

Routine Personnel Items										
Submissions for February 8, 2018										
DEPT	EMPLOYEE	POSITION	ACTION BEING TAKEN	EFFECTIVE DATE	FROM HOURLY/ SALARY	TO HOURLY SALARY	FROM PAY GRADE & STEP	TO PAY GRADE & STEP	FLSA STAT	Evaluation Completed
Building and Grounds	Donna Burch	Custodian	Step Increase	1/31/2018	\$13.52	\$13.99	6/Hire	6/1	Non-Exempt	N/A
Commission on Aging	Rebecca Bundy	Activity Coordinator	Resignation	2/2/2018	-	-	-	-	Non-Exempt	N/A
Commission on Aging	Marcy Jerome	Senior Companion Supervisor to Activities Coordinator	Promotion	2/6/2018	17.90	20.25	9/Hire	11/Hire	Non-Exempt	N/A
Parks and Rec	Toni Sergeant	Office Clerk	Resignation	1/27/2018	-	-	-	-	Non-Exempt	N/A
Prosecuting Attorney	Dorothy Marshall	Receptionist	New Employee	2/5/2018	\$13.52		6/Hire		Non-Exempt	N/A
Prosecuting Attorney	Heather Bootz	Receptionist	Resignation	1/5/2018	-	-	-	-	Non-Exempt	N/A
MRF	Edwina Clark	Administrative Assistant	Step Increase	12/9/2017	\$14.49	\$15.03	6/2	6/3	Non-Exempt	N/A
Trial Court	Nicole Schwerin	Account Clerk Coordinator	Promotion	1/22/2018	\$13.53	\$16.02	GELC 6/Hire	GELC 8/Hire	Non-Exempt	N/A