under this agreement, the Civil Rights Commission may, as part of its order based upon such findings, certify said findings to the Administrative Board of the State of Michigan, which Administrative Board may order the cancellation of the Contract found to have been violated and/or declare the Contractor ineligible for future contracts with the State and its political and civil subdivisions, departments and officers, and including the governing boards of institutions of higher education, until the Contractor complies with said order of the Civil Rights Commission. Notice of said declaration of future ineligible may be given to any or all of the persons with whom the Contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Civil Rights Commission to participate in such proceedings.

G. The Contractor will include, or incorporate by reference, the provisions of the foregoing paragraphs (A) through (F) in every subcontract or purchase order unless exempted by the rules regulations or orders of the Michigan Civil Rights Commission ** and will provide in every subcontract or purchase order that said provisions will be binding upon each subcontractor or Seller.

** Section 3A (a) Act No. 344, Public Acts of 1965, as amended by Act No. 349, Public Acts of 1966, reads: "It is an unfair employment practice: (a) For any employer, because any individual is between the ages of 35 and 60, or because of the sex of any individual to refuse to hire or otherwise to discriminate against him with respect to hire, tenure, terms, conditions or privileges of employment. Any such refusal to hire or discrimination shall not be an unfair employment practice if based on law, regulation, the requirements of any Federal or State training or employment program or on a bona fide occupational qualification and except in selecting individuals for an apprentice program or an on-the-job training program intended to have duration of more than 4 months."*

*** Except for those Subcontracts: (1) for goods or services in any amount of less than \$5,000; (2) entered into with parties employing less than three employees.*

FOR ALL STATE CONTRACTS FOR GOODS OR SERVICES IN AN AMOUNT OF LESS THAN \$5,000 OR FOR CONTRACTS ENTERED INTO WITH PARTIES EMPLOYING LESS THAN THREE EMPLOYEES: The Contractor, pursuant to the requirements of Act No. 251, Public Acts of the State of Michigan

of 1955, and as amended by Act No. 344, Public Acts of 1965 and Act No. 349. Public Acts of 1966, agrees not to discriminate against any employees or applicants for employment to be employed in the performance of this contract, with respect to his hire, tenure, terms conditions or privileges of employment, or any matter directly or indirectly related to employment because of his race, color, religion, national origin, ancestry, age or sex. The Contractor further agrees that every Subcontract entered into for the performance of this Contract will contain a provision requiring nondiscrimination in employment, as herein specified, binding upon each Subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.

21. **PURCHASE AND WARRANTY OF PRODUCTS:**
If the Contractor, either directly or through any of its subcontractors, material suppliers, and/or vendors (for purposed of the paragraph only "Provider"), incorporates into a University facility or sells the University other equipment comprising, in whole or in part, products or components, including controls or computer software programs ("Products"), claimed by the Provider or Contractor to be proprietary, the Contractor shall:
- A. Warrant the Products free from defects and perform, at no additional charge to the University, all repairs, including parts and labor necessary to render the Products operational up to that performance initially called for by specification, for the useful life of the Products or for the warranted period tendered, whichever is shorter; and
 - B. Maintain the Products, at whatever charge the parties may agree to before installation of the Products, for the useful life of the Products, and in the absence of such prior agreement as to maintenance charges, at no cost; or
22. **INDEMNIFICATION:** The Contractor shall defend, indemnify, and hold harmless the University and its agents or employees, the President of the University, and the Board of Trustees from and against all suits, claims, damages, losses, costs and expenses of any kind or nature, including attorney fees, which might be asserted against the University, its agents or employees, its President or the Board of Trustees, arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom, or (2) is caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. The indemnification obligation under this Article shall not be restricted in any way by any limitation on the amount or type of damage, compensation or benefits payable by or for the Contractor or any subcontractor under worker's compensation acts, disability benefit acts or other employee benefit acts for any and all claims against the University, their agents or

employees, made by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

23. **SUBCONTRACTS:** Within 48 hours after the execution of the Contract, the Contractor shall submit to the University, for approval, a written list of names of all Subcontractors and Manufacturers of major materials and equipment items proposed for the work, and shall not employ any that the University, within a reasonable time, may object to as incompetent or unfit. The Contractor shall pay each Subcontractor, upon receipt of payment from the University, an amount equal to the percentage of completion allowed to the Contractor on account of such Subcontractor's work less the percentage retained from payments to the Contractor. The Contractor shall also require each Subcontractor to make similar payments to his Sub-Subcontractors. The University shall not have any obligation to pay or to see to the payment of any moneys to any Subcontractor. Nothing contained in the Contract Documents shall create any contractual relation between the University and any Subcontractor or Sub-Subcontractor.
24. **UNIVERSITY'S STATUS:** The University's authority with respect to the Work as provided in the Contract Documents shall not relieve the Contractor of any of its responsibilities, including but not limited to, responsibilities for superintendence, organization of the Work, coordination with other contractors, maintain job safety, and protection of property. The University shall not be responsible for safety precautions and programs in connection with the Work; and shall not be responsible for the Contractor's failure to carry out the work in accordance with the Contract Documents.
25. **SURVIVAL:** The terms, conditions, representations, and warranties contained in this Contract shall survive the termination or expiration of this Contract.
26. **LAWS:** This Contract, and all matters or issues collateral to it, shall be governed by, and construed in accordance with, the law of the State of Michigan.
27. **REMEDIES UPON NON-COMPLIANCE:** In any case where the contractor has failed to provide the contracted service and has been notified of its non-compliance, the University may procure the service from another source and charge the difference between the contracted price and the market price to the Contractor. Should "incidental" costs be incurred by the University in its effort to determine the non-compliance, those "reasonable" costs may be charged to the Contractor as well.
28. **CANCELLATION:** Cancellation of the contract may be made by either party with thirty (90) days written notice. If the successful vendor cancels the contract as they no longer wish to honor the bid prices, CMU reserves the option not to do business with this vendor for one full year

IV. SOLID WASTE PROPOSAL REQUIREMENTS

- A. RFP Scope:** Central Michigan University is committed to source separating recycling and sending that recycling to the Isabella County Material Recycle Facility (ICMRF). The university is requesting proposals for labor and equipment for collection, transportation, and disposal of;

- 1) All non—hazardous solid waste to a licensed landfill
- 2) All recyclable materials to Isabella County Material Recycle Facility (ICMRF)

Currently all cardboard (OCC) is collected in 6yard front-end loader style containers. The university intends to change the collection container to existing university owned blue 15-yard roll-off containers.

B. WORK SCHEDULE:

1. See Attachments G and H for the current solid waste route schedule and the proposed recycling route schedule. The schedules changes for summer and academic year. There are also special campus events that require extra services including roll off service.

- a. The University will schedule a meeting with the successful Contractor to arrange a tentative work schedule.
- b. Service to Residence Halls and University Apartments shall not begin until 7 A.M.

2. The Contractor will respond no later than the next day, except Sundays, if called by the close of business to service special events dumpsters, roll—offs, etc.

C. CONTRACTOR EQUIPMENT REQUIREMENTS:

1. The successful Contractor shall provide all labor, equipment, and receptacles necessary to service university owned collection receptacles.
 - i. Brown solid waste receptacles are university owned. (various sizes)
 - ii. Blue single and double compartment recycling roll offs are university owned.
 - iii. Waste Management owns green cardboard containers. It is the universities intent to transfer cardboard collection to the university owned Blue containers and return the green cardboard containers to Waste Management.
2. Contractor shall provide up to twelve 30 to 40 yard low sidewall roll offs for special events such as move-in and move out, main stage, football games, leadership safari, etc. The university will provide reasonable advance notice of this requirement but for single roll offs next day or same day service may be required.

3. The Contractor shall remove from service any equipment deemed unsightly by the University. This includes trucks that leak oil or hydraulic fluid.
4. Any trash and refuse containers, supplied by the Contractor, shall be of metal construction and suitably designed for heavy trash service. Each container shall provide rodent—proof, animal—proof, and wind-proof storage for the contents.

D. UNIVERSITY EQUIPMENT:

1. The University will retain ownership and maintenance responsibilities for all its containers.

E. MOVING DUMPSTERS:

1. Container locations may change at the discretion of the University to ensure a satisfactory and practicable collection plan.
2. The University reserves the right to request the successful Contractor to move any container(s) temporarily or to make minor relocations at the contractors expense.
3. The University is responsible for buying new dumpsters solid waste and recycling containers for additional permanent services to the campus facilities. The contractor is responsible for providing containers for temporary services such as roll-offs.
4. Dumpsters will not be moved by the Contractor from the original sites unless prior approval has been received from the University.

F. EVENTS CALENDAR:

1. Holidays, for the purposes of this Contract, will consist of Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and New Years Day. Pickups will not be required on these days.
 - a. The University will require reduced services for Residence Halls and State Buildings during the Summer, Christmas Holidays and Spring Break week.
 - b. Limited pickups are scheduled at University Apartments between Christmas and New Years day.
2. The University will require removal of solid waste and recycling from the Kelly-Shorts football stadium from approximately August 15th to November 15th each year.
3. Student move-in occurs during a 10 day period approximately mid-August. This event will require up to 12 low sidewall roll offs for cardboard collection located around Residence Halls and University Apartments.

4. Student move-out occurs during a 10 day period approximately the beginning of May. This event will require approximately twelve roll offs for solid waste collection located around Residence Halls and University Apartments. This is an opportunity for the contractor to partner with the university of solid waste diversion programs. Out-reach and education are excellent partnering opportunities for this event.
5. Occasionally, the University has special events on campus, such as, the Home Show, CMU and You Day, The Wares Fare, Special Olympics, and etc. Such events may cause increased volumes of solid waste and recycling.

G. MONTHLY REPORTS:

1. The successful Contractor agrees to provide reports as required by the university. The reports may contain the following information collected by the contractor such as; number of trips, weights, tip fees, etc.

PRICING PROPOSAL

Please complete the attached pricing spreadsheets. The spreadsheets cover specific date ranges indicated at the top of the spreadsheets.

