

**MINUTES
ISABELLA COUNTY
BOARD OF COMMISSIONERS
March 3, 2020**

The Isabella County Board of Commissioners was called to order at 7:00 p.m., by Chairperson George Green in the Commission Chambers on the above date.

The Pledge of Allegiance to the United States of America was led by Chairperson George Green.

Roll was called with the following Commissioners present: George Green, Frank Engler, Jerry Jalszynski, Jim Horton, James Moreno, and Tobin Hope

Commissioners Absent: Steve Swaney

Also present were: Administrator/Controller Margaret McAvoy, Assistant Administrator/Controller Nicole Frost, County Clerk Minde` B. Lux, and Deputy Clerk Brenda M. Young

APPROVAL OF AGENDA: It was moved by Commissioner Jalszynski and seconded by Commissioner Hope to approve the agenda as presented. Motion Carried

GENERAL PUBLIC COMMENT:

Assistant Administrator/Controller Nicole Frost announced Margaret McAvoy's Birthday.

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS: None

CONSENT AGENDA

It was moved by Commissioner Hope and seconded by Commissioner Horton to approve and place on file the February 18, 2020 Regular Meeting minutes, the February 25, 2020 Finance and Administration Committee minutes, the February 25, 2020 Criminal Justice and County Affairs Committee minutes, the February 25, 2020 Human Resources and Public Works Committee minutes, the February 20, 2020 Routine Personnel Items and the 2019 MSUE Annual Report. Motion Carried.

COMMITTEE REPORTS

Finance and Administration Committee:

1. February 14, 2020 Invoice List; February 21, 2020 Invoice List; and February 27 2020 Adjustment List:

It was moved by Commissioner Horton and seconded by Commissioner Hope to ratify and place on file the February 14, 2020 Invoice List in the amount of \$169,863.05, the February 21, 2020 Invoice List in the amount of \$833,469.36, and the Adjustment List dated February 27, 2020. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jalszynski, Horton, Moreno, and Hope. Nays: None.

2. FY 2020 First Quarter Financial Management Service Report:

It was moved by Commissioner Hope and seconded by Commissioner Horton to accept and place on file the Fiscal Year 2020 First Quarter Financial Management Services Report as presented. Motion Carried.

3. FY 2020 First Quarter Financial Report:

It was moved by Commissioner Horton and seconded by Commissioner Hope to accept and place on file the Fiscal Year 2020 First Quarter Financial Report as presented. Motion Carried.

4. Revised Federal Grant Management Policy:

It was moved by Commissioner Hope and seconded by Commissioner Horton to adopt the revised Isabella County Financial Management Policy No. 413 – Federal Grant Management Policy with the added language to take effect immediately upon adoption. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno, and Hope. Nays: None.

5. Segal Waters Implementation – Treasurer’s Office:

It was moved by Commissioner Horton and seconded by Commissioner Hope to implement the Segal Waters Proposed Pay grade and Annual Salary as recommended for the Treasurer’s Office regarding the Tax Reversion Administrator and the Senior Deputy Treasurer, to set the Deputy Treasurer Position at a Nonunion Pay Grade 8, the salary of the Chief Deputy Treasurer at \$61,693.76 and the Treasurer Salary at \$84,512.00. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno, and Hope. Nays: None.

Criminal Justice and County Affairs Committee:

1. Indecomm Global Services MOU:

It was moved by Commissioner Jaloszynski and seconded by Commissioner Engler to approve the Indecomm Holdings Inc. dba Indecomm Global Services Memorandum of Understanding and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno, and Hope. Nays: None.

2. Isabella County Youth and Farm Fair Patrol Coverage:

It was moved by Commissioner Engler and seconded by Commissioner Jaloszynski to approve the Agreement between Isabella County Sheriff’s Office and Isabella County Youth and Farm Fair for supplemental patrol coverage during the 2020 Isabella County Youth and Farm Fair, and authorize the Board Chair to sign the same. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno, and Hope. Nays: None.

Human Resources and Public Works Committee:

1. Lake Isabella Water System Repaint Project:

It was moved by Commissioner Moreno and seconded by Commissioner Engler to approve the Lake Isabella Water System repaint project to be awarded to BlasTek, LLC for \$37,385.00 based on the bid amount and the recommendation from Dixon Engineering, our project consultant. The motion carried with 6 yeas and 0 nays. Yeas: Commissioners Green, Engler, Jaloszynski, Horton, Moreno, and Hope. Nays: None.

2. Zoning Amendment #20-01:

It was moved by Commissioner Moreno and seconded by Commissioner Engler to adopt Zoning Amendment #20-01 which amends the Isabella County Zoning Ordinance Map in Section 19 of Rolland Township by rezoning with conditions the described property from Agricultural Buffer (AG-3) to General Agriculture (AG-2) and authorize the County Board Chairperson to sign the Conditional Rezoning Statement of Conditions agreement. The motion carried with 5 yeas and 1 nays. Yeas: Commissioners Engler, Jaloszynski, Horton, Moreno, and Hope. Nays: Green.

3. Planning Commission Annual Report 2019:

It was moved by Commissioner Moreno and seconded by Commissioner Engler to accept and place on file the 2019 Isabella County Planning Commission Annual Report as presented.

Intergovernmental Affairs Committee: None

Administrator/Controller: None

Unfinished Business: None

New Business: None

General Public Comments: None

Announcements: None

Adjournment: It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to adjourn to the call of the Chair at 7:36 p.m.