

APPROVED
MINUTES
Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
September 20th, 2022
7:00 p.m.

CALL TO ORDER by Chairman Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic).

Pledge of Allegiance to the United States of America was led by Chairman Tobin Hope.

ROLL CALL: Commissioners Present: Tobin Hope, Terry Hutchinson, James Moreno, Steve Swaney, Frank Engler.

Commissioner Absent: Jim Horton & Jerry Jaloszynski

Also present: Administrator/Controller Nicole Frost, County Clerk Minde B. Lux

APPROVAL OF AGENDA:

It was moved by Commissioner Hutchinson to add to New Business: C. Corrections Unit – Collective Bargaining Agreement seconded by Commissioner Swaney. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the agenda with the addition. Motion carried

GENERAL PUBLIC COMMENTS: None

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS:

It was moved by Commissioner Swaney to nominate Erica Hopcraft and supported by Commissioner Engler, for one opening on the Isabella County Human Rights Committee, as an At-Large Representative, for a 3-year term ending September 1, 2025 or until a successor is appointed. It was moved by Commissioner Engler and supported by Commissioner Swaney to close nominations and cast a unanimous vote for Erica Hopcraft. Motion carried.

CONSENT AGENDA:

It was moved by Commissioner Swaney and seconded by Commissioner Engler

to approve and place on file the September 6, 2022 Regular Meeting minutes, the September 13, 2022 Finance and Administration Committee Meeting minutes, the September 13, 2022 Criminal Justice and County Affairs Committee Meeting minutes, and the September 13, 2022 Human Resources and Public Works Committee Meeting minutes. Motion carried

COMMITTEE REPORTS:

Finance and Administration Committee:

1. It was moved by Commissioner Engler and seconded by Commissioner Swaney to ratify and place on file the September 2, 2022 Invoice List in the amount of \$542,560.43, the September 9, 2022 Invoice List in the amount of \$176,781.83, and the Adjustment List dated September 15, 2022. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.
2. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the BSB Communications, Inc. Installment Agreement for phone systems in the County Administrative Building, the Trial Court Building, the Sheriff's Office, and 911 Central Dispatch, in the total amount of \$174,919.44, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.
3. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the Addendum to the Contract for Professional Services between Preston Community Services LLC and Isabella County, in the annual amount of \$53,400.00, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.
4. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the completion of the State Tax Commission Form L4029 – 2022 Tax Rate Request affirming each County approved millage rate and authorize the Board Chair and the County Clerk to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.
5. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to move to adopt Isabella County Board of Commissioners Resolution No. 2022-06, by a 2/3 vote of the Board of Commissioners, to exempt Isabella County from the requirements of Public Act 152 for calendar/benefit year of 2023, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.

6. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to move to adopt Isabella County Financial Management Policy No. 416, Petty Cash Policy and take effect immediately upon adoption. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.
7. It was moved by Commissioner Moreno and supported by Commissioner Swaney to approve Fiscal Year 2022 Budget Amendment No. 2022-11; 4th Quarter Budget Adjustments for General Fund, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.
8. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to approve Fiscal Year 2022 Budget Amendment No. 2022-12; 4th Quarter Budget Adjustments for Other Funds, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.

Criminal Justice and County Affairs Committee:

1. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the request to hire an Isabella County 911 Dispatcher Supervisor at the Dispatcher Supervisor Employee Wage Scale, Step 5-Years, in the amount of \$55,249.45. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.

Human Resources and Public Works Committee:

1. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the Individual Services Contracts between Isabella County Commission on Aging and James VanderMey, Carol Clute, Angela McGuirk, Catherine Tobin, Judi Swartz, Steve Wood, and Mary Alsager to provide Activity Services and Virginia Cain to serve as Active Living Newspaper Editor, effective October 1, 2022 through September 30, 2023, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.

Intergovernmental Affairs: None

Administrator/Controller: None

Unfinished Business: None

New Business:

1. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Isabella County Fiscal Year 2023 Budget Resolution and General Appropriations Act, Resolution No. 2022-05. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.
2. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the following Saginaw Chippewa Indian Tribe of Michigan Semiannual Two-percent requests prioritization for presentation to the Saginaw Chippewa Indian Tribe by the required date of September 30th, 2022 as follows of ranking which they all equaled #1's in line of importance. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.

#1 Commission on Aging requesting \$522,348.00 for programs and services.

#1 Isabella Conservation District requesting \$103,200.00 for the Electronic Waste Recycling Program.

#1 Material Recovery Facility requesting \$150,000.00 for the Recycling Program.

#1 Parks and Recreation requesting \$50,000.00 for the Herrick Park Playground Project.

#1 Sheriff's Office requesting \$280,198.50 for Law Enforcement Data Interoperability.

3. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Collective Bargaining Agreement between Isabella County Board of Commissioners and Isabella County Sheriff's Office and Police Officers Association of Michigan – Corrections Unit, effective January 1, 2021 through December 31, 2023, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Swaney and Hope. Nays: None.

Public Comment: None

Announcements:

Commissioner Hope stated that he never wants to take the Saginaw Indian Chippewa 2% Funding for granted and that he is very appreciative of it and for all that they do for our local community.

Commissioner Swaney spoke regarding R.I.S.E. and they are looking for one hundred men to donate \$100.00 each so they can raise \$10,000 in October.

Adjournment: Motion by Commissioner Hutchinson and supported by Commissioner Moreno to adjourn at 7:48 p.m.