

APPROVED
MINUTES
ISABELLA COUNTY BOARD OF COMMISSIONERS
April 5th, 2022
7:00 P.M.

CALL TO ORDER by Chairman Tobin Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic).

Pledge of Allegiance to the United States of America was led by Chairperson Tobin Hope.

ROLL CALL: Commissioners Present: Terry Hutchinson, James Moreno, Jim Horton, Frank Engler, Jerry Jaloszynski, Steve Swaney and Tobin Hope.

Commissioner Absent: None

Also present: Administrator/Controller Nicole Frost, County Clerk Minde B. Lux

APPROVAL OF AGENDA:

It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the agenda as amended. Motion carried

GENERAL PUBLIC COMMENTS: None

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS: None

CONSENT AGENDA:

It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve and place on file March 15, 2022 Regular Meeting minutes, the March 31, 2022 Finance and Administration Committee Meeting minutes, the March 29, 2022 Criminal Justice and County Affairs Committee Meeting minutes, and the March 29, 2022 Human Resources and Public Works Committee Meeting minutes. Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.

COMMITTEE REPORTS:

Finance and Administration Committee:

1. It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to ratify and place on file the March 11, 2022 Invoice List in the amount of \$210,600.41, the March 18, 2022 Invoice List in the amount of \$893,088.68, the March 25, 2022 Invoice List in the amount of \$604,855.22, and the Adjustment List dated March 31, 2022. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.
2. It was moved by Commissioner Jaloszynski and seconded by Commissioner Horton to adopt the revised Isabella County Financial Management Policy No. 410 – Procurement Policy to replace the current policy and take effect immediately upon adoption. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.
3. It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to approve Budget Amendment #2022-04 for Fiscal Year 2022 second quarter budget adjustments, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.

Criminal Justice and County Affairs Committee:

1. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Agreement between Isabella County Sheriff's Office and Isabella County Youth and Farm Fair for supplemental patrol coverage during the 2022 Isabella County Youth and Farm Fair, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None

Human Resources and Public Works Committee:

1. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson approve Zoning Amendment #22-01 which would rezone the subject property from General Agricultural (AG-2) to the General Commercial (C-1) and authorize the Board Chair to sign the official zoning map. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.
2. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the request to hire a part-time Isabella County Resource Recovery Processor at Non-Union Pay Grade 2, Step 2 Years, in the amount of \$12.35 per hour. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.

3. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the request to start the returning Isabella County Seasonal Gate Attendants, Jill Chaney and Emily Yob, at Non-Union Pay Grade 2, 2 Years, in the amount of \$12.35 per hour. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.
4. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Project Construction Agreement for the Chippewa River Erosion and Canoe Launch Project with Miller Development, Inc. of Weidman, Michigan and authorize the Board Chair to sign the Agreement and Budget Amendment #2022-02. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.
5. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the request to approve the request to create a full-time Isabella County Caregiver Trainer and Support Specialist position at the Commission on Aging at a Non-Union Pay Grade 10, and authorize the Board Chair to sign Budget Amendment #2022-03. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.
6. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the estimate from Central Asphalt, Inc. for Animal Shelter Parking Lot improvements and paving in the amount of \$55,958.74, with \$27,979.37 of the costs being covered by the Humane Animal Treatment Society (HATS), and \$27,979.37 of the costs being covered by the County, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Engler, Horton, Moreno, Jaloszynski, Hope and Swaney. Nays: None.

Intergovernmental Affairs: None

Administrator/Controller: None

Unfinished Business: None

New Business: None

Public Comment: None

Announcements:

Commissioner Horton encourages the general public to watch or attend the 4pm work session to see the real work behind the board meetings.

Commissioner Hope stated to the commissioners that he still has the strategic/budget planning work session on his radar to schedule.

Motion by Commissioner Horton and supported by Commissioner Moreno to adjourn at 7:31 p.m.