Schedule:	Half Summer RECYCLE OCC, 6FL
Start date:	1-Jul-17
End date:	12-Aug-17

Current Act Number	SERVICE LOCATION		PRICE			
	Location Name	Address 1	Qty	Freq	Days	Cost for 4.33 weeks
327-62218	CMU Rcy Robinson Dining	251 W Bellows	2	On Call	On Call	\$
327-62220	CMU Rcy Grawn Hall	150 E Bellows	1	1x/mo (2)	Wed	\$
327-62439	CMU Rcy Ronan Hall	1101 S Washington St	1	EOW-E	Wed	\$
327-62440	CMU Rcy Sloan Hall	1101 S Franklin	1	1x/mo (2)	Wed	\$
327-62441	CMU Rcy Park Library	250 E Preston	1	1x/mo (2)	Wed	\$
327-62442	CMU Rcy Student Activity Cente	300 E Broomfield	2	1x/mo (2)	Fri	\$
327-62443	CMU Rcy Finch Field House	1275 S Franklin	1	1x/mo (3)	Wed	\$
327-62444	CMU Rcy Health Professional	1280 E Campus	1	EOW-E	Wed	\$

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327-62453	CMU Rcy IET South End	1700 E Campus Dr	1	1x/mo (2)	Wed	\$
327-64752	CMU Rcy IET North	1700 W Campus	1	1x/mo (2)	Wed	\$
327-62454	CMU Rcy EHS	195 E Ojibway Ct	1	1x/mo (2)	Fri	\$
327-62455	CMU Rcy Foust Hall	600 E Preston	1	1x/mo (2)	Fri	\$
327-62456	CMU Rcy IAC/Indoor Athletic	360 E Broomfield	1	1x/mo (3)	Fri	\$
327-62457	CMU Rcy Music Building	1400 E Campus	1	1x/mo (2)	Fri	\$
327-62458	CMU Rcy Bush Theatre	1500 E Campus	1	1x/mo (3)	Fri	\$
327-62460	CMU Rcy Pearce Hall	1501 S Washington	1	1x/mo (2)	Fri	\$
327-62461	CMU Rcy Anspach Hall	1429 S Washington	1	1x/mo (3)	Fri	\$
327-62462	CMU Rcy SEF-North Arts	350 W Preston	1	1x/mo (2)	Fri	\$
327-62464	Central Michigan University	Brooks	1	1x/mo (2)	Fri	\$
327-62452	CMU Rcy Larzelere	203 W Bellows	1	1x/mo (2)	Wed	\$
327-62910	CMU Rcy Beddow Hall Lot 44	100 W Broomfield	1	1x/mo (2)	Wed	\$

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327-62914	CMU Rcy Thorpe Hall Lot 45	101 Broomfield	2	1x/mo (2)	Fri	\$
327-62911	CMU Rcy Merrill Hall Lot 44	101 Ojibway	1	1x/mo (2)	Wed	\$
327-62918	CMU Rcy Sweeny Hall Lot 45	100 Ojibway Ct	2	1x/mo (3)	Fri	\$
327-64852	CMU Rcy Cobb Hall	204 Broomfield	1	1x/mo (2)	Fri	\$
327-63348	CMU Rcy Troutman Hall	206 W Broomfield	1	EOW-O	Wed	\$
327-64851	CMU Rcy Wheeler	200 W Broomfield	1	1x/mo (2)	Fri	\$
327-63341	CMU Rcy Fabiano Hall	300 Ojibway Ct	1	1x/mo (2)	Fri	\$
327-63345	CMU Rcy Celani Hall	303 Broomfield	1	1x/mo (2)	Wed	\$
327-63346	CMU Rcy Saxe Hall	401 Broomfield	1	1x/mo (3)	Wed	\$
327-63347	CMU Rcy Emmons Hall	500 Ojibway Ct	1	1x/mo (3)	Wed	\$
327-66106	CMU Rcy Woldt Hall	1900 E Campus Dr	1	1x/mo (2)	Wed	\$
327-70406	CMU Rcy Carey Hall	Carey Hall	1	On Call	On Call	\$

Total \$

Schedule: Academic Year RECYCLE OCC, 6FL							
Start date: 14-Aug-17							
End date: 5-May-18							
SERVICE LOCATION			PRICE				
Account Number	Name	Address	Qty	Service	Freq	Days	Cost for 4.33 weeks
327-59365	CMU	1601 North Mission S	1	4FY	EOW-O	Fri	\$
327-62215	Merrill Dining	150 W Ojibway Ct	1	6FY	3x/wk	Mon, Wed, Fri	\$
327-62216	Carey Dining	1901 W Campus	2	8FY	3x/wk	Mon, Wed, Fri	\$
327-62217	Woldt Dining	1900 E Campus Dr	2	8FY	3x/wk	Mon, Tue, Fri	\$
327-62218	Robinson Dining	251 W Bellows	2	6FY	3x/wk	Mon, Wed, Fri	\$
327-62219	Barnes Dining	1301 S Washington	2	6FY	3x/wk	Mon, Wed, Fri	\$
327-62439	Ronan/Grawn Hall	1101 S Washington St	1	6FY	2x/wk	Mon, Thu	\$
327-62440	Sloan Hall	1101 S Franklin	1	6FY	EOW-E	Wed	\$
327-62441	Park Library	250 E Preston	1	6FY	EOW-E	Wed	\$

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327-62442	Student Activity Cente	300 E Broomfield	2	6FY	EOW-E	Fri	\$
327-62443	Finch Field House	1275 S Franklin	1	6FY	EOW-O	Wed	\$
327-62444	Health Professional	1280 E Campus	1	6FY	1x/wk	Wed	\$
327-62445	Special Olympics	1120 S Mission	1	6FY	EOW-O	Fri	\$
327-62446	Kelly Shorts Stadium	2300 E Campus Dr	2	6FY	On Call	On Call	\$
327-62447	South Grounds	2375 W Campus	1	6FY	EOW-E	Thu	\$
327-62448	Northwest Apts	300 W Bellows	2	6FY	1x/mo (3)	Wed	\$
327-62449	Kewadin Village	300 W Broomfield	3	6FY	1x/mo (2)	Thu	\$
327-62450	Theunissen Stadium	2320 W Campus	1	6FQ	On Call	On Call	\$
327-62451	Events Center	200 E Broomfield	2	6FY	1x/mo (3)	Wed	\$
327-62452	Larzelere	203 W Bellows	1	6FY	2x/wk	Mon, Thu	\$
327-62453	IET South End	1700 E Campus Dr	1	6FY	EOW-E	Wed	\$
327-62454	EHS	195 E Ojibway Ct	1	6FY	1x/wk	Fri	\$

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327-62455	Foust Hall	600 E Preston	1	6FY	EOW-E	Fri	\$
327-62456	IAC/Indoor Athletic	360 E Broomfield	1	6FY	EOW-O	Fri	\$
327-62457	Music Building	1400 E Campus	1	6FY	EOW-E	Fri	\$
327-62458	Bush Theatre	1500 E Campus	1	6FY	EOW-O	Fri	\$
327-62460	Pearce Hall	1501 S Washington	1	6FY	EOW-E	Fri	\$
327-62461	Anspach Hall	1429 S Washington	1	6FY	EOW-O	Fri	\$
327-62462	SEF-North Arts	350 W Preston	1	6FY	EOW-E	Fri	\$
327-62464	Brooks		1	6FY	EOW-E	Fri	\$
327-62466	Global Campus	802 Industrial Ave	1	6FY	EOW-O	Fri	\$
327-62910	Beddow Hall Lot 44	100 W Broomfield	1	6FY	EOW-E	Wed	\$
327-62911	Merrill Hall Lot 44	101 Ojibway	1	6FY	EOW-E	Wed	\$
327-62914	Thorpe Hall Lot 45	101 Broomfield	2	6FY	EOW-E	Fri	\$
327-62918	Sweeny Hall Lot 45	100 Ojibway Ct	2	6FY	EOW-O	Fri	\$

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327-63341	Fabiano Hall	300 Ojibway Ct	1	6FY	2x/wk	Tue, Fri	\$
327-63345	Celani Hall	303 Broomfield	1	6FY	2x/wk	Mon, Thu	\$
327-63346	Saxe Hall	401 Broomfield	1	6FY	EOW-O	Wed	\$
327-63347	Emmons Hall	500 Ojibway Ct	1	6FY	EOW-O	Wed	\$
327-63348	Troutman Hall	206 W Broomfield	1	6FY	1x/wk	Wed	\$
327-64302	Grad House E	501 E Bellows	1	6FY	EOW-E	Wed	\$
327-64307	Grad House W	401 E Bellows	1	6FY	EOW-E	Wed	\$
327-64403	Rowe Hall	600 E Bellows	1	6FY	EOW-O	Wed	\$
327-64602	Warriner Book Store	1200 S Franklin	1	8FY	3x/wk	Mon, Wed, Fri	\$
327-64720	Dow Science Bldg	201 E Ottawa Ct	1	6FY	2x/wk	Mon, Thu	\$
327-64752	IET North	1700 W Campus	1	8FY	1x/wk	Wed	\$
327-64846	Combined Services Building	1720 E Campus	1	6FY	1x/wk	Thu	\$
327-64848	Research Lab Building	2630 Dennison Dr	1	6FY	EOW-E	Thu	\$

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327-64849	Central Energy Facility	1730 East Campus	1	6YQ	On Call	On Call	\$
327-64850	CMURC	2625 Dennison Dr	1	6FY	EOW-E	Thu	\$
327-64851	Wheeler	200 W Broomfield	1	6FY	1x/wk	Fri	\$
327-64852	Cobb Hall	204 Broomfield	1	6FY	1x/wk	Fri	\$
327-66106	Woldt Hall	1900 E Campus Dr	1	6FY	1x/wk	Wed	\$
327-66361	Public Broadcasting	1999 E Campus Dr	1	6FY	EOW-O	Thu	\$
327-70406	Carey Hall		1	8FY	EOW-E	Wed	\$
327-71698	Bioscience Bldg		1	8FY	2x/wk	Mon, Thu	\$

