



## Agenda

**Isabella County Board of Commissioners  
REGULAR BOARD  
HYBRID MEETING (IN-PERSON/ELECTRONIC)  
Isabella County Commission on Aging Building  
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858  
December 6, 2022  
7:00 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America
- II. Roll Call
- III. Approval of Agenda
- IV. General Public Comments
- V. Presentations and Special Reports
- VI. Appointments to Boards and Commissions
- VII. Consent Agenda

Motion: Move to approve and place on file the [November 15, 2022 Regular Meeting minutes](#), the [November 29, 2022 Finance and Administration Committee Meeting minutes](#), the [November 29, 2022 Criminal Justice and County Affairs Committee Meeting minutes](#), and the [November 29, 2022 Human Resources and Public Works Committee Meeting minutes](#).

VIII. Committee Reports

A. Finance and Administration Committee:

1. [November 11, 2022 Invoice List](#); [November 18, 2022 Invoice List](#); [November 25, 2022 Invoice List](#); and [December 1, 2022 Adjustment List](#)

Motion: Move to ratify and place on file the November 11, 2022 Invoice List in the amount of \$175,131.78, the November 18, 2022 Invoice List in the amount of \$217,098.32, the November 25, 2022 Invoice List in the amount of \$87,154.38, and the Adjustment List dated December 1, 2022.  
ROLL CALL

2. [Netsource One Quote & Budget Amendment No. 2023-02](#)

Motion: Move to approve the Netsource One Quote, in the amount of \$15,684.50, for the replacement of the Replibit backup server, and authorize the Board Chair to sign the agreement and Budget Amendment No. 2023-02. ROLL CALL

3. [PTO Policy](#)

Motion: Move to adopt the recommended language revisions to Policy 101 - Isabella County Personnel Manual for Non-Represented Employees Section H. Paid Time Off (PTO) and take effect immediately upon adoption. ROLL CALL

B. Criminal Justice and County Affairs Committee:

1. [Deputy County Clerk Starting Pay Rate & Budget Amendment No. 2023-03](#)

Motion: Move to approve the request to hire an Isabella County Deputy County Clerk at the Non-Union Employee Wage Scale, Pay Grade 7, Step 2 Years, in the amount of \$16.97 per hour and authorize the Board Chair to sign Budget Amendment No. 2023-03. ROLL CALL

2. [Emergency Management Coordinator Starting Pay Rate](#)

Motion: Move to approve the request to hire an Isabella County Emergency Management Coordinator at the Non-Union Employee Wage Scale Pay Grade 10, Step 5 Years, in the amount of \$25.29 per hour. ROLL CALL

3. [Core Technology Corporation CAD Project Order Form](#)

Motion: Move to approve the Core Technology Corporation CAD Project Quotation Order Form #CORE-00001857 pursuing the first option, in the amount of \$331,982.50, and authorize the Board Chair to sign the same. ROLL CALL

C. Human Resources and Public Works Committee:

1. [Driver Starting Pay Rate](#)

Motion: Move to approve the request to hire an Isabella County Driver (Roll-Off/Curbside) at the Non-Union Employee Wage Scale, Pay Grade 6, Step 5 Years, in the amount of \$18.09 per hour. ROLL CALL

2. [Isabella County Master Plan](#)

Motion: Move to approve the Isabella County Master Plan as adopted per Resolution #PC 22-01 by the Isabella County Planning Commission on November 10<sup>th</sup> of 2022 in accordance with the Michigan Planning Enabling Act (MPEA). ROLL CALL

3. [Resolution No. 2022-10 – Herrick Recreation Area Development Project](#)

Motion: Move to adopt Isabella County Board of Commissioners Resolution No. 2022-10, authorizing the submittal of the Michigan Spark Grant application to support the Herrick Recreation Area Development Project, and authorize the Board Chair to sign the same. ROLL CALL

4. [Snow Removal Services Agreement 2022-2023](#)

Motion: Move to approve the 2022-2023 Snow Removal Services Agreements 1, 2, 3, and 4 with Bolle Contracting, LLC and authorize the Board Chair to sign the same. ROLL CALL

D. Intergovernmental Affairs

E. Administrator/Controller

IX. Unfinished Business

X. New Business

A. December 20, 2022 Board of Commissioners Meeting

Motion: Move to reschedule the December 20, 2022 Isabella County Board of Commissioners Work Session start time to 3:00 p.m. and the Regular Meeting start time to 5:00 p.m.

XI. General Public Comments

XII. Announcements

XIII. Adjournment

**Cellular telephone usage is prohibited while the Board is in session.**

*Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or [admin@isabellacounty.org](mailto:admin@isabellacounty.org)*