

Finance and Administration Committee Minutes
Isabella County Building
Room 225
July 28, 2015
10:00 a.m.

Members Present: Commissioner David Ling and Commissioner Jim Horton

Also Present: Isabella County Administrator/Controller Margaret A. McAvoy, Director of Accounting Services Donna Barker and Administrative Assistant Jessica Jarosiewicz

Call to Order by Commissioner Green at 10:00 a.m.

Roll Call was given with Commissioner Ling and Commissioner Horton present.

Call to the Public: No comments

It was moved by Commissioner Horton and seconded by Commissioner Ling to consider accepting and placing on file the July 23, 2015 Routine Personnel Items as presented. Motion Carried.

It was moved by Commissioner Horton and seconded by Commissioner Ling to consider approving and placing on file the June 2015 Direct Pay List in the amount of \$1,413,362.44. Motion Carried.

It was moved by Commissioner Horton and seconded by Commissioner Ling to consider approving the Cooperative Reimbursement Program amendment between the Department of Human Services and the Prosecuting Attorney's office effective October 1, 2015 through September 30, 2016, in the amount of \$24,410.19, and authorize the Board Chair to sign the same Motion Carried.

It was moved by Commissioner Horton and seconded by Commissioner Ling to consider approving the Cooperative Reimbursement Program amendment between the Department of Human Services and the Friend of the Court effective October 1, 2015 through September 30, 2016, in the amount of \$498,723.81, and authorize the Board Chair to sign the same. Motion Carried.

It was moved by Commissioner Horton and seconded by Commissioner Ling to consider approving the revised FY 2016 Budget Calendar. Motion Carried.

It was moved by Commissioner Horton and seconded by Commissioner Ling to consider approving the MAXIMUS Agreement to provide Professional Consulting Services to Isabella County effective August 4, 2015, for a three year period, at the rate of \$10,000 per year, and authorize the Board Chair to sign the same. Motion Carried.

Margaret McAvoy, Administrator/Controller, gave a status update on the Comprehensive Job Evaluation RFP, the Document Management Systems RFP and the Facility Feasibility RFP.

Call to the Public: No comments

Adjournment at 10:42 a.m. by Commissioner Ling