Total **\$**

	Half Summer TRASH
Start Date:	1-Jul-17
End Date:	12-Aug-17

Current Act Number	SERVICE LOCATION					Cost for 4.33 weeks
	Address 1	Qty	Service	Frequency	Days	
327-4105	Larzelere-Trout Hall	1	8FL	1x/wk	Mon	\$
327-4106	Grawn Hall Parking Lot 3	1	6FL	2x/wk	Mon, Thu	\$
327-4108	Sloan Hall	1	6FL	1x/wk	Mon	\$
327-4110	University Center Warner Bookstore	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4111	North Arts Parking Lot 16	1	6FL	EOW-E	Mon	\$
327-4116	S-Robinson Hall	1	8FL	2x/wk	Mon, Fri	\$
327-4117	Ronan Hall Parking Lot 3	1	6FL	2x/wk	Mon, Thu	\$
327-4118	Park Library	1	8FL	2x/wk	Mon, Thu	\$
327-4119	Anspach Hall	1	6FL	2x/wk	Mon, Thu	\$
327-4120	Pearce Hall	1	6FL	2x/wk	Mon, Thu	\$

**SOLID WASTE & RECYCLE HAULING
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**ISSUE DATE: MARCH 29, 2017
DUE DATE: APRIL 19, 2017**

327-4121	Dow Science Building	1	6FL	2x/wk	Mon, Thu	\$
327-4122	Brooks Hall	1	6FL	1x/wk	Mon	\$
327-4123	Emmons Hall	1	8FL	1x/wk	Mon	\$
327-4125	Thorpe Hall	2	8FL	1x/wk	Mon	\$
327-4127	Sweeney Hall	2	8FL	1x/wk	Mon	\$
327-4130	Beddow Hall	1	8FL	1x/wk	Mon	\$
327-4135	I E T Building North End	1	6FL	2x/wk	Mon, Thu	\$
327-4137	Rowe Hall	1	8FL	1x/wk	Tue	\$
327-4141	Moore Hall	1	8FL	2x/wk	Mon, Thu	\$
327-4144	Finch Fieldhouse	1	6FL	2x/wk	Mon, Fri	\$
327-4147	Event Center	1	8FL	2x/wk	Mon, Fri	\$
327-4689	Saxe Hall	1	8FL	2x/wk	Mon, Fri	\$
327-4747	Troutman Hall	1	8FL	3x/wk	Mon, Wed, Fri	\$

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DUE DATE: APRIL 19, 2017

327-4949	Student Activity Center	1	8FL	2x/wk	Mon, Fri	\$
327-7749	Music Building	1	6FL	1x/wk	Tue	\$
327-11807	Indoor Athletic Center	1	6FL	2x/wk	Mon, Fri	\$
327-36715	Health Professions Bld	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-36717	I E T Building South End	1	6FL	1x/wk	Thu	\$
327-36719	Carey Hall	1	8FL	2x/wk	Mon, Thu	\$
327-36720	Cobb Hall	1	8FL	2x/wk	Mon, Thu	\$
327-36726	Theunissen Stadium	1	3FL	1x/wk	Mon	\$
327-37801	Wheeler Hall	1	8FL	2x/wk	Mon, Thu	\$
327-44955	Celani Hall	1	8FL	2x/wk	Mon, Fri	\$
327-44956	Fabiano Hall	1	8FL	2x/wk	Mon, Fri	\$
327-58370	Education & Human Services Bldg	1	8FL	2x/wk	Mon, Thu	\$
327-66105	1900 E Campus Dr	1	8FL	1x/wk	Mon	\$
Total						\$

Schedule:	Academic Year Trash
Start Date:	14-Aug-17
End Date:	5-May-18

Current Act Number	SERVICE LOCATION					Cost for 4.33 weeks
	Address	Qty	Service	Freq	Days	
327-4061	Comb Serv North	1	8FL	2x/wk	Tue, Fri	\$
327-4105	Larzelere-Trout Hall	1	8FL	6x/wk	Mon-Sat	\$
327-4108	Sloan Hall	1	6FL	3x/wk	Mon, Wed, Fri	\$
327-4110	University Ctr Warner Bookstor	1	8FL	4x/wk	Mon, Wed, Thu, Fri	\$
327-4111	North Arts Parking Lot 16	1	6FL	3x/wk	Mon, Wed, Fri	\$
327-4112	Whitman Hall North	1	8FL	1x/wk	Mon	\$
327-4116	S-Robinson Hall	1	8FL	6x/wk	Mon-Sat	\$
327-4117	Ronan/Grawn Hall Parking Lot 3	1	6FL	5x/wk	Mon-Fri	\$
327-4118	Park Library	1	8FL	4x/wk	Mon, Tue, Thu, Fri	\$

327-4119	Anspach Hall	1	6FL	4x/wk	Mon, Tue, Thu, Fri	\$
327-4120	Pearce Hall	1	6FL	4x/wk	Mon, Tue, Thu, Fri	\$
327-4121	Dow Science Building	1	6FL	4x/wk	Mon, Tue, Thu, Fri	\$
327-4122	Brooks Hall	1	6FL	3x/wk	Mon, Wed, Fri	\$
327-4123	Emmons Hall	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4125	Thorpe Hall	2	8FL	2x/wk	Mon, Fri	\$
327-4127	Sweeney Hall	2	8FL	2x/wk	Mon, Fri	\$
327-4128	Merrill Dining Commons	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4129	Merrill Hall	1	6FL	On Call	On Call	\$
327-4130	Beddow Hall	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4132	Woldt Dining Commons	1	8FL	3x/wk	Tue, Thu, Sat	\$
327-4134	Public Broadcasting Building	1	6FL	1x/wk	Mon	\$
327-4135	I E T Building North End	1	6FL	3x/wk	Mon, Wed, Fri	\$

327-4137	Rowe Hall	1	8FL	2x/wk	Tue, Fri	\$
327-4138	Special Olympics	1	3FL	1x/wk	Tue	\$
327-4140	Foust Hall	1	6FL	3x/wk	Mon, Wed, Fri	\$
327-4141	Moore Hall	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4142	Power House	1	6FL	1x/wk	Tue	\$
327-4144	Finch Fieldhouse	1	6FL	3x/wk	Mon, Wed, Fri	\$
327-4145	Carey Dining Commons	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4147	Event Center	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4148	Northwest Apartments	5	8FL	2x/wk	Mon, Thu	\$
327-4149	Kewadin Apartments	4	6FL	2x/wk	Mon, Thu	\$
327-4150	South Grounds (PBS)	1	3FL	1x/wk	Tue	\$
327-4152	Kelly Shorts/Football Field	1	8FL	On Call	On Call	\$
327-4153	Motor Pool	1	3FL	1x/wk	Mon	\$

327-4232	Smith Hall	1	3FL	1x/wk	Mon	\$
327-4682	Comb Services Bldg South	1	6FL	1x/wk	Fri	\$
327-4684	Kelly Shorts Stadium	7	8FL	On Call	On Call	\$
327-4687	Barnes Dining Commons	2	8FL	6x/wk	Mon-Sat	\$
327-4689	Saxe Hall	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-4747	Troutman Hall	1	8FL	6x/wk	Mon-Sat	\$
327-4949	Student Activity Center	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-7749	Music Building	1	6FL	2x/wk	Tue, Fri	\$
327-11576	College Extended Learning	1	3FL	2x/wk	Mon, Thu	\$
327-11807	Indoor Athletic Center	1	6FL	3x/wk	Mon, Wed, Fri	\$
327-36704	South Grounds (GAR)	1	6FL	1x/wk	Tue	\$
327-36715	Health Professions Bld	1	8FL	5x/wk	Mon-Fri	\$
327-36717	I E T Building South End	1	6FL	2x/wk	Mon, Thu	\$

327-36718	Satellite Energy Building	1	3FL	On Call	On Call	\$
327-36719	Carey Hall	1	8FL	4x/wk	Mon, Wed, Fri, Sat	\$
327-36720	Cobb Hall	1	8FL	6x/wk	Mon-Sat	\$
327-36726	Theunissen Stadium	1	3FL	On Call	On Call	\$
327-37332	Special Event	19	8FL	On Call	On Call	\$
327-37801	Wheeler Hall	1	8FL	4x/wk	Mon, Wed, Fri, Sat	\$
327-44955	Celani Hall	1	8FL	5x/wk	Mon, Wed-Sat	\$
327-44956	Fabiano Hall	1	8FL	5x/wk	Mon, Wed-Sat	\$
327-58370	Education & Human Services Bldg	1	8FL	5x/wk	Mon-Fri	\$
327-64633	Grad House East	1	8FL	2x/wk	Mon, Thu	\$
327-64646	Grad House West	1	8FL	2x/wk	Mon, Thu	\$
327-65250	CMU Research Bldg -2630 Denison Dr	1	8FL	1x/mo (1)	Tue	\$
327-65588	Event Center Overflow - A	1	8FL	On Call	On Call	\$

**SOLID WASTE & RECYCLE HAULING
RFP 3-DG 3015**

**ISSUE DATE: MARCH 29, 2017
DUE DATE: APRIL 19, 2017**

327-65591	Event Center Overflow - B	1	8FL	On Call	On Call	\$
327-65592	SAC Overflow	1	8FL	On Call	On Call	\$
327-65593	Theunissen Overflow	1	8FL	On Call	On Call	\$
327-65594	Merrill Dining	1	8FL	On Call	On Call	\$
327-66105	Woldt Hall - 1900 E Campus Dr	1	8FL	3x/wk	Mon, Wed, Fri	\$
327-66498	Robinson Dining Commons	1	8FL	On Call	On Call	\$
327-71699	Bioscience Bldg	1	8FL	2x/wk	Mon, Thu	\$

Total \$

Schedule:	Academic Year recycling
Start Date:	14-Aug-17
End Date:	5-May-18

Can Number	SERVICE LOCATION				Cost for 4.33 weeks
	Address	Service	Freq	Days	
201	Bovee University Center	15 RO	3x/wk	Mon, Wed, Fri	\$
202	Robinson Dining	15 RO	1x/wk	Wed	\$
XXX	Robinson Dining	15 RO	2x/wk	Mon, Wed	\$
203	Carey Dining	15 RO	1x/wk	Wed	\$
XXX	Carey Dining	15 RO	2x/wk	Mon, Wed	\$
221	Fresh Food (Woldt Dining)	15 RO	1x/wk	Wed	\$
XXX	Fresh Food (Woldt Dining)	15 RO	2x/wk	Mon, Wed	\$
305	Merrill Dining	15 RO	1x/wk	Wed	\$

