

**MINUTES**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd, Mt. Pleasant, MI 48858**  
**November 1st, 2022**  
**7:00 p.m.**

CALL TO ORDER by Chairman Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic).

Pledge of Allegiance to the United States of America was led by Chairman Tobin Hope.

ROLL CALL: Commissioners Present: Tobin Hope, Jim Horton, Terry Hutchinson, James Moreno, Frank Engler, Steve Swaney, and Jerry Jaloszynski.

**Commissioner Absent:** None

Also present: Administrator/Controller Nicole Frost, County Clerk Minde B. Lux

**APPROVAL OF AGENDA:**

It was moved by Commissioner Jaloszynski and supported by Commissioner Horton to approve the agenda with the addition. Motion carried

**GENERAL PUBLIC COMMENTS:** None

**PRESENTATIONS AND SPECIAL REPORTS:** None

**APPOINTMENTS TO BOARDS AND COMMISSIONS:**

It was moved by Commissioner Swaney and seconded by Commissioner Moreno to move to accept with regret the resignation of Erica Hopcraft from the Isabella County Human Rights Committee effective immediately.

**CONSENT AGENDA:**

It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve and place on file the October 18, 2022 Regular Meeting minutes, the October 25, 2022 Finance and Administration Committee Meeting minutes, the October 25, 2022 Criminal Justice and County Affairs Committee Meeting minutes, and the October 25, 2022 Human Resources and Public Works Committee Meeting minutes.

## **COMMITTEE REPORTS:**

### **Finance and Administration Committee:**

1. It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to ratify and place on file the October 14, 2022 Invoice List in the amount of \$236,343.84, the October 21, 2022 Invoice List in the amount of \$887,535.60, and the Adjustment List dated October 27, 2022. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Swaney, Engler, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Jaloszynski and supported by Commissioner Horton to approve the Move to adopt Isabella County Board of Commissioners Resolution No. 2022-07, Limited Tax General Obligation Jail Bonds, Series 2022, in the amount not to exceed \$41,500,000.00, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Swaney, Engler, Jaloszynski and Hope. Nays: None.

### **Criminal Justice and County Affairs Committee:**

1. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the Coronavirus Emergency Supplemental Funding (CESF-2021-020) Grant Contract Extension between Michigan State Police and Isabella County Prosecuting Attorney's Office through September 30, 2023, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the Fiscal Year 2023 Community Corrections Grant Contract, in the amount of \$75,000.00, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Horton, Swaney, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the Fiscal Year 2023 Adult Drug Court Program Contract, in the amount of \$70,000.00, and authorize the Board Chair to allow the Court Administrator to utilize DocuSign to sign the contract. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
4. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the Fiscal Year 2023 Juvenile Drug Court Program Contract, in the amount of \$92,500.00, and authorize the Board Chair to allow the Court Administrator to utilize DocuSign to sign the contract. Motion carried with Yeas:

Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.

5. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the Fiscal Year 2023 Swift and Sure Sanctions Probation Program Contract, in the amount of \$213,000.00, and authorize the Board Chair to allow the Court Administrator to utilize DocuSign to sign the contract. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
6. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the Grant Agreement between the Department of Technology, Management, and Budget, Office of the Michigan's Public Safety Communications System (DTMB-MPSCS) and Isabella County, in the amount of \$4,800,000.00, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
7. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the Out-of-State Travel request from the Isabella County Sheriff's Office for Roger Marble to attend the Level 3: Expert Animal Cruelty Investigator training in North Andover, Massachusetts on March 20, 2023 through March 24, 2023. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.

#### **Human Resources and Public Works Committee:**

1. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the proposal with Refrigeration & Mechanical Services LLC for Courthouse Rooftop Unit Repairs, in the amount of \$24,933.84. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to approve the Fiscal Year 2023 Isabella County Commission on Aging Nutrition Site Agreements for congregate meal sites with Shepherd United Methodist Church at a rate of \$150.00 per month, Fremont Township - Winn Community Building at a rate of \$300.00 per month, Rosebush Manor at a rate of \$90.00 per month, and Sherman Township-Weidman at a rate of \$250.00 per month, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the contract with Central Asphalt, Inc, in the amount of

\$141,346.47, for the asphalt repairs at the Isabella County Material Recovery Facility, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Horton, Jaloszynski and Hope. Nays: None.

4. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to approve the Merchant Agreement between Elavon, Inc. and Isabella County to accept and process credit card payments in the Recreation Management System, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.
5. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the process fee of \$5.00 for each individual item reserved on the Parks online recreation management system effective November 1, 2022. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.

**Intergovernmental Affairs:** None

**Administrator/Controller:** None

**Unfinished Business:** None

**New Business:** None

**Public Comment:** None

**Announcements:**

Commissioner Hutchinson announced that the Beal City Knights of Columbus will be holding their Turkey Dinner this coming Sunday from 11:30-3:00.

Commissioner Horton said good luck to all candidates at the election.

**Adjournment:** Motion by Commissioner Horton and supported by Commissioner Jaloszynski to adjourn at 7:32 p.m.