

**MINUTES
ISABELLA COUNTY
BOARD OF COMMISSIONERS
December 3, 2019**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson George Green in the Commission Chambers on the above date.

The Pledge of Allegiance to the United States of America was led by Chairperson George Green.

Roll was called with the following Commissioners present: George Green, Frank Engler, Jerry Jaloszynski, Jim Horton, James Moreno, and Steve Swaney

Commissioners Absent: Tobin Hope

Also present were: Isabella County Administrator/Controller Margaret McAvoy, Assistant Administrator/Controller Nicole Frost, County Clerk Minde` B. Lux, and Deputy Clerk Brenda M. Young

APPROVAL OF AGENDA: Administrator/Controller McAvoy requested to add Item No. 1 to Unfinished Business; RESD Election Update. Commissioner Swaney requested to Add item No. 1 to New Business; GELC letter of understanding.

It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the agenda as amended. Motion Carried

GENERAL PUBLIC COMMENT:

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS: None

CONSENT AGENDA

It was moved by Commissioner Swaney and seconded by Commissioner Moreno to approve and place on file the November 19, 2019 Regular Meeting minutes, the November 26, 2019 Finance and Administration Committee minutes, the November 26, 2019 Criminal Justice and County Affairs Committee minutes, the November 26, 2019 Human Resources and Public Works Committee minutes and the November 14, 2019 Routine Personnel Items. Motion Carried.

COMMITTEE REPORTS

Finance and Administration Committee:

1. Invoice Lists: November 15, 2019; November 22, 2019, and November 27, 2019 Adjustment List:

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to ratify and place on file the November 15, 2019 Invoice List in the amount of \$267,450.03, the November 22, 2019 Invoice List in the amount of \$316,478.17, and the Adjustment List dated November 27, 2019. The

motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney Nays: None.

2. Central Michigan University Affiliation Agreement:

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to enter into the Affiliation Agreement with Central Michigan University Board of Trustees through December 31, 2026, and authorize the Board Chairman to sign the Affiliation Agreement. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

3. Fund Balance Classification Policy:

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to adopt the Isabella County Financial Management Policy No. 414 – Fund Balance Classification Policy, and take effect immediately upon adoption. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

4. Capital Asset Management Policy:

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski Horton to adopt the Isabella County Financial Management Policy No. 415 – Capital Asset Management Policy, and take effect immediately upon adoption. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

5. Website Privacy Policy & Website Accessibility Policy:

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to adopt the Isabella County Facilities and Equipment Management Policy No. 331 - Website Privacy Policy and the Isabella County Facilities and Equipment Management Policy No. 332 - Website Accessibility Policy, and take effect immediately upon adoption. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

6. Fiscal Year 2019 Fourth Quarter Financial Management Services:

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to accept and place on file the Fiscal Year 2019 Fourth Quarter Financial Management Services report as presented. Motion Carried

7. Fiscal Year 2019 Fourth Quarter Financial Report:

It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to accept and place on file the Fiscal Year 2019 Fourth Quarter Financial Report as presented. Motion Carried

Criminal Justice and County Affairs Committee:

1. Hazard Mitigation Grant Application:

It was moved by Commissioner Jaloszynski and seconded by Commissioner Engler to authorize the Director of Isabella County Central Dispatch to apply for the Hazard Mitigation Grant. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

Human Resources and Public Works Committee:

1. Contract for GIS Services – 2020 Isabella County Plat Book:

It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve said contract for GIS services and authorize the appropriate signature to create a new 2020 Isabella County Plat Book for the Isabella County 4H Council, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

2. Tai Chi for Arthritis Program:

It was moved by Commissioner Swaney and seconded by Commissioner Moreno to approve the Memorandum of Agreement between Region VII Area Agency on Aging and the Isabella County Commission on Aging in developing, implementing and assessing Tai Chi for Arthritis programs, for the period October 1, 2019 through September 30, 2020, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

3. Parks and Recreation FY 2020 Budget Amendment:

It was moved by Commissioner Moreno and seconded by Commissioner Swaney to approve the Isabella County Parks Reservation System Budget Amendment for Fiscal Year 2020, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

4. Recreation Management System Agreement with CivicPlus, LLC:

It was moved by Commissioner Swaney and seconded by Commissioner Moreno to approve the Statement of Work and Recreation Management System Agreement between CivicPlus, LLC and Isabella County, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

5. Merchant Agreement with OpenEdge:

It was moved by Commissioner Moreno and seconded by Commissioner Swaney to approve the Merchant Agreement between OpenEdge and Isabella County, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

6. Fisher Annex Lease Agreement 2020:

It was moved by Commissioner Swaney and seconded by Commissioner Moreno to approve the Fisher Annex Lease Agreement for Deerfield Nature Park, effective January 1, 2020 until December 31, 2020, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

Intergovernmental Affairs Committee: None

Administrator/Controller: None

Unfinished Business:

1. Gratiot Isabella RESD Election Update – County Clerk Minde` B. Lux:

County Clerk Minde` Lux explained that the Gratiot Isabella RESD is refusing to sign the letter sent by the Board of Commissioners requesting they acknowledge that the RESD would be responsible for the cost of the election.

New Business:

1. Governmental Employees Labor Council Letter of Understanding:

It was moved by Commissioner Swaney and seconded by Commissioner Jaloszynski to approve the Letter of Understanding between the Isabella County Trial Court and the Governmental Employees Labor Council, agreeing that 2.5% shall be added to the 2019 base wage scale, effective January 1, 2020, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno and Swaney. Nays: None.

General Public Comments: None

Announcements: None

Adjournment: It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to adjourn to the call of the Chair at 7:39 p.m.