

**MINUTES
ISABELLA COUNTY
BOARD OF COMMISSIONERS
March 16, 2021**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson Jim Horton via zoom on the above date.

The Pledge of Allegiance to the United States of America was led by Chairperson Jim Horton.

Roll was called with the following Commissioners present: Terry Hutchinson remotely from his home in Nottawa Township, Frank Engler remotely from his home in Deerfield Township, Jerry Jaloszynski remotely from his home in Chippewa Township, Jim Horton remotely from his office in Big Rapids in Mecosta County, James Moreno remotely from his home in the City of Mount Pleasant, Steve Swaney remotely from his home in the City of Mount Pleasant and Tobin Hope remotely from his home in the City of Mount Pleasant.

Commissioners Absent: None

Also present were: Administrator Controller Margaret McAvoy, Deputy Administrator/Controller Nicole Frost, County Clerk Minde` B. Lux and Deputy Clerk Brenda M. Young.

APPROVAL OF AGENDA:

It was moved by Commissioner Moreno and seconded by Commissioner Swaney to approve the agenda as presented. Motion carried.

GENERAL PUBLIC COMMENT: None

APPOINTMENTS TO BOARDS AND COMMISSIONS:

Community Mental Health for Central Michigan Board-

Chairman's request for nominations for one opening on the Community Mental Health for Central Michigan Board for a 3-year term Commissioner Hope nominated Kerin Scanlon. Chairperson Horton asked for nominations three times.

It was moved by Commissioner Jaloszynski and seconded by Commissioner Engler to close nominations and cast a unanimous ballot for Kerin Scanlon. Motion Carried.

CONSENT AGENDA

It was moved by Commissioner Hutchinson and seconded by Commissioner Jaloszynski to approve and place on file the March 2, 2021 Regular Meeting minutes, the March 9, 2021 Human Resources and Public Works Committee Meeting minutes, the March 9, 2021 Criminal Justice and County Affairs Committee Meeting minutes, the March 12, 2021 Finance and Administration Committee Meeting minutes, and the March 4, 2021 Routine Personnel Items. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

COMMITTEE REPORTS

Finance and Administration Committee:

1. February 26, 2021 Invoice List; March 5, 2021 Invoice List; and March 11, 2021 Adjustment List:

It was moved by Commissioner Hope and seconded by Commissioner Jaloszynski to ratify and place on file the February 26, 2021 Invoice List in the amount of \$242,268.63, the March 5, 2021 Invoice List in the amount of \$1,958,677.74, and the Adjustment List dated March 11, 2021. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

2. Motorola Communications System and Services Agreement:

It was moved by Commissioner Jaloszynski and seconded by Commissioner Hope to approve the Motorola Communications System and Services Agreement between Isabella County and Motorola Solutions, Inc. for the installation of a five (5) Console Position MCC 7500E Dispatch Solution, in the amount of \$934,650.00, and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

3. FY 2020 Cost Allocation Plan -MGT of America Consulting Agreement Addendum:

It was moved by Commissioner Hope and seconded by Commissioner Jaloszynski to approve the Addendum to the Agreement between Isabella County and MGT of America Consulting, LLC for the preparation of the County's FY2020 Cost Allocation Plan, in the amount of \$12,000.00, and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

4. Credit Card Management Policy:

It was moved by Commissioner Jaloszynski and seconded by Commissioner Hope to approve the updated Isabella County Financial Management Policy No. 411-Credit Card Management Policy to take effect immediately upon adoption. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

Criminal Justice and County Affairs Committee:

1. PROSECUTORbyKarpel:

It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the Isabella County Prosecuting Attorney's Office purchase of PROSECUTORbyKarpel software in the amount of \$103,850.00. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

2. Fraud Alert Protection – Register of Deed's Office:

It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Fraud Alert Protection price quote provided by GovOS, A Kofile Company, and the Register of Deeds Automation Budget Adjustment in the amount of \$5,400.00, and authorize the Board Chair to sign the

same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

3. 2021 State Survey and Remonumentation Grant Report:

It was moved by Commissioner Engler and seconded by Commissioner Jaloszynski to approve the 2021 State Survey and Remonumentation Grant Report, in the amount of \$42,053.00, and authorize Isabella County Register of Deeds Karen Jackson to sign the agreement electronically. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

Human Resources and Public Works Committee:

1. Resolution No. 21-03-01 – Meridian Park Acquisition Project:

It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to adopt Resolution No. 21-03-01, authorizing the submittal of the Michigan Natural Resources Trust Fund Acquisition Grant application to support the Meridian Park Acquisition Project, and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

2. MMAP Memorandum of Understanding:

It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Michigan Medicare/Medicaid Assistance Program (MMAP) Memorandum of Understanding between Region VII Area Agency on Aging and Isabella County Commission on Aging, effective April 1, 2020 through March 31, 2025, and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

