

ISABELLA COUNTY
Finance and Administration Committee Minutes
Isabella County Building
200 North Main Street
Mount Pleasant, MI 48858
Room 225
July 9, 2019
10:00 a.m.

Members Present: Commissioner Jim Horton and Commissioner George Green

Also Present: Isabella County Administrator/Controller Margaret McAvoy, Isabella County Deputy Administrator/Controller Nicole Frost, Isabella County Contracted Director of Accounting Services Steve Kirinovic, Isabella County Sheriff Michael Main, Isabella County Trial Court Administrator Kerri Curtiss, Isabella County Chief Deputy Treasurer Kathleen Schafer, Isabella County Commissioner James Moreno, Isabella County Commissioner Jerry Jaloszynski, Isabella County Commissioner Steve Swaney, Isabella County Community Development and Inspections Director Timothy Nieporte, Isabella County Parks and Recreation Director Sue Ann Kopmeyer, Isabella County Register of Deeds Karen Jackson, and Administrative Assistant Jessica Jarosiewicz.

Call to Order by Commissioner Horton at 10:00 a.m.

Roll Call was given with Commissioner Green and Commissioner Horton present.

Call to the Public: No comments

Commissioner Horton added two items to the agenda: Public Defender's Office security proposal and Trial Court Building carpet replacement quote.

It was moved by Commissioner Horton and seconded by Commissioner Green to consider accepting and placing on file the June 13, 2019 and the June 27, 2019 Routine Personnel Items as presented. Motion Carried.

Sheriff Main presented information to the committee regarding Segal Water's Compensation and Classification study as it pertains to the Sheriff's Office. He provided background on the current staffing situation at the Sheriff's Office and how there is a need for deputies. He provided current law enforcement trends in Michigan and in the United States explaining how there is a deficiency of law enforcement personnel. He also provided salary information of the local law enforcement agencies displaying that the County is the lowest. He asked that the committee look at the information he provided and hopes to see solutions.

The committee discussed the Isabella County Board of Commissioners Reimbursement Policy. Commissioner Moreno was asked to join the committee in the discussion. Moreno provided a list of his concerns regarding the policy. Discussion took place regarding mileage and out-of-county Commissioners' salaries. Commissioner Horton stated he is not in favor of making any changes to the policy.

M^cAvoy and Kirinovic presented the recommended vendor for the required Independent Security Audit of the County's IT infrastructure, PCs, laptops, devices, and any County system that contains IV-D data. This Independent Security Audit must be completed by September 30, 2019. M^cAvoy recommended to enter into an agreement with Rehmann to complete the required independent security audit. It was moved by Commissioner Horton and seconded by Commissioner Green to enter into an agreement with Rehmann to preform the required Independent Security Audit. Motion Carried.

M^cAvoy provided the committee with an update on the Fiscal Year 2020 Budget. She provided a rough draft of the budget and explained the information.

The committee discussed the Invoice Lists to be ratified at the July 16, 2019 Board of Commissioners meeting.

M^cAvoy presented the proposal received by SecurAlarm for the security at the Public Defender's Office. It was moved by Commissioner Horton and seconded by Green to approve the proposal from SecurAlarm for security at the Public Defender's Office building. Motion Carried.

M^cAvoy presented the quote from Mt. Pleasant Floor Covering for the replacement of carpet at the Trial Court building. It was moved by Commissioner Green and seconded by Commissioner Horton to approve the quote from Mt. Pleasant Floor Covering, in the amount of 127,494.08, for the replacement of carpet at the Trial Court building. Motion Carried.

Call to the Public: No comments

Adjournment at 12:00 p.m. by Commissioner Horton.