

Isabella County Board of Commissioners  
Special Meeting  
March 6<sup>th</sup>, 2018  
Isabella County Commission on Aging  
2200 South Lincoln Rd.  
Mt. Pleasant, MI 48858 - 11:00 a.m.

The Isabella County Board of Commissioners Special Meeting was called to order at 11:00 a.m.; by Chairperson George Green on the above date and location.

**The Pledge of Allegiance to the United States of America** was led by Chairperson George Green.

**Roll was called with the following Commissioners present:** George Green, Frank Engler, Jerry Jaloszynski, Jim Horton, James Moreno, Tobin Hope and David Ling.

**Commissioners Absent:** None

**Also present were:** Isabella County Administrator/Controller Margaret McAvoy, Isabella County Deputy Administrator/Controller Nicole Frost, Isabella County Contracted Director of Accounting Services Steven Kirinovic, and Isabella County Clerk Minde B. Lux.

**APPROVAL OF AGENDA:**

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski. Motion carried.

**GENERAL PUBLIC COMMENT:**

**PLANNING AND PRIORITIZING SESSION:**

**1. Accomplishments of 2017/2018:**

Accounting Assignment/Segregation of duties, BS&A Software, FY2018 Budget Preparation, Child Care Fund, CIP/Revenue Sharing, Claims vs. Direct Pay Policy & Procedures, Contract Management, Michigan Indigent Defense Commission Compliance Plan, Financial Management Evolution, Ecoli-Time of Transfer Procedures, 2017 Flood, 5 Collective Bargaining Agreements, Union Arbitration.

**2. Projects of Administrator/Controller's Office:**

Classification & Compensation Study, Organized Purchasing, Title IVD Audit, Policy Revisions, Faculty, Feasibility & Renovation Study, Wind Turbines, Website Redesigns, Cost Allocation Plan, Credit Card, Payment System, BS&A Software, Point-n-Pay.

The above was prioritized as the Commissioners voted.

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|-------------|--|
| #1 18 Votes | Classification & Compensation Study  |
| #2 15 Votes | Facility Feasibility & Renovation Study  |
| #3 11 Votes | Organized Purchasing and Health Care   |
| #4 10 Votes | Website Design and Credit Card – Payment System – BS&A Software –<br>Point N Pay |
| #5 9 Votes  | Policy Revisions   |

It was determined that the “hot topics” for the year would be as follows: Cost Allocation Plan, MERS Fund Performance, Fund Balance Comfort Zone and a 3 – Year Budget.

The meeting adjourned by the call of the Chair at 2:40 p.m.