

**MINUTES**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd, Mt. Pleasant, MI 48858**  
**October 18th, 2022**  
**7:00 p.m.**

CALL TO ORDER by Chairman Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic).

Pledge of Allegiance to the United States of America was led by Chairman Tobin Hope.

ROLL CALL: Commissioners Present: Tobin Hope, Jim Horton, Terry Hutchinson, James Moreno, Steve Swaney, Frank Engler and Jerry Jaloszynski.

Commissioner Absent:

Also present: Administrator/Controller Nicole Frost, County Clerk Minde B. Lux

**APPROVAL OF AGENDA:**

It was moved by Commissioner Horton and supported by Commissioner Moreno to approve the agenda with the addition. Motion carried

**GENERAL PUBLIC COMMENTS:** None

**PRESENTATIONS AND SPECIAL REPORTS:** None

**APPOINTMENTS TO BOARDS AND COMMISSIONS:** None

**CONSENT AGENDA:**

It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve and place on file the October 4, 2022 Regular Meeting minutes, the October 11, 2022 Finance and Administration Committee Meeting minutes, the October 11, 2022 Criminal Justice and County Affairs Committee Meeting minutes, and the October 11, 2022 Human Resources and Public Works Committee Meeting minutes.

**COMMITTEE REPORTS:**

**Finance and Administration Committee:**

1. It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to ratify and place on file the September 30, 2022 Invoice List in the amount of \$367,873.96, the October 7, 2022 Invoice List in the amount of \$384,331.29, and the Adjustment List dated October 13, 2022. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Horton, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Jaloszynski and supported by Commissioner Horton to approve the 2022 October Apportionment Report as presented by the Equalization Department. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Horton and supported by Commissioner Jaloszynski to approve the Prime Contract Change Order No. 0002 Agreement with Clark Construction Company, in an amount not to exceed \$43,109,552.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
4. It was moved by Commissioner Jaloszynski and supported by Commissioner Horton to approve the Attachment to AIA document A133-2009 with Clark Construction and the Attachment to AIA B133, 2014 with Integrated Architecture for the Isabella County Sheriff's Office and Correctional Facility Project. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Horton, Swaney, Jaloszynski and Hope. Nays: None.
5. It was moved by Commissioner Horton and supported by Commissioner Jaloszynski to approve Fiscal Year 2022 Fourth Quarter Financial Report as presented. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Horton, Swaney, Jaloszynski and Hope. Nays: None.

**Criminal Justice and County Affairs Committee:**

1. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the purchase of Corretrak Software for the Isabella County Sheriff's Office, in the amount up to \$24,123.00, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the Service Agreement between Stellar Services, LLC and Isabella County on behalf of the Isabella County Sheriff's Office, for a period of five (5) years, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Horton, Swaney, Jaloszynski and Hope. Nays: None.

3. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the Termination Agreement, effective May 17th, 2022, between Isabella County Central Dispatch and CentralSquare Technologies LLC, pending legal counsel approval, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
4. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the Donald and Susan Yager Farmland Agreement Application for parcel #06-002-10-001-05, and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
5. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the Donald and Susan Yager Farmland Agreement Application for parcel #06-002-20-002-01, and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
6. It was moved by Commissioner Engler and supported by Commissioner Swaney to approve the Donald and Susan Yager Farmland Agreement Application for parcel #06-003-30-004-00, and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.

**Human Resources and Public Works Committee:**

1. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the Recreation Management System Agreement between Camis USA, Inc. and Isabella County, in the amount \$18,500.00 per year, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to approve the Minigrant Contract between Saginaw Arts and Enrichment Commission and Isabella County for the 2023 Art From Our Park event, in the amount of \$2,500.00, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.

3. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the Memorandum of Agreement (MOA) between Region VII Area Agency on Aging and the Isabella County Commission on Aging in developing, implementing and assessing the Tai Chi for Arthritis program, for the period October 1, 2022 through September 30, 2023, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Horton, Jaloszynski and Hope. Nays: None.
4. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to approve the Region VII Area Agency on Aging Purchase of Service Provider Agreement, along with the Addendums, and the Business Associate Agreement, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.
5. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to accept and place on file the Isabella County Drain Commissioner's 2022 Annual Report as presented. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.
6. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to adopt the 2022 Drain Tax Apportionment for Isabella County tax billing. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.
7. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the Delinquent Water Billing Roll, as submitted by the Board of Public Works, which constitutes delinquent service charges of six months or more as of September 1, 2022 for properties within Lake Isabella Forest No. 2 Subdivision, Village of Lake Isabella (Township of Sherman), County of Isabella, State of Michigan, and therefore constitutes a lien on the property as provided by the County of Isabella, Ordinance #1 of 1975, as amended. Motion carried with Yeas: Commissioners Hutchinson, Horton, Moreno, Engler, Swaney, Jaloszynski and Hope. Nays: None.

**Intergovernmental Affairs:** None

**Administrator/Controller:** None

**Unfinished Business:** None

**New Business:** None

**Public Comment:** None

**Announcements:**

Commissioner Engler reminded everyone that there will be hazardous waste pick up this weekend at the County Fairgrounds from 8:00 am to Noon.

Commissioner Hope stated that tonight was the biggest night for approving unanimously the jail project.

**Adjournment:** Motion by Commissioner Horton and supported by Commissioner Jaloszynski to adjourn at 7:46 p.m.

APPROVED