3. Region VII AAA Purchase of Service Provider Agreement Addendum K:

It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve Region VII Area Agency on Aging Purchase of Service Provider Agreement Addendum K – COVID 19 Premium Pay for In-Home Providers, and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

4. Direct Care Workers Wage Pass through Documentation Forms for January & February 2021:

It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the \$2.00 per hour temporary Premium Pay for the Commission on Aging Direct Care Workers and authorize the Board Chair to sign the Direct Care Worker Wage Pass through Documentation Forms for the months of January and February 2021. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

Intergovernmental Affairs Committee: None

Administrator/Controller: None

Unfinished Business: None

New Business:

A. Saginaw Chippewa Indian Tribe of Michigan Spring 2021 Semiannual Two-:

It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the following Saginaw Chippewa Indian Tribe of Michigan Semiannual Two-percent requests prioritization for presentation to the Saginaw Chippewa Indian Tribe by the required date of March 31, 2021.

- Commission on Aging requesting \$514,348.00 for programs and services.
- Humane Animal Treatment society (HATS) requesting \$14,000.00 for feline spay surgeries.
- Material Recovery Facility requesting \$44,000.00 for the recycling program
- Prosecuting Attorney's Office requesting \$103,850.00 for Prosecuting Attorney's Office software upgrade.
- Sheriff's Office requesting \$18,125.00 for a marine boat replacement.

The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

B. Fiscal Year 2020 Comprehensive Annual Financial Report:

It was moved by Commissioner Hope and seconded by Commissioner Moreno to accept and place on file the FY 2020 Comprehensive Annual Financial Report and Supplementary Information to Financial Statements (Federal Awards). The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

C. Closed Session:

It was moved by Commissioner Swaney and seconded by Commissioner Moreno to enter into a closed session, under section 8(c) of the Open Meetings Act, to discuss collective bargaining agreement strategy.

Chairperson Horton requested a roll call vote. Ayes: Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney, and Hope.

The Board entered into closed session at 8:01 p.m.

It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to come out of Closed Session.

Chairperson Horton requested a roll call vote: Ayes: Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney, and Hope.

The Board came out of Closed Session at 8:19 p.m.

D. Collective Bargaining Agreement Offer to Command Officers Association of Michigan – Command Unit:

It was moved by Commissioner Hope and seconded by Commissioner Jaloszynski to enter into a 3-year agreement between Isabella County Board of Commissioners and Isabella County Sheriff's Office and Command Officers Association of Michigan – Command Unit, agreeing that 2% shall be added to the 2020 base wage scale, effective January 1, 2021, with a wage reopener for years 2022 and 2023, and to include the language in the Employer's package offer to settled dated March 15, 2021. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

E. Collective Bargaining Agreement Offer to Police Officers Association of Michigan – Corrections Unit:

It was moved by Commissioner Hope and seconded by Commissioner Jaloszynski to enter into a 3- year agreement between Isabella County Board of Commissioners and Isabella County Sheriff’s Office and Police Officers Association of Michigan – Corrections Unit, agreeing that 2% shall be added to the 2020 base wage scale, effective March 16, 2021, with a wage reopener for years 2022 and 2023, and to include the language in the Employer’s package offer to settled dated March 15, 2021. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Hutchinson, Engler, Jaloszynski, Horton, Moreno, Swaney and Hope. Nays: None.

General Public Comments:

Materials Recovery Facility Director Jake Borton explained the Two Percent request from his Department.

Announcements:

Commissioner Jaloszynski stated he appreciated the Financial Management plan presentation at the Work Session earlier in the day. He also stated that the public has asked why the website for the County states that the County Building is closed to the public.

Administrator/Controller Margaret McAvoy explained that the website was recently updated and that the building is open to the public by appointment. She also explained that the current recommendations from the Michigan Department of Health and Human Services is that if employees can work from home they are to still be working from home.

Commissioner Engler stated that citizens should contact MSU Extension office for information on Gypsy Moth Spraying.

Commissioner Hope stated that through the Community Mental Health Board that he attended an in-service on the Jail Diversion program.

Commissioner Hope stated that he received his second vaccination for COVID 19 and had no side effects. He is happy that the Central Michigan District Health Department seems to be so far ahead of vaccinating than other locations in the state. He encouraged everyone to get vaccinated.

Commissioner Hope congratulated the CMU Woman’s Basketball Team on winning the MAC Tournament.

Commissioner Horton thanked Administrator McAvoy for the thorough Financial Management Report to today’s work session.

Commissioner Swaney stated he received his vaccination for COVID 19 and had no side effects.

Adjournment: It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to at 8:23 p.m.