**SOLID WASTE & RECYCLE HAULING
RFP 3-DG 3015**

**ISSUE DATE: MARCH 29, 2017
DUE DATE: APRIL 19, 2017**

XXX	Merrill Dining	15 RO	2x/wk	Mon, Wed	\$
XXX	UC Bookstore	15 RO	2x/wk	Mon, Thur	\$
213	Pearce	15 RO	EOW	Tues	\$
214	Dow	15 RO	1x/wk	Tues	\$
301	EHS	15 RO	EOW	Tues	\$
206	Ronan	15 RO	2x/wk	Tues, Fri	\$
211	Park Lib	15 RO	EOW	Tues	\$
229	Sweeney	15 RO	EOW	Tues	\$
231	Health Professions	15 RO	1x/wk	Tues	\$
411	Grounds South	15 RO	EOW	Tues	\$
204	Trout	15 RO	1x/wk	Tues	\$
218	Anspach	15 RO	EOW	Tues	\$
207	Global Campus	15 RO	EOW	Tues	\$

SOLID WASTE & RECYCLE HAULING
RFP 3-DG 3015

ISSUE DATE: MARCH 29, 2017
DUE DATE: APRIL 19, 2017

209	Rowe	15 RO	EOW	Tues	\$
301	Education Health Serv	15 RO	EOW	Tues	\$
408	Celani	15 RO	1x/wk	Wed	\$
210	Fabiano	15 RO	1x/wk	Wed	\$
225	Foust	15 RO	EOW	Thur	\$
227	Moore	15 RO	EOW	Thur	\$
222	Combined Services	15 RO	1x/wk	Thur	\$
205	Bio Science	15 RO	1x/wk	Thur	\$
307	Woldt Hall	15 RO	EOW	Thur	\$
223	Finch	15 RO	EOW	Thur	\$
303	Wightman	15 RO	EOW	Thur	\$
219	Cobb Hall	15 RO	1x/wk	Thur	\$
208	Sloan	15 RO	EOW	Thur	\$

**SOLID WASTE & RECYCLE HAULING
RFP 3-DG 3015**

**ISSUE DATE: MARCH 29, 2017
DUE DATE: APRIL 19, 2017**

220	Emmons	15 RO	EOW	Thur	\$
306	Saxe	15 RO	EOW	Thur	\$
217	SAC	15 RO	EOW	Thur	\$
413	SAC Loading Dock	15 RO	1x/Mon	Thur	\$
304	Troutman	15 RO	EOW	Thur	\$
224	Wheeler	15 RO	EOW	Thur	\$
XXX	Indoor Athletic Center	15 RO	EOW	Thur	\$
302	CMURC	15 RO	1x/Mon	Thur	\$
212	Grad Housing East	15 RO	1x/Mon	Thur	\$
216	Grad Housing West	15 RO	1x/Mon	Thur	\$
215	EMC (LineX)	15 RO	EOW	Fri	\$

Total \$

ATTACHMENT B

Letter of Intent – Due April 3, 2017

RFP 3-DG 3015 Solid Waste and Recycle Hauling

Vendor Name:

TO:

Contracting & Purchasing Services
Email: goodw1dl@cmich.edu
Fax: 989-774-3466

My firm is planning to submit a proposal for the above referenced RFP. YES/NO

Submitted By:

Print Name

Address:

Contact Number:

Fax Number:

Email Address:

Contact for Information for potential interview/presentation scheduling:
Name/Title:

Email:

Phone:

Fax or Email Response by April 3, 2017

ATTACHMENT C

BIDDER'S CHECK LIST & EVALUATION SCHEDULE

BIDDER'S CHECK LIST

Name of Bidder:

1. Original plus one (1) copies must be completed and submitted with Proposal submission.

2. Acknowledge CMU Vendor On-line Registration, Date: _____.

3. Check list of enclosed items:

	YES	NO
a. Proposal Form For Solid Waste and Recycle Hauling.....	<input type="checkbox"/>	<input type="checkbox"/>
b. E2 page 4		
c. Certificate of Insurance	<input type="checkbox"/>	<input type="checkbox"/>
d. Exceptions to Agreement	<input type="checkbox"/>	<input type="checkbox"/>

5. If a Proposal submittal item is not enclosed, indicate reason:

6. Completed By: _____

Date: _____

ATTACHMENT E

**CENTRAL MICHIGAN UNIVERSITY
INSURANCE REQUIREMENTS FOR VENDORS
PROVIDING NON-HAZARDOUS SOLID WASTE HAULING & RECYCLING**

Service Provider shall procure and maintain for the duration of the contract insurance against claims which may arise from or in connection with the performance of the work and the results of that work by the Service Provider, its agents, representatives, employees or subcontractors. By requiring such minimum insurance, Central Michigan University (CMU) shall not be deemed or construed to have assessed the risk that may be applicable to the Service Provider under this Agreement. Service Provider shall assess its own risks and if it deems appropriate and/or prudent, maintain higher limits and/or broader coverage. Service Provider is not relieved of any liability or other obligations assumed or pursuant to the Agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types.

Minimum Scope and Limits of Insurance

Coverage shall be *at least as broad as and include limits no less than:*

1. **Commercial General Liability:** on an “occurrence” basis, including personal injury, bodily injury and wrongful death, broad form property damage, products and completed operations and contractual liability, with **\$2,000,000** per occurrence and **\$2,000,000** aggregate limits.
2. **Auto Liability:** insurance covering any auto, hired or non-owned with **\$2,000,000** limits per accident for bodily injury and property damage.
3. **Workers’ Compensation** in accordance with the laws of the State of Michigan including an alternate employer endorsement and **Employer’s Liability with \$1,000,000** per accident for bodily injury or disease.
4. **Excess Liability (Umbrella):** limits required can be met by either providing a primary insurance policy or in combination with an excess / umbrella liability policy.

If the Service Provider maintains higher limits than the minimums shown above, CMU requires and shall be entitled to coverage for the higher limits maintained.

If the Service Provider purchases higher insurance limits to specifically meet CMU requirements and charges the cost back to CMU, then an endorsement showing the limits are exclusively for CMU is required.

Other Insurance Provisions

1. **CMU, its officers, officials, employees, and designated volunteers are to be covered as additional insured** under General Liability, Auto Liability and Umbrella policies with respect to liability arising out of work or operations performed by or on behalf of the Service Provider including materials, parts or equipment furnished in connection with such work or operations.
2. For any claims related to the service provided, the **Service Provider’s insurance coverage shall be primary** insurance as respects CMU, its officers, officials, employees, and designated volunteers.
3. The Insurance Company agrees to **waive all rights of subrogation** against CMU, its elected or appointed officers, officials, agents, employees, and designated volunteers for losses paid under the terms of any policy which arise from work performed by the Named Insured for the CMU. This provision also applies to the Service Provider’s Workers’ Compensation policy.
4. The insurance policy period must be current for the scheduled activity date(s).
5. In the description portion of the insurance certificate, the service type, contract number or project name need to be indicated. When applicable, also include dates of service.
6. The cancellation portion of the certificate must state advance notice in accordance with the policy provisions.

Verification of Coverage

Service Provider shall furnish CMU with certificates and amendatory endorsements affecting coverage as required in this document. All certificates and endorsements are to be received and approved by

CMU before work commences. Failure to obtain the required documents prior to the work beginning shall not waive the Service Provider's obligation to provide them. Service Provider also agrees to forward renewal certificates of insurance should any of the insurance coverage evidenced expire during the term of the contract. Mail or fax certificates to:

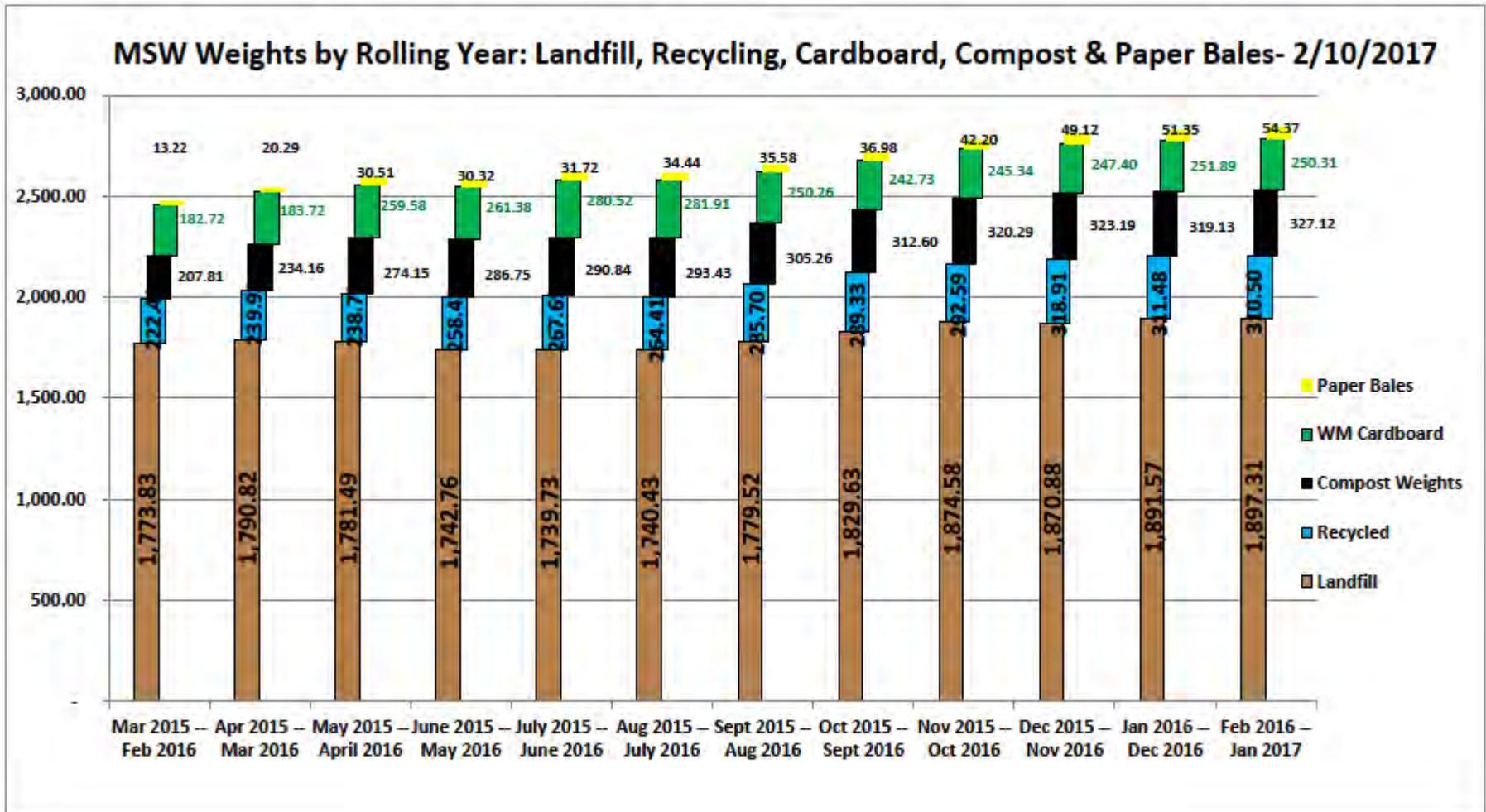
Ben Coffman
Risk Management, Environmental Health & Safety
Central Michigan University
103 Smith Hall
Mt. Pleasant, MI 48859

