



**Agenda**  
**Isabella County Board of Commissioners**  
**WORK SESSION**  
**Electronic Meeting**  
**September 1, 2020**  
**3:00 P.M.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America
- II. Roll Call
- III. Approval of Agenda
- IV. General Public Comments
- V. Presentations and Special Reports
  - A. Isabella County Deputy Administrator/Controller, Nicole F. Frost, to present the [Fiscal Year 2021 Recommended Budget](#).
  - B. Presentation/Update on the Jail and Sheriff's Office Project from Darrel DeHaan of Integrated Architecture and Rob Conley from Clark Construction Company.
- VI. Appointments to Boards and Commissions
- VII. Committee Reports
  - A. Finance and Administration Committee:
    1. Consider accepting and placing on file the [August 20, 2020 Routine Personnel Items](#) as presented.
    2. Consider ratifying and placing on file the [August 14, 2020 Invoice List](#) in the amount of \$143,993.27, the [August 21, 2020 Invoice List](#) in the amount of \$411,524.91, and the [Adjustment List dated August 27, 2020](#).
    3. Consider approving the ADVANCE/DUE TO-DUE FROM monies from the General Fund Unassigned Fund Balance to the [Drain Revolving Fund](#) to be designated as working capital, for a term not longer than five years, and authorize the Board Chair to sign the same.
    4. Consider extending the [County's agreement with Rehmann Robson, LLC](#) for the 5-year option for the completion of the audits for the years ending September 30, 2020 through 2024 for the prices detailed in the audit engagement extension letter with FY2020 not to exceed \$40,050.00 and authorize the Board Chairman to sign the audit engagement extension as provided.

B. Criminal Justice and County Affairs Committee:

1. Consider approving the [Secondary Road Patrol and Traffic Accident Prevention Program Application](#), in the amount of \$43,356.00, effective October 1, 2020 through September 30, 2021, and authorize the Board Chair to sign the same.
2. Consider approving the [Brian and Deborah Boge Farmland Agreement Application](#) and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program.

C. Human Resources and Public Works Committee:

1. Consider approving the [FY 2021 Grant Application between the Michigan Department of Military and Veterans Affairs](#), Michigan Veterans Affairs Agency and Isabella County in the amount of \$52,350.00, for enhanced veteran services operations.
2. Consider approving the Individual Services Contract between the Isabella County Commission on Aging and Elizabeth Jane Starr-Gepford for services as a [Registered Nurse](#), effective September 2, 2020 through September 30, 2021, and authorize the Board Chair to sign the same.
3. Consider approving the Individual Services Contracts between the Isabella County Commission on Aging and Mary Ellen Walsh for services as a [Caregiver Trainer](#), effective October 1, 2020 through September 30, 2021, and authorize the Board Chair to sign the same.
4. Consider the Individual Services Contracts between Isabella County Commission on Aging and Steve Wood, James VanderMey, Catherine Tobin, Judi Swartz, Angela McGuirk, Carol Clute, and Mary Alsager to provide [Activity Services](#) and Virginia Cain to serve as Active Living Newspaper Editor, effective October 1, 2020 through September 30, 2021, with Board direction to provide alternate delivery of all such services when in-person classes can't be performed, and authorize the Board Chair to sign the same.
5. Consider adopting Isabella County Board of Commissioners [Resolution No. 20-09-02, Essential Workers Resolution](#), and authorize the Board Chair to sign the same.

D. Intergovernmental Affairs

E. Administrator/Controller

VIII. Unfinished Business

IX. New Business

- A. Consider approving the [Isabella County 2021 Holiday Schedule](#) as presented.
- B. Consider scheduling the [public hearing on the Fiscal Year 2021 Proposed Budget](#) beginning at 7:00 p.m., or as soon thereafter as it may be heard, on Tuesday, September 15, 2020, electronically on Zoom.

- X. General Public Comments
- XI. Announcements
- XII. **CLOSED SESSION:** Consider entering into a Closed Session, under section 8(d) of the Open Meetings Act, to consider the purchase of real property.
- XIII. Adjournment

**Cellular telephone usage is prohibited while the Board is in session.**

*Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the Board of Commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053, or [admin@isabellacounty.org](mailto:admin@isabellacounty.org).*