

## **Staff Report**

**TO:** Board of Commissioners

**FROM:** Kerri Curtiss, Trial Court Administrator

**DATE:** May 6, 2019

**RE:** Request for support of court's intent to apply for FY2020 Swift & Sure Sanctions Program grant funding in the estimated amount of \$211,800.01.

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### **BACKGROUND**

The program began in 2009 and Isabella County was the first program of this type in Michigan. Grant funding for this program started in 2011. The Swift and Sure Sanctions Probation Program is a specialty court program for local probationers who have demonstrated an inability or unwillingness to comply with traditional probation conditions. The goal of the program is to maintain community safety while providing probationers with the tools and skills they need to reduce recidivism.

This is a moderately intensive form of probation that is compliance driven. It is designed to encourage compliance by providing immediate and predictable sanctions for probation violations. Each probationer is aware as they enter the program what the expectations are and what the consequences will be if they violate.

We recently changed the minimum programming from 9 to 18 months in an effort to reduce recidivism after program completion. It is too early to tell if this effort will be successful.

### **ALTERNATIVES**

The alternative would be to cut the program or for the county to provide the funding.

### **FINANCIAL IMPACT**

Supporting the request to apply for grant funds would allow (if awarded) all program services to continue and to fund the salaries and fringes of both the S&S Case Manager and S&S Coordinator. The total estimated amount of the request is \$211,800.01

### **OTHER CONSIDERATIONS**

For FY2018 and FY2019 the award amounts were \$210,000 respectively. We were able to fully operate the program on the \$210,000 received.

## **RECOMMENDATIONS**

We are asking for the BOC to support our intentions to apply for a grant in the estimated amount of \$211,800.01 to continue the S&S Sanctions Program for the 2020 fiscal year.


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## Application

### Application: 17570 - SSSPP Coordinator

**Program Area:** Swift and Sure Sanctions Probation Program (SSSPP)

**Funding Opportunities:** 17291 - Fiscal Year 2020 Swift and Sure Sanctions Probation Program

**Application Deadline:** 05/31/2019

### Instructions

Please click [here](#) to access the *Building a SCAO Grant Budget manual*.

### Personnel

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Name	Position	Computation	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Carolyn K. Johnson	SSSPP Coordinator	See below	\$58,987.50	\$0.00	\$0.00	\$0.00	\$58,987.50
Robert Lane	SSSPP Case Manager	See below	\$45,181.51	\$0.00	\$0.00	\$0.00	\$45,181.51
			<b>\$104,169.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$104,169.01</b>

### Personnel Justification

#### Personnel Justification\*

Justify personnel (i.e., wages) associated with the proposed project.

SSSPP Coordinator annual salary 2019-2020: 1950 hours annually

1950 hours x \$30.25/hour = \$58,987.50 total wage. 100% of time devoted to Swift and Sure Sanctions Probation Program.

SSSPP Case Manager annual salary 2019-2020: 1950 hours annually.

1462.5 hours x \$22.95/hour = \$33,564.38; and 487.5 hours x \$23.83/hour = \$11,617.13. Total wages \$45,181.51. 100% of time devoted to Swift and Sure Sanctions Probation Program.

### Fringe Benefits

Row	Percentage	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Employer FICA	0%	\$7,968.93	\$0.00	\$0.00	\$0.00	\$7,968.93
Retirement	0%	\$6,226.59	\$0.00	\$0.00	\$0.00	\$6,226.59
Hospital Insurance	0%	\$42,052.30	\$0.00	\$0.00	\$0.00	\$42,052.30
Dental Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vision Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation	0%	\$893.35	\$0.00	\$0.00	\$0.00	\$893.35
Life Insurance	0%	\$1,213.80	\$0.00	\$0.00	\$0.00	\$1,213.80
Other	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>		<b>\$58,354.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,354.97</b>

### Fringe Benefits Justification

#### Fringe Benefits Justification\*

Describe in detail each fringe benefit amount. If you are requesting funds in the "Other" category, include a detailed description of those expenses

SSSPP Coordinator and Case Manager combined fringes with both positions.

Projected fringes for Coordinator Johnson for October 1, 2019 - September 30, 2020: Workman's Comp: \$766.84; FICA match: \$4,512.54; Insurance \$21,026.15; Insurance includes life, disability and Health \$635.28; Retirement \$3,063.88.

100% time devoted to Swift and Sure program. Total Fringe benefits: \$30,004.69

Projected fringes for Case Manager Lane for October 1, 2019 - September 30, 2019: Workman's Comp: \$126.51; FICA match: \$,456.39; Insurance \$21,026.15; Insurance includes life, disability and Health \$578.52 Retirement \$3,162.71.

