

MINUTES
Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
December 6th, 2022
7:00 p.m.

CALL TO ORDER by Chairman Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic).

Pledge of Allegiance to the United States of America was led by Chairman Tobin Hope.

ROLL CALL: Commissioners Present: Tobin Hope, Jim Horton, Terry Hutchinson, James Moreno, Frank Engler, Steve Swaney, and Jerry Jaloszynski.

Commissioner Absent: None

Also present: Administrator/Controller Nicole Frost, County Clerk Minde B. Lux

APPROVAL OF AGENDA:

It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the agenda with the addition. Motion carried

GENERAL PUBLIC COMMENTS: None

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS: None

CONSENT AGENDA:

It was moved by Commissioner Hutchinson and seconded by Commissioner Jaloszynski to approve and place on file the November 15, 2022 Regular Meeting minutes, the November 29, 2022 Finance and Administration Committee Meeting minutes, the November 29, 2022 Criminal Justice and County Affairs Committee Meeting minutes, and the November 29, 2022 Human Resources and Public Works Committee Meeting minutes. Motion carried.

COMMITTEE REPORTS:

Finance and Administration Committee:

1. It was moved by Commissioner Horton and seconded by Commissioner Jaloszynski to ratify and place on file the November 11, 2022 Invoice List in the amount of \$175,131.78, the November 18, 2022 Invoice List in the amount of \$217,098.32, the November 25, 2022 Invoice List in the amount of \$87,154.38, and the Adjustment List dated December 1, 2022. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Swaney, Engler, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Jaloszynski and supported by Commissioner Horton to move to approve the Netsource One Quote, in the amount of \$15,684.50, for the replacement of the Replibit backup server, and authorize the Board Chair to sign the agreement and Budget Amendment No. 2023-02. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Swaney, Engler, Jaloszynski and Hope. Nays: None.
3. It was moved to Commissioner Horton and supported by Commissioner Jaloszynski to adopt the recommended language revisions to Policy 101 - Isabella County Personnel Manual for Non-Represented Employees Section H. Paid Time Off (PTO) and take effect immediately upon adoption. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Swaney, Engler, Jaloszynski and Hope. Nays: None.

Criminal Justice and County Affairs Committee:

1. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the request to hire an Isabella County Deputy County Clerk at the Non-Union Employee Wage Scale, Pay Grade 7, Step 2 Years, in the amount of \$16.97 per hour and authorize the Board Chair to sign Budget Amendment No. 2023-03. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve the request to hire an Isabella County Emergency Management Coordinator at the Non-Union Employee Wage Scale Pay Grade 10, Step 5 Years, in the amount of \$25.29 per hour. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Engler, Horton, Swaney, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Engler and supported by Commissioner Engler to approve the Core Technology Corporation CAD Project Quotation Order Form #CORE-00001857 not to exceed the amount of \$355,063.55, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners

Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.

Human Resources and Public Works Committee:

1. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the request to hire an Isabella County Driver (Roll-Off/Curbside) at the Non-Union Employee Wage Scale, Pay Grade 6, Step 5 Years, in the amount of \$18.09 per hour. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to approve the Isabella County Master Plan as adopted per Resolution #PC 22-01 by the Isabella County Planning Commission on November 10th of 2022 in accordance with the Michigan Planning Enabling Act (MPEA). Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the Isabella County Board of Commissioners Resolution No. 2022-10, authorizing the submittal of the Michigan Spark Grant application to support the Herrick Recreation Area Development Project, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.
4. It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to approve the 2022-2023 Snow Removal Services Agreements 1, 2, 3, and 4 with Bolle Contracting, LLC and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Horton, Engler, Swaney, Jaloszynski and Hope. Nays: None.

Intergovernmental Affairs: None

Administrator/Controller: None

Unfinished Business: None

New Business:

1. It was moved by Commissioner Swaney and seconded by Commissioner Engler to reschedule the December 20, 2022 Isabella County Board of Commissioners Work Session start time to 3:00 p.m. and the Regular Meeting start time to 5:00 p.m. Motion carried.

Public Comment:

Michael Ferber thanked everyone for their introduction of each board commissioner. He introduced himself to the board and offered to volunteer to be involved in the project of building the new jail.

Announcements:

Hutchinson wanted to let everyone know about 988 and that it is a number that people call when they are having mental problems during the holiday season.

Adjournment: Motion by Commissioner Horton and supported by Commissioner Jaloszynski to adjourn at 7:28 p.m.

APPROVED