Fax: (989)774-1303

Email: young2sa@cmich.edu or coffm1bs@cmich.edu

Word/MyDoc/Insurance Requirements Non-Hazardous Solid Waste Hauling & Recycling

ATTACHMENT F





Isabella County
Material Recovery Facility

Central Michigan University

Request
for
Quotation

3-DG 3015
Solid Waste
&
Recycle Hauling

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Central Michigan University
RFQ 3-DG 3015 Solid Waste & Recycle Hauling

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NOTE: Attachment A – Proposal Form sent in a separate e-mail per RFQ E.2 page 4

Financials e-mailed separately

<http://isabellacounty.org/>

Isabella County 2016 Audit

Isabella County 2016 Single Audit



Isabella County

Margaret A. McAvoy
Administrator/Controller

April 19, 2017

Contracting & Purchasing Services
Central Michigan University
301 Warriner Hall
Mt. Pleasant, MI 48859
Attn: Debra Goodwin, Coordinator

Re: RFQ 3-DG 3015 Solid Waste & Recycle, Letter of Submittal

Dear Ms. Goodwin, Mr. Kahn and Mr. Weaver,

On behalf of the Isabella County Board of Commissioners and the Isabella County Material Recovery Facility (ICMRF) we are pleased to submit the enclosed Request for Quote on two components of the proposal listed on page 4 of the RFQ under section E:

- 2.) Recyclable Materials hauling and Disposal
- 3.) An hourly cost for professional administrative service to supporting university outreach and education activities.

The ICMRF has had the pleasure of having a working partnership with CMU since 1991, the very start of CMU's recycling program on campus. ICMRF has continued to improve its ability to pick up material from CMU and the surrounding municipalities of Isabella County. Currently, ICMRF provides recycling services to CMU by utilizing the ICMRF's fleet of trucks driven by Commercial Drivers Licensed (CDL) operators. ICMRF will weigh all materials from CMU utilizing our State of Michigan certified Weigh-Tronix Scale. All reports requested will be generated and provided monthly.

Thank you for the opportunity to submit this quote for your review. The ICMRF looks forward to continuing our partnership with CMU and providing our post bid presentation on Friday April 21, 2017 to answer any further questions.

Sincerely,

A handwritten signature in blue ink that reads "Margaret McAvoy".

Margaret McAvoy,
Isabella County Administrator / Controller

Equipment & Services to be provided

EQUIPMENT:

Roll Off Trucks

ICMRF owns and operates three (3) Roll Off Trucks capable of hauling the 15-yard blue CMU owned containers. All trucks are GPS equipped and monitored to ensure quality and job completion. Isabella County maintains a rigorous preventive maintenance schedule, which results in operating our trucks in excellent working condition and free of environmental hazards.

Weigh Scale

The PDOX system utilized by ICMRF is a weigh system designed for landfill, recycle and scrap operations and is a computer based software data management system. This system allows Isabella County to continue to provide detailed commodity reports by tonnage to CMU. This will allow Isabella County to assist CMU in its mission to track sustainability on Campus. The Isabella County system is certified yearly by the State of Michigan.

MANAGEMENT PLAN:

ICMRF is a department of the Isabella County government. The Isabella County Board of Commissioners appoints an Administrator / Controller to oversee all non-elected officials and departments. Isabella County Government operates with a 30-million-dollar annual budget and approximately 300 employees. Isabella County Administrator / Controller Margaret McAvoy has the overall authority and responsibility for the ICMRF and selects the department director. ICMRF will provide professional oversight and management of the recycle materials hauling & disposal in a timely manner.

Following is a listing of Isabella County's official management and support staff assigned to this contract.

County Administrator / Controller

Ms. Margaret McAvoy
200 N. Main
Mt. Pleasant, MI 48858
Direct Telephone Number: 989-317-4053
E-mail: mmavoy@isabellcounty.org

Equipment & Services to be provided Con't

Director ICMRF

Contract Administrator

Mr. Jake Borton
4208 E. River Rd
Mt. Pleasant, MI 48858
Direct Telephone Number: 989-773-9631
Mobile Number: 989-948-9064
E-Mail: jborton@isabellacounty.org

Operations Manager

Transportation & Fleet Maintenance

Mrs. Charity Sweet
4208 E. River Rd
Mt. Pleasant, MI 48858
Direct Telephone Number: 989-773-9631
Mobile Number: 989-418-9472
E-mail: csweet@isabellacounty.org

Administrative Assistant

Reporting & Information

Mrs. Edwina Clark
4208 E. River Rd
Mt. Pleasant, MI 48858
Direct Telephone Number: 989-773-9631
E-mail: eclark@isabellacounty.org

Key Personnel – Truck Drivers

ICMRF Truck drivers must have CDL certification and must be fully trained and committed to safety. They will perform their duties in a responsible manner.

Robert Bick
Kristy Cotter
Tim Nemchek
Jeff Peppel
Gary Pickens

MONTHLY REPORTING:

ICMRF partners with CMU in its effort to achieve heighten sustainability by providing detailed monthly reports concerning tonnage per container and the number of pulls per container. Our continued partnership with CMU will continue this practice of providing the usual information to continue furthering their goal.

REFERENCES:

Saginaw Chippewa Indian Tribe

Erik Rodriguez
Interim Public Relations Director
7070 E. Broadway
Mt. Pleasant MI 48858
Phone: 989-775-4076
Cell: 989-400-9968

erodriguez@sagchip.org
www.sagchip.org

Village of Shepherd Depot

Steve Davidson
DPW Superintendent
208 W Boulevard
Phone: 989-828-5062
Shepherd MI 48883

sdavidson@villageofshepherd.org

Gilmore Township Depot

Tom Gibbs, Gilmore Township Clerk
7972 N Winn Rd
Farwell, MI 48622
(989) 588-7052

contactus@redsrepair.biz

EXPERIENCED WITH CONTRACT OF SIMILAR SIZE & SCOPE

Isabella County has a history of successful contracts with numerous of Isabella County's Municipalities. These contracts are for services such as curbside pickups and depots dating back 26 years. From 1991 to present, ICMRF has contracted with CMU to provide recycle hauling.

The following is a list of Isabella County Municipalities ICMRF currently contracts with:

Contracts

Deerfield Township

Lincoln Township

Rolland Township

Village of Lake Isabella

Village of Shepherd

Union Township

ABILITY OF VENDOR TO MEET STATED TIME SCHEDULES

A. Proposed Timeline

Proposed Date	Project
April 3, 2017	Letter of Intent Due
April 5, 2017	Required Pre-Bid Conference
April 10, 2017	Questions Due from Bidders
April 13, 2017	CMU Response to Questions
April 19, 2017	RFQ Responses Due
April 21, 2017	Post Bid Presentation
May 1, 2017	CMU Bid Awarded

B. Collection Schedule per RFQ Attachment A

ICMRF will complete all hauling of roll off containers as per CMU container schedule. Services may be provided during normal operating hours, except for the interruptions due to holidays or acts of God (weather, etc.). ICMRF is committed to assisting CMU and meeting their recycling needs. ICMRF will meet all CMU required work schedule.

C. Interrupted Collection Schedule

When a CMU recognized holiday falls during the week, the ICMRF will adjust the schedule accordingly to accommodate the flow of material from CMU Campus.

Cost of Summary Sheet

(See Attachment A – revised)

ICMRF using CMU supplied pricing sheet offers the following prices:
Hauling Only

Half Summer Recycle OCC, 6FL	\$ 1,095.30
Academic Year RECYCLE OCC, 6FL	\$ 7,069.20
Academic Year recycling	<u>\$ 5,459.10</u>
Total of all 3 sheet: \$13,623.60	

Tonnage – ICMRF has an existing contract with CMU for Material disposal (Tipping Fee) and anticipates this contract will be maintained.

Hourly Cost for professional administrative service to supporting university outreach and education activities

\$75.00 per hour.

ATTACHMENT B

Letter of Intent – Due April 3, 2017

RFP 3-DG 3015 Solid Waste and Recycle Hauling

Vendor Name:

TO:
Contracting & Purchasing Services
Email: goodw1dl@cmich.edu
Fax: 989-774-3466

My firm is planning to submit a proposal for the above referenced RFP. YES/NO

Submitted By: Isabella County

Print Name Margaret McAvoy

Address: 200 N. Main St
Mt. Pleasant, MI 48858

Contact Number: 989-317-4058

Fax Number: 989-317-4276

Email Address: mmcavoy@isabellacounty.org

Contact for Information for potential interview/presentation scheduling:

Name/Title: Margaret McAvoy, Administrator / Controller

Email: mmcavoy@isabellacounty.org

Phone: 989-317-4058

Fax or Email Response by April 3, 2017

ATTACHMENT C

BIDDER'S CHECK LIST & EVALUATION SCHEDULE

BIDDER'S CHECK LIST

Name of Bidder:

Isabella County Material Recovery Facility

1. Original plus one (1) copies must be completed and submitted with Proposal submission.

2. Acknowledge CMU Vendor On-line Registration, Date: 4/17/2017 Vendor Profile Registration #5873

3. Check list of enclosed items:

	YES	NO
a. Proposal Form for Solid Waste and Recycle Hauling	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. E2 page 4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Certificate of Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Exceptions to Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. If a Proposal submittal item is not enclosed, indicate reason:

6. Completed By: Jake Borton / Edwina Clark

Date: 4/18/2017

ATTACHMENT D

AGREEMENT EXCEPTIONS

Bidders are required to note each specific exception to the Agreement for Solid Waste and Recycling, located on the Mount Pleasant campus of Central Michigan University, in the spaces provided. You may attach additional pages as necessary.

