

ISABELLA COUNTY
Finance and Administration Committee Minutes
Isabella County Building
200 North Main Street
Mount Pleasant, MI 48858
Room 225
November 14, 2019
10:00 a.m.

Members Present: Commissioner Jim Horton, Commissioner Tobin Hope and Commissioner George Green.

Also Present: Isabella County Administrator/Controller Margaret McAvoy, Isabella County Contracted Director of Accounting Services Steve Kirinovic, Isabella County Sheriff Michael Main, Isabella County Commissioner Steve Swaney, Isabella County Register of Deeds Karen Jackson, Isabella County Treasurer Steve Pickens, Isabella County Chief Deputy Kathleen Schafer, Isabella County Community Development Director Timothy Nieporte, Isabella County Parks and Recreation Director Sue Ann Kopmeyer, Isabella County Trial Court Administrator Kerri Curtiss, Isabella County Accountant Melissa Franquist, and Isabella County Administrative Assistant Jessica Jarosiewicz.

Call to Order by Commissioner Horton at 10:01 a.m.

Call to the Public: Karen Jackson addressed the committee. Commissioner Steve Swaney addressed the committee.

It was moved by Commissioner Green and seconded by Commissioner Hope to consider accepting and placing on file the October 31, 2019 Routine Personnel Items as presented. Motion Carried.

McAvoy supplied the committee with information regarding total implementation, gradual implementation and staggered implementation for the Sheriff's Office and Prosecutors Office. She explained the analysis. It was moved by Commissioner Green and seconded by Commissioner Hope to consider implementing the Segal Waters Proposed Pay Grade and Annual Salary as recommended for the Prosecutors Office in its entirety, except for the Receptionist position Pay Grade recommendation and to consider implementing the Segal Waters Proposed Pay Grade and Annual Salary as recommended in the Segal Waters Study for the Sheriff Office as presented, except for the Chief Jail Cook recommendation to reclassify the position from a Nonunion Grade 08 to a Nonunion Grade 07, and for the Assistant Jail Administrator to receive 88% of the Jail Administrator Salary. Motion Carried.

The committee discussed the Invoice Lists to be ratified at the November 19, 2019 Board of Commissioners meeting.

Call to the Public: No comments.

Adjournment at 10:52 a.m. by Commissioner Horton.