100% time devoted to Swift and Sure program. Total Fringe benefits: \$28,350.27

Total fringes for both positions: \$58,354.96.



Contractual								Add
Service to be Provided	Contractor(s)	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contributions	Total	Subrecipient Contractor/Vendor
Counseling	ACS, ASCC, ACT Ed, 1016, Sag Psych, & Mt Pleas. Com Counseling	\$1,200 per year/12 months = \$100/month	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	No Yes
			\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	

**Contractual Justification****Contractual Justification\***

Justify contractual costs associated with the proposed project.

**Counseling:** Costs associated with participants attending inpatient, mental health treatment, domestic violence/batterer's intervention counseling and/or substance use counseling.

The rates of the providers are: Mt. Pleasant Community Counseling is \$65.00 per individual psychotherapy. ASCC charges \$50.00 per individual session and \$50.00 per group session; they sometimes handle substance assessments, which cost \$75.00 each. Those that go to counseling at ASCC and 1016 have received assistance from the program in paying the copays of \$10.00 and \$5.00 per session. If they do not qualify for Mid State funding and they are paying out of pocket due to not having insurance, their assessment would be \$150.00. Individual sessions are \$84.00 per hour and groups are \$42.00 for 1.5 hours. ACS charges \$63.00 for individual session and Central Christian Counseling charges \$55.00 per session. Fees for batterer's intervention are based on a sliding scale and range from \$10-\$30.00.

\$1,200 per year divided by 12 months = \$100 per month.

Supplies								Add
Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total		
Drug testing	\$45,000/12 months = \$3,750.00/month	\$45,000.00		\$0.00	\$0.00	\$0.00	\$45,000.00	
Bus passes	\$1,600/12 = \$133.33 per month	\$1,600.00		\$0.00	\$0.00	\$0.00	\$1,600.00	
Transportation	\$1,476.03/12 = \$123.00 per mont	\$1,476.03		\$0.00	\$0.00	\$0.00	\$1,476.03	
		\$48,076.03		\$0.00	\$0.00	\$0.00	\$48,076.03	

**Supplies Justification****Supplies Justification\***

Justify supply costs associated with the proposed project.

**Drug testing:**

We have budgeted \$45,000/ 12 months= \$3,750/month in testing fees. This amount will include approximately 30% of our positive tests that are sent to the lab for confirmation. We will continue to test participants in the office and also at the D'n'A testing facility. We have participants screened for different drugs, depending on their drug history. The breakdown and cost for those tests that are sent to Redwood Toxicology Laboratory are 10 panel UA is \$15.00; UA Soma test is \$11.00; UA Tramadol test is \$10.00; UA ETG is \$30.00 and a \$20 confirmation fee for anything that needs a confirmation. Check this..... UA test for Buprenorphine GCMS test is \$13.25; \$0 for LSD test; Soma test is \$11.00; \$35.00 for synthetic cannabinoids; \$30.00 for designer stimulants salts/flakka and \$11.00 for DXM and \$55.00 for fentanyl. Oral tests are \$60.00 for a 10 panel drug test and ETG and \$30.00 for a 10 panel drug test. Oral tests for fentanyl are \$22.00 and oral tests for Gabapentin are \$30.00.

Tests at the D'n'A testing facility range from \$12.00 - \$100.00 depending on the type of test and what test is needed, plus anything that needs a confirmation.

Participants with identified substance abuse issues shall submit to random drug/ETG testing on average of 6-8 times per month - OR- up to two (2) drug/ETG tests per week, per participant. There may be instances where a participant is tested as many as 3 times/week, if it is at the beginning of the program or it is determined the participant needs closer monitoring, due to recent use/relapse.

**Bus passes:** We have budgeted \$1,600/12 months=\$133.33/month. Bus passes are \$2.00 per ticket and come on a sheet of 10 or \$20.00 per sheet. Bus passes are used by participants for attending counseling appointments, getting to and from drug/alcohol testing, reporting to probation and for transportation to and from school/employment.

**Transportation:** Costs associated with a contractual transporter transporting participants from jail to inpatient/residential treatment. Transporters are paid at a rate of \$12.00 per hour and the governmental mileage rate, which currently is .58 cents/mile. We have budgeted \$1,476.03/12=\$123.00/month.

Travel								Add
Type of Travel	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total		
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

**Travel Justification****Travel Justification\***

Justify travel costs associated with the proposed project.

N/A

Total Budget					
Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$211,800.01	\$0.00	\$0.00	\$0.00	\$211,800.01
Last Edited By: Carolyn Johnson, 05/01/2019					

WebGrants - Michigan Courts

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