Isabella County Material Recovery Facility has no agreement exceptions.



MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY

CERTIFICATE OF COVERAGE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder except to the extent shown below. This certificate does not amend, extend, or alter the coverage contained in the Authority's Joint Powers Agreement and coverage attachments thereto.

This is to certify that a Self-Insured Program has been undertaken by the member listed below through the Authority pursuant to Act 138 P.A. 1982.

The coverage provided by the Authority is as follows:

1. Liability coverage for general liability, automobile (including Michigan No-Fault), law enforcement and public officials liability; in the sum of \$15,000,000 each occurrence inclusive of loss adjustment and defense costs.
2. Property Coverage including loss to real & personal property, to amounts stipulated in coverage documents and overview for this member.
3. Motor Vehicle Physical Damage Coverage for the vehicles stipulated in the Coverage Document.
4. Information only.
5. The entity named below is included in the scope of protection as respects claims arising from a COVERED CONTRACT as defined in the MMRMA Liability and Motor Vehicle Physical Damage Coverage Document.
CENTRAL MICHIGAN UNIVERSITY SOLID WASTE & RECYCLE HAULING RFP 3-DG 3015.
6. Other (as described here):

This certificate is issued in accordance with and is subject to all provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulation and administrative procedures. Should the member identified below withdraw from the Authority, or its Authority Membership be otherwise terminated, the Authority shall endeavor to notify the certificate holder in writing thirty (30) days in advance thereof, but failure to furnish such notice shall impose no obligation or liability of any kind upon the Authority, or its representatives.

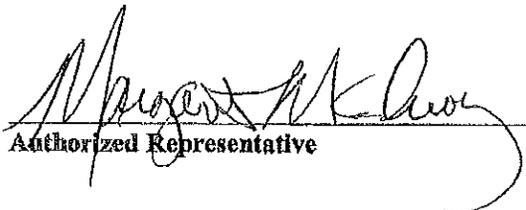
Certificate Holder:
CENTRAL MICHIGAN UNIVERSITY

Member:
ISABELLA COUNTY
200 N. MAIN STREET, SUITE 205
MT PLEASANT, MI 48858

Certificate Expiration Date: January 1, 2018
Date Issued: April 13, 2017

Member Number: # M0000938
Effective Date of Membership: January 1, 2014

Distribution:
Ms. Margaret McAvoy, Isabella County
MMRMA Underwriting


Authorized Representative



P.O. Box 3355
Farmington Hills, Michigan 48333-3355
877-888-IBEX (4239) 248-538-0470 Fax 248-538-0471 www.ibexagency.com

**SECTION 4
DEFINITIONS**

A. The following meanings shall apply to all coverages in this Coverage Document.

1. **ACTUAL CASH VALUE**
means cost of replacing damaged or destroyed covered property with comparable new property minus depreciation and obsolescence.
2. **ALLOCATED LOSS ADJUSTMENT EXPENSES**
means all costs to adjust, defend, or settle a specific claim or lawsuit, including, by way of illustration but not limitation, attorney fees and related costs, expert witness fees, and any other expense related to the claim or lawsuit.
3. **BODILY INJURY**
means **bodily injury**, harm, sickness, or disease sustained by a natural person, including death resulting therefrom.
4. **COVERED CONTRACT**
means any agreement or contract, permissible by law, under which the Member assumes the tort liability only of another to pay **damages** to a third party. The contract or agreement must precede the **occurrence** and is subject to all of the terms and conditions of this Coverage Document, the Joint Powers Agreement, MMRMA rules and MMRMA administrative procedures. A **covered contract** shall not: a) indemnify any architect, attorney, engineer, surveyor or other consultant or advisor providing professional services, b) indemnify any person for damage by fire to premises leased, rented, or loaned to the Member, and/or c) guarantee or promise performance.

The limits of coverage for a **covered contract** shall be the lesser of the coverage limits stated in the Member's Coverage Overview or the minimum amount of coverage required, permitted, or stated in the **covered contract**.

5. **DAMAGES**
means any or all of the following:
 - a. All money **damages** within the Subjects of Coverage stated in Section 1 the Member becomes legally obligated to pay for any claim or **lawsuit** covered and defended by MMRMA. **Damages** also includes all interest on any judgment resulting from a **lawsuit** covered and defended by MMRMA;
 - b. premiums on appeal bonds required in any **lawsuit** defended by MMRMA and the cost of bail bonds required of the Member because of an accident or traffic law violation arising out of the use of any vehicle to which this coverage applies. MMRMA shall have no obligation to apply for or furnish bail bonds;

Damages does not include the cost to acquire any real or personal property the title or ownership of which is, at any time, held directly, indirectly, or beneficially by a Member.

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

THIS HEREBY CERTIFIES
THAT

Isabella County
200 N Main Street
Mt Pleasant MI 48858
0004-771

is a participant in good standing with the **Michigan Counties Workers' Compensation Fund**. Full statutory coverage for workers' disability compensation and employers' liability is guaranteed by the FUND for Michigan operations through authority granted by the State of Michigan under Chapter 6, Section 418.611, Paragraph (2) of the Workers' Disability Compensation Act of 1969, as amended (Act 317 of 1969, MCLA 418.101 et seq.). This certificate is evidence of coverage for **Fund Year 2017**, ending December 31, 2017, unless otherwise cancelled or terminated.

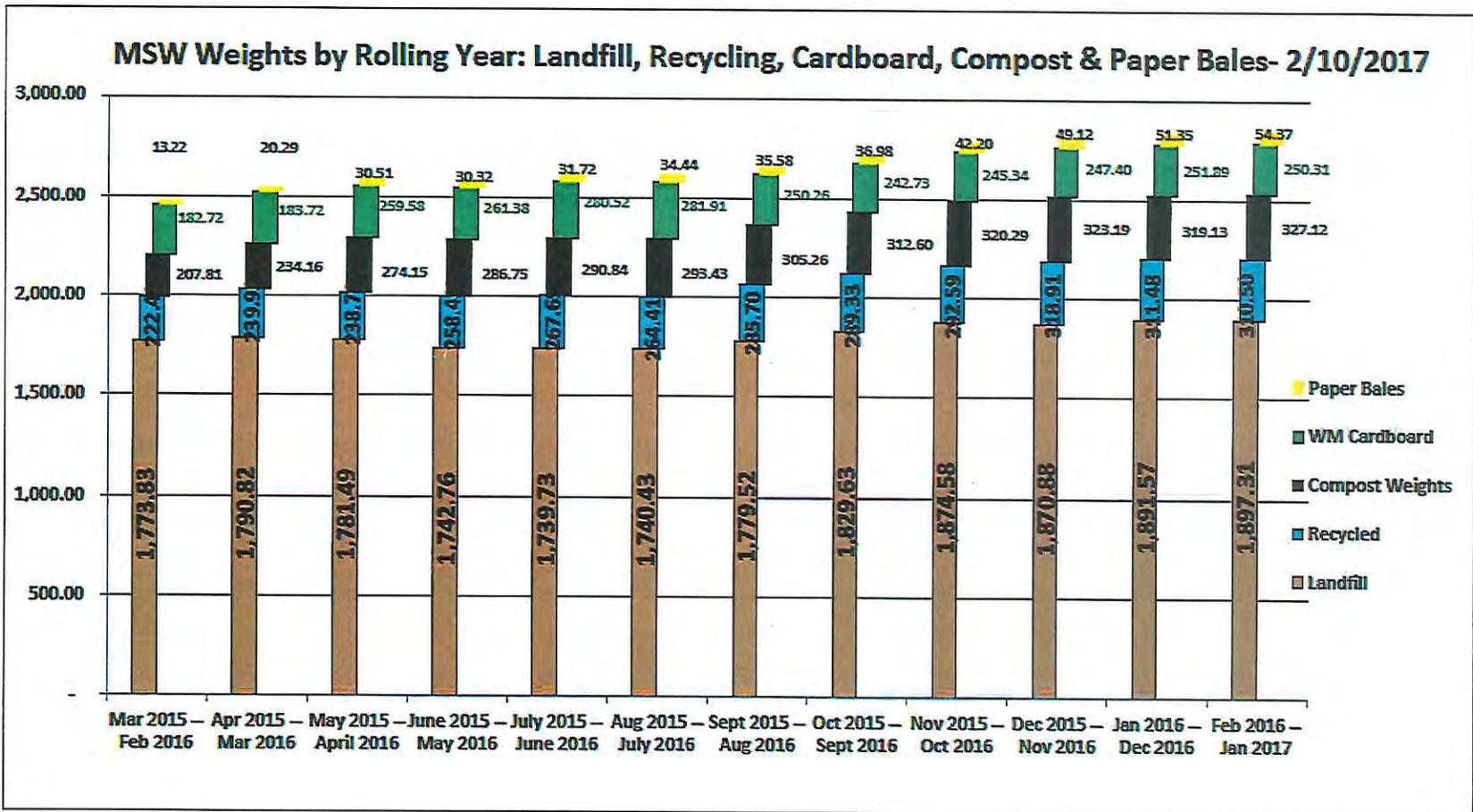
Effective Date: January 1, 2017
Expiration Date: December 31, 2017



Timothy K. McGuire
Group Fund Administrator

Limits of Payment: Coverage B Employer's Liability		
Carrier	Type of Policy	Limits
Michigan Counties Workers' Compensation Self-Insured Fund	Self-Insured Group	\$500,000 Each Occurrence
Midwest Employers Casualty Company	Excess	\$1,000,000 Each Occurrence (excess of \$500,000)
EWC 008803-17	Excess	\$5,000,000 Self-Insured Group Aggregate

<p>GROUP FUND ADMINISTRATOR: Timothy K. McGuire 935 North Washington Avenue Lansing, MI 48906 Phone: (517) 372-5374 Fax: (517) 482-4599</p>	<p>CLAIMS: COMPONE ADMINISTRATORS PO Box 2530 Okemos, MI 48805 Phone: (888) 298-9043 Fax: (517) 913-1700</p>
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PRICING PROPOSAL

Please complete the attached pricing spreadsheets. The spreadsheets cover specific date ranges indicated at the top of the spreadsheets.

