



ELECTRICAL PERMIT APPLICATION
 Isabella County Inspection Department
 200 N. Main Street
 Mt. Pleasant, MI 48858
 (989) 317-4061

OFFICE USE ONLY

 Permit No.: _____
 Date: _____
 Check No.: _____
 Receipt No.: _____

I. Job Location

Name of Property Owner:	Phone #:	Property Tax ID #: (required)	
Street Address	City:	Township:	Section:
Owner mailing address (Street No. & Name):	City:	State:	Zip Code:
Owners email address:			

II. Contractor/Homeowner Information - Indicate Who the Applicant is: Contractor/Licensee Homeowner

Name of Contractor:	Contractor License Number	Expiration Date	
Contractors Address (Street No. & Name)	City	State	Zip Code
Telephone Number	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)		
Contractor/Licensee email address:			

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> BOCA Home Setup (Modular)	METHOD OF COMPLIANCE: <input type="checkbox"/> MICHIGAN BLDG CODE <input type="checkbox"/> REHABILITATION CODE
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> HUD Manufactured Home Setup (Mobile)	
DESCRIPTION OF WORK:				

IV. Plan Review Required

Plans must be submitted before a permit can be issued, except as listed below.
 Plans are not required for the following:

- One and two-family dwelling containing not more than 3,500 sq. feet of building area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below **"Plans Not Required"**.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Project Number: _____ Plans not required

V. Applicant Signature

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 13a are subjected to civil fines.

Signature of Electrical Contractor/Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)

Homeowner Driver's License Number (if owner is doing the work): _____

VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall **be installed by myself in my own home** which I am living or about to occupy. All work shall be installed in accordance with the State Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the County Electrical Inspector. I will cooperate with the County Electrical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Schedule

See Chart Below.

Mobile Homes located inside of a Licensed Mobile Home Park shall be charged the Base Fee and Service only.

Mobile Homes located outside of a Licensed Mobile Home Park shall be charged the Base Fee and the *Manufactured / Modular Home Fee.

VIII. Fee Chart

		FEE	#ITEMS	TOTAL
BASE FEE NON-REFUNDABLE (Admin Fee plus one Inspection)		\$ 90.00	1	\$90.00
Service (Per Meter)	Up to 200 AMPS	\$10.00		
	200 to 600 AMPS	\$14.00		
	Over 600 AMPS	\$19.00		
Circuits		\$ 4.00 each		
Lighting Fixtures/Outlets - per 25		\$ 7.00 each		
Dishwasher		\$ 4.00 each		
Garbage Disposal		\$ 4.00 each		
Range Hood		\$ 4.00 each		
Furnace – Unit Heater		\$ 6.00 each		
Electrical Heating Units (Baseboard)		\$ 4.00 each		
Power Outlets 220V (Ranges, Dryers, etc.)		\$ 7.00 each		

		FEE	#ITEMS	TOTAL
Signs – per circuit		\$ 7.00 each		
Feeders-Bus Ducts, etc. – per 50'		\$ 7.00 each		
Fire Alarm Systems (Not Smoke Detectors)		\$61.00		
K.V.A & H.P. Rated Equipment	Up to 25 K.V.A. or HP	\$ 7.00		
	Each Additional 25 K.V.A. or HP (or fraction thereof)	\$ 10.00		
Data/Telecommunication Outlets – per 25		\$ 7.00 each		
*Manufactured / Modular Homes (outside of a park)		\$36.00		
Inspection - Rough		\$65.00 each		
Inspection - Final		\$65.00 each		
Inspection – Additional		\$65.00 each		
Inspection – Special (min 2 hrs.) (includes inspection report)		\$82.00		
Hourly Inspection Rate (for items not specifically specified)		\$41.00 /hour		

TOTAL FEE
(Fee must include \$90 base fee)

* Under special circumstances an hourly fee for inspections services may be assessed at a rate of \$41.00 per hour.

Payment must be made at time of application. Make checks payable to "Isabella County"

IX. Instructions For Completing Application

General: Electrical work shall not be started until the application for permit has been filed with the Isabella County Inspection Department. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** Call the inspection line **(989) 317-4220** providing as much advance notice as possible. You will need to provide the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Where to Submit Application: The Isabella County Inspection Department is responsible for code enforcement in units throughout the county which have no local program. Permit applications for county issued permits should be sent to the address on the front of this application. If you are unsure of where to obtain your permit please contact our office. Questions regarding county issued permits may be directed to (989) 317-4061. Code questions may be directed to the Electrical Inspector at (989) 317-4065.

TOTAL PERMIT FEES MAY BE DOUBLED IF WORK IS STARTED BEFORE PERMIT IS ISSUED