Schedule:	Half Summer RECYCLE OCC, 6FL
Start date:	1-Jul-17
End date:	12-Aug-17

Current Act Number	SERVICE LOCATION		PRICE			
	Location Name	Address 1	Qty	Freq	Days	Cost for 4.33 weeks
327-62218	CMU Rcy Robinson Dining	251 W Bellows	2	On Call	On Call	\$ 30.00 / call
327-62220	CMU Rcy Grawn Hall	150 E Bellows	1	1x/mo (2)	Wed	\$ 30.00
327-62439	CMU Rcy Ronan Hall	1101 S Washington St	1	EOW-E	Wed	\$ 65.10
327-62440	CMU Rcy Sloan Hall	1101 S Franklin	1	1x/mo (2)	Wed	\$ 30.00
327-62441	CMU Rcy Park Library	250 E Preston	1	1x/mo (2)	Wed	\$ 30.00
327-62442	CMU Rcy Student Activity Cente	300 E Broomfield	2	1x/mo (2)	Fri	\$ 30.00
327-62443	CMU Rcy Finch Field House	1275 S Franklin	1	1x/mo (3)	Wed	\$ 30.00
327-62444	CMU Rcy Health Professional	1280 E Campus	1	EOW-E	Wed	\$ 65.10

SOLID WASTE & RECYCLE HAULING
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ISSUE DATE: MARCH 29, 2017
DUE DATE: APRIL 19, 2017

327-62453	CMU Rcy IET South End	1700 E Campus Dr	1	1x/mo (2)	Wed	\$	30.00
327-64752	CMU Rcy IET North	1700 W Campus	1	1x/mo (2)	Wed	\$	30.00
327-62454	CMU Rcy EHS	195 E Ojibway Ct	1	1x/mo (2)	Fri	\$	30.00
327-62455	CMU Rcy Foust Hall	600 E Preston	1	1x/mo (2)	Fri	\$	30.00
327-62456	CMU Rcy IAC/Indoor Athletic	360 E Broomfield	1	1x/mo (3)	Fri	\$	30.00
327-62457	CMU Rcy Music Building	1400 E Campus	1	1x/mo (2)	Fri	\$	30.00
327-62458	CMU Rcy Bush Theatre	1500 E Campus	1	1x/mo (3)	Fri	\$	30.00
327-62460	CMU Rcy Pearce Hall	1501 S Washington	1	1x/mo (2)	Fri	\$	30.00
327-62461	CMU Rcy Anspach Hall	1429 S Washington	1	1x/mo (3)	Fri	\$	30.00
327-62462	CMU Rcy SEF-North Arts	350 W Preston	1	1x/mo (2)	Fri	\$	30.00
327-62464	Central Michigan University	Brooks	1	1x/mo (2)	Fri	\$	30.00
327-62452	CMU Rcy Larzelere	203 W Bellows	1	1x/mo (2)	Wed	\$	30.00
327-62910	CMU Rcy Beddow Hall Lot 44	100 W Broomfield	1	1x/mo (2)	Wed	\$	30.00

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327-62914	CMU Rcy Thorpe Hall Lot 45	101 Broomfield	2	1x/mo (2)	Fri	\$	30.00
327-62911	CMU Rcy Merrill Hall Lot 44	101 Ojibway	1	1x/mo (2)	Wed	\$	30.00
327-62918	CMU Rcy Sweeny Hall Lot 45	100 Ojibway Ct	2	1x/mo (3)	Fri	\$	30.00
327-64852	CMU Rcy Cobb Hall	204 Broomfield	1	1x/mo (2)	Fri	\$	30.00
327-63348	CMU Rcy Troutman Hall	206 W Broomfield	1	EOW-O	Wed	\$	65.10
327-64851	CMU Rcy Wheeler	200 W Broomfield	1	1x/mo (2)	Fri	\$	30.00
327-63341	CMU Rcy Fabiano Hall	300 Ojibway Ct	1	1x/mo (2)	Fri	\$	30.00
327-63345	CMU Rcy Celani Hall	303 Broomfield	1	1x/mo (2)	Wed	\$	30.00
327-63346	CMU Rcy Saxe Hall	401 Broomfield	1	1x/mo (3)	Wed	\$	30.00
327-63347	CMU Rcy Emmons Hall	500 Ojibway Ct	1	1x/mo (3)	Wed	\$	30.00
327-66106	CMU Rcy Woldt Hall	1900 E Campus Dr	1	1x/mo (2)	Wed	\$	30.00
327-70406	CMU Rcy Carey Hall	Carey Hall	1	On Call	On Call	\$	30.00 / call

Total \$ 1095.30

Schedule: Academic Year RECYCLE OCC, 6FL							
Start date: 14-Aug-17							
End date: 5-May-18							
Account Number	SERVICE LOCATION			PRICE			
	Name	Address	Qty	Service	Freq	Days	Cost for 4.33 weeks
327-59365	CMU	1601 North Mission S	1	4FY	EOW-O	Fri	\$ 65.10
327-62215	Merrill Dining	150 W Ojibway Ct	1	6FY	3x/wk	Mon, Wed, Fri	\$ 389.70
327-62216	Carey Dining	1901 W Campus	2	8FY	3x/wk	Mon, Wed, Fri	\$ 389.70
327-62217	Woldt Dining	1900 E Campus Dr	2	8FY	3x/wk	Mon, Tue, Fri	\$ 389.70
327-62218	Robinson Dining	251 W Bellows	2	6FY	3x/wk	Mon, Wed, Fri	\$ 389.70
327-62219	Barnes Dining	1301 S Washington	2	6FY	3x/wk	Mon, Wed, Fri	\$ 389.70
327-62439	Ronan/Grawn Hall	1101 S Washington St	1	6FY	2x/wk	Mon, Thu	\$ 259.80
327-62440	Sloan Hall	1101 S Franklin	1	6FY	EOW-E	Wed	\$ 65.10
327-62441	Park Library	250 E Preston	1	6FY	EOW-E	Wed	\$ 65.10

SOLID WASTE & RECYCLE HAULING
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327-62442	Student Activity Cente	300 E Broomfield	2	6FY	EOW-E	Fri	\$ 65.10
327-62443	Finch Field House	1275 S Franklin	1	6FY	EOW-O	Wed	\$ 65.10
327-62444	Health Professional	1280 E Campus	1	6FY	1x/wk	Wed	\$ 129.90
327-62445	Special Olympics	1120 S Mission	1	6FY	EOW-O	Fri	\$ 65.10
327-62446	Kelly Shorts Stadium	2300 E Campus Dr	2	6FY	On Call	On Call	\$30.00 / call
327-62447	South Grounds	2375 W Campus	1	6FY	EOW-E	Thu	\$ 65.10
327-62448	Northwest Apts	300 W Bellows	2	6FY	1x/mo (3)	Wed	\$ 30.00
327-62449	Kewadin Village	300 W Broomfield	3	6FY	1x/mo (2)	Thu	\$ 30.00
327-62450	Theunissen Stadium	2320 W Campus	1	6FQ	On Call	On Call	\$30.00 / call
327-62451	Events Center	200 E Broomfield	2	6FY	1x/mo (3)	Wed	\$ 30.00
327-62452	Larzelere	203 W Bellows	1	6FY	2x/wk	Mon, Thu	\$ 259.80
327-62453	IET South End	1700 E Campus Dr	1	6FY	EOW-E	Wed	\$ 65.10
327-62454	EHS	195 E Ojibway Ct	1	6FY	1x/wk	Fri	\$ 129.90

SOLID WASTE & RECYCLE HAULING
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327-62455	Foust Hall	600 E Preston	1	6FY	EOW-E	Fri	\$ 65.10
327-62456	IAC/Indoor Athletic	360 E Broomfield	1	6FY	EOW-O	Fri	\$ 65.10
327-62457	Music Building	1400 E Campus	1	6FY	EOW-E	Fri	\$ 65.10
327-62458	Bush Theatre	1500 E Campus	1	6FY	EOW-O	Fri	\$ 65.10
327-62460	Pearce Hall	1501 S Washington	1	6FY	EOW-E	Fri	\$ 65.10
327-62461	Anspach Hall	1429 S Washington	1	6FY	EOW-O	Fri	\$ 65.10
327-62462	SEF-North Arts	350 W Preston	1	6FY	EOW-E	Fri	\$ 65.10
327-62464	Brooks		1	6FY	EOW-E	Fri	\$ 65.10
327-62466	Global Campus	802 Industrial Ave	1	6FY	EOW-O	Fri	\$ 65.10
327-62910	Beddow Hall Lot 44	100 W Broomfield	1	6FY	EOW-E	Wed	\$ 65.10
327-62911	Merrill Hall Lot 44	101 Ojibway	1	6FY	EOW-E	Wed	\$ 65.10
327-62914	Thorpe Hall Lot 45	101 Broomfield	2	6FY	EOW-E	Fri	\$ 65.10
327-62918	Sweeny Hall Lot 45	100 Ojibway Ct	2	6FY	EOW-O	Fri	\$ 65.10

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327-63341	Fabiano Hall	300 Ojibway Ct	1	6FY	2x/wk	Tue, Fri	\$ 259.80
327-63345	Celani Hall	303 Broomfield	1	6FY	2x/wk	Mon, Thu	\$ 259.80
327-63346	Saxe Hall	401 Broomfield	1	6FY	EOW-O	Wed	\$ 65.10
327-63347	Emmons Hall	500 Ojibway Ct	1	6FY	EOW-O	Wed	\$ 65.10
327-63348	Troutman Hall	206 W Broomfield	1	6FY	1x/wk	Wed	\$ 129.90
327-64302	Grad House E	501 E Bellows	1	6FY	EOW-E	Wed	\$ 65.10
327-64307	Grad House W	401 E Bellows	1	6FY	EOW-E	Wed	\$ 65.10
327-64403	Rowe Hall	600 E Bellows	1	6FY	EOW-O	Wed	\$ 65.10
327-64602	Warriner Book Store	1200 S Franklin	1	8FY	3x/wk	Mon, Wed, Fri	\$ 389.70
327-64720	Dow Science Bldg	201 E Ottawa Ct	1	6FY	2x/wk	Mon, Thu	\$ 259.80
327-64752	IET North	1700 W Campus	1	8FY	1x/wk	Wed	\$ 129.90
327-64846	Combined Services Building	1720 E Campus	1	6FY	1x/wk	Thu	\$ 129.90
327-64848	Research Lab Building	2630 Dennison Dr	1	6FY	EOW-E	Thu	\$ 65.10

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327-64849	Central Energy Facility	1730 East Campus	1	6YQ	On Call	On Call	\$30.00 / call
327-64850	CMURC	2625 Dennison Dr	1	6FY	EOW-E	Thu	\$ 65.10
327-64851	Wheeler	200 W Broomfield	1	6FY	1x/wk	Fri	\$ 129.90
327-64852	Cobb Hall	204 Broomfield	1	6FY	1x/wk	Fri	\$ 129.90
327-66106	Woldt Hall	1900 E Campus Dr	1	6FY	1x/wk	Wed	\$ 129.90
327-66361	Public Broadcasting	1999 E Campus Dr	1	6FY	EOW-O	Thu	\$ 65.10
327-70406	Carey Hall		1	8FY	EOW-E	Wed	\$ 65.10
327-71698	Bioscience Bldg		1	8FY	2x/wk	Mon, Thu	\$ 259.80

Total \$ 7,069.20

Schedule:	Academic Year recycling
Start Date:	14-Aug-17
End Date:	5-May-18

Can Number	SERVICE LOCATION				Cost for 4.33 weeks
	Address	Service	Freq	Days	
201	Bovee University Center	15 RO	3x/wk	Mon, Wed, Fri	\$ 389.70
202	Robinson Dining	15 RO	1x/wk	Wed	\$ 129.90
XXX	Robinson Dining	15 RO	2x/wk	Mon, Wed	\$ 259.80
203	Carey Dining	15 RO	1x/wk	Wed	\$ 129.90
XXX	Carey Dining	15 RO	2x/wk	Mon, Wed	\$ 259.80
221	Fresh Food (Woldt Dining)	15 RO	1x/wk	Wed	\$ 129.90
XXX	Fresh Food (Woldt Dining)	15 RO	2x/wk	Mon, Wed	\$ 259.80
305	Merrill Dining	15 RO	1x/wk	Wed	\$ 129.90

SOLID WASTE & RECYCLE HAULING
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XXX	Merrill Dining	15 RO	2x/wk	Mon, Wed	\$ 259.80
XXX	UC Bookstore	15 RO	2x/wk	Mon, Thur	\$ 259.80
213	Pearce	15 RO	EOW	Tues	\$ 65.10
214	Dow	15 RO	1x/wk	Tues	\$ 129.90
301	EHS	15 RO	EOW	Tues	\$ 65.10
206	Ronan	15 RO	2x/wk	Tues, Fri	\$ 259.80
211	Park Lib	15 RO	EOW	Tues	\$ 65.10
229	Sweeney	15 RO	EOW	Tues	\$ 65.10
231	Health Professions	15 RO	1x/wk	Tues	\$ 129.90
411	Grounds South	15 RO	EOW	Tues	\$ 65.10
204	Trout	15 RO	1x/wk	Tues	\$ 129.90
218	Anspach	15 RO	EOW	Tues	\$ 65.10
207	Global Campus	15 RO	EOW	Tues	\$ 65.10

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DUE DATE: APRIL 19, 2017

209	Rowe	15 RO	EOW	Tues	\$ 65.10
301	Education Health Serv	15 RO	EOW	Tues	\$ 65.10
408	Celani	15 RO	1x/wk	Wed	\$ 129.90
210	Fabiano	15 RO	1x/wk	Wed	\$ 129.90
225	Foust	15 RO	EOW	Thur	\$ 65.10
227	Moore	15 RO	EOW	Thur	\$ 65.10
222	Combined Services	15 RO	1x/wk	Thur	\$ 129.90
205	Bio Science	15 RO	1x/wk	Thur	\$ 129.90
307	Woldt Hall	15 RO	EOW	Thur	\$ 65.10
223	Finch	15 RO	EOW	Thur	\$ 65.10
303	Wightman	15 RO	EOW	Thur	\$ 65.10
219	Cobb Hall	15 RO	1x/wk	Thur	\$ 129.90
208	Sloan	15 RO	EOW	Thur	\$ 65.10

SOLID WASTE & RECYCLE HAULING
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DUE DATE: APRIL 19, 2017

220	Emmons	15 RO	EOW	Thur	\$ 65.10
306	Saxe	15 RO	EOW	Thur	\$ 65.10
217	SAC	15 RO	EOW	Thur	\$ 65.10
413	SAC Loading Dock	15 RO	1x/Mon	Thur	\$ 129.90
304	Troutman	15 RO	EOW	Thur	\$ 65.10
224	Wheeler	15 RO	EOW	Thur	\$ 65.10
XXX	Indoor Athletic Center	15 RO	EOW	Thur	\$ 65.10
302	CMURC	15 RO	1x/Mon	Thur	\$ 129.90
212	Grad Housing East	15 RO	1x/Mon	Thur	\$ 129.90
216	Grad Housing West	15 RO	1x/Mon	Thur	\$ 129.90
215	EMC (LineX)	15 RO	EOW	Fri	\$ 65.10

Total \$ 5,459.10

Cost of Summary Sheet

(See Attachment A – revised)

ICMRF using CMU supplied pricing sheet offers the following prices:
Hauling Only

Half Summer Recycle OCC, 6FL \$ 1,095.30

Academic Year RECYCLE OCC, 6FL \$ 7,069.20

Academic Year recycling \$ 5,459.10

Total of all 3 sheet: \$13,623.60

Tonnage – ICMRF has an existing contract with CMU for Material disposal (Tipping Fee) and anticipates this contract will be maintained.

Hourly Cost for professional administrative service to supporting university outreach and education activities

\$75.00 per hour.



MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY

CERTIFICATE OF COVERAGE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder except to the extent shown below. This certificate does not amend, extend, or alter the coverage contained in the Authority's Joint Powers Agreement and coverage attachments thereto.

This is to certify that a Self-Insured Program has been undertaken by the member listed below through the Authority pursuant to Act 138 P.A. 1982.

The coverage provided by the Authority is as follows:

1. Liability coverage for general liability, automobile (including Michigan No-Fault), law enforcement, and public officials liability; in the sum of \$15,000,000 each occurrence inclusive of loss adjustment and defense costs.
2. Property Coverage including loss to real & personal property, to amounts stipulated in coverage documents and overview for this member.
3. Motor Vehicle Physical Damage Coverage for the vehicles stipulated in the Coverage Document.
4. ___ Information only.
5. X The entity named below is included in the scope of protection as respects claims arising from a COVERED CONTRACT as defined in the MMRMA Liability and Motor Vehicle Physical Damage Coverage Document. **CENTRAL MICHIGAN UNIVERSITY CONTRACTING & PURCHASING SERVICES CONTRACT NUMBER 3-DG 3015 DATED JUNE 1, 2017 FOR RECYCLING HAULING & DEPOT SERVICES.**
6. ___ Other (as described here):

This certificate is issued in accordance with and is subject to all provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulation and administrative procedures. Should the member identified below withdraw from the Authority, or its Authority Membership be otherwise terminated, the Authority shall endeavor to notify the certificate holder in writing thirty (30) days in advance thereof, but failure to furnish such notice shall impose no obligation or liability of any kind upon the Authority, or its representatives.

Certificate Holder:
CENTRAL MICHIGAN UNIVERSITY
RISK MANAGEMENT, ENVIRONMENTAL HEALTH &
SAFETY
103 SMITH HALL
MT. PLEASANT, MI 48859
ATTN: BEN COFFMAN

Member:
ISABELLA COUNTY
200 N. MAIN STREET, SUITE 205
MT PLEASANT, MI 48858

Certificate Expiration Date: January 1, 2018
Date Issued: June 15, 2017

Member Number: # M0000938
Effective Date of Membership: January 1, 2014

Distribution:
Ms. Margaret McAvoy, Isabella County
MMRMA Underwriting



Authorized Representative



SECTION 4 DEFINITIONS

A. The following meanings shall apply to all coverages in this Coverage Document.

1. **ACTUAL CASH VALUE**
means cost of replacing damaged or destroyed covered property with comparable new property minus depreciation and obsolescence.
2. **ALLOCATED LOSS ADJUSTMENT EXPENSES**
means all costs to adjust, defend, or settle a specific claim or lawsuit, including, by way of illustration but not limitation, attorney fees and related costs, expert witness fees, and any other expense related to the claim or lawsuit.
3. **BODILY INJURY**
means **bodily injury**, harm, sickness, or disease sustained by a natural person, including death resulting therefrom.
4. **COVERED CONTRACT**
means any agreement or contract, permissible by law, under which the Member assumes the tort liability only of another to pay **damages** to a third party. The contract or agreement must precede the **occurrence** and is subject to all of the terms and conditions of this Coverage Document, the Joint Powers Agreement, MMRMA rules and MMRMA administrative procedures. A **covered contract** shall not: a) indemnify any architect, attorney, engineer, surveyor or other consultant or advisor providing professional services, b) indemnify any person for damage by fire to premises leased, rented, or loaned to the Member, and/or c) guarantee or promise performance.

The limits of coverage for a **covered contract** shall be the lesser of the coverage limits stated in the Member's Coverage Overview or the minimum amount of coverage required, permitted, or stated in the **covered contract**.

5. **DAMAGES**
means any or all of the following:
 - a. All money **damages** within the Subjects of Coverage stated in Section 1 the Member becomes legally obligated to pay for any claim or **lawsuit** covered and defended by MMRMA. **Damages** also includes all interest on any judgment resulting from a **lawsuit** covered and defended by MMRMA;
 - b. premiums on appeal bonds required in any **lawsuit** defended by MMRMA and the cost of bail bonds required of the Member because of an accident or traffic law violation arising out of the use of any vehicle to which this coverage applies. MMRMA shall have no obligation to apply for or furnish bail bonds;

Damages does not include the cost to acquire any real or personal property the title or ownership of which is, at any time, held directly, indirectly, or beneficially by a Member.