

MINUTES
Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
February 21st, 2023
7:00 p.m.

CALL TO ORDER by Chairman Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic).

Pledge of Allegiance to the United States of America was led by Chairman Tobin Hope.

ROLL CALL: Commissioners Present: Tobin Hope, Chris Embrey, Terry Hutchinson, James Moreno, Frank Engler, Steve Swaney, and Jerry Jaloszynski.

Commissioner Absent: None

Also present: County Administrator/Controller Nicole Frost, County Clerk Minde B. Lux

APPROVAL OF AGENDA:

It was noted by Commissioner Embrey that the February 7th, 2022 should be 2023 under consent agenda. It was moved by Commissioner Moreno and supported by Commissioner Hutchinson to approve the agenda as amended. Motion carried

GENERAL PUBLIC COMMENTS:

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS:

It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to appoint Linda Ellis for an opening on the Isabella County Jury Board for a 6-year term ending April 30, 2029 or until a successor is appointed. It was moved by Commissioner Jaloszynski to close nominations and cast a unanimous ballot for Linda Ellis seconded by Commissioner Engler. Motion carried.

CONSENT AGENDA:

It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve and place on file February 7, 202 Regular Meeting minutes, the February 14, 2023 Finance and Administration Committee Meeting minutes, the February 14, 2023

Criminal Justice and County Affairs Committee Meeting minutes, and the February 14, 2023 Human Resources and Public Works Committee Meeting minutes. Motion carried.

COMMITTEE REPORTS:

Finance and Administration Committee:

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to ratify and place on file the February 3, 2023 Invoice List in the amount of \$1,772,647.27, the February 10, 2023 Invoice List in the amount of \$271,651.65, and the Adjustment List dated February 16, 2023. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Embrey and supported by Commissioner Jaloszynski to move to adopt the revisions to the Isabella County General Administrative, Management and Operations Policy No. 250 – Travel Policy and take effect immediately upon adoption. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to adopt Isabella County Fiscal Year 2024 Budget Calendar as presented. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
4. It was moved by Commissioner Embrey and supported by Commissioner Jaloszynski to accept and place on file the Fiscal Year 2023 First Quarter Financial Report as presented. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
5. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to accept and place on file the Fiscal Year 2022 PRELIMINARY Fourth Quarter Report as presented. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

Criminal Justice and County Affairs Committee:

1. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the Amendment between the Isabella County Sheriff's Office and Mid Michigan College to amend the Agreement for Law Enforcement Services entered into between both parties on December 4, 2018 and shall replace the amendment dated March 4, 2021, and authorize the Board Chair to sign the

same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.

2. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the salary of the Isabella County Public Defender position as a Non-Union Employee Wage Scale Pay Grade 19.5, and the salary of the Isabella County Chief Assistant Public Defender position as a Non-Union Employee Wage Scale Pay Grade 17.5, effective in the current pay period, in regards to the implementation of Michigan Indigent Defense Commission (MIDC) Standard 8. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Swaney and seconded by Commissioner Engler to enter into the Addendum to the Agreement for Attorney Services for Indigent Individuals October 1, 2022 to September 30, 2023, to incorporate the fee structure for Assigned Counsel assigned to certain juvenile cases, effective February 15, 2023, and authorize the Board Chairman to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.
4. It was moved by Commissioner Engler and seconded by Commissioner Swaney to enter into the Addendum to the Agreement for Attorney Services for Indigent Individuals October 1, 2022 to September 30, 2023, to add Assigned Counsel as an additional party to the Agreement, effective February 15, 2023, and authorize the Board Chairman to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.

Human Resources and Public Works Committee:

1. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Independent Contractor Agreements between Isabella County and Bob Tillman as the Building Inspector and Plan Reviewer, Doug Elias as the Plumbing and Mechanical Inspector and Plan Reviewer, and Tim Wardwell as the Electrical Inspector and Plan Reviewer, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.

Intergovernmental Affairs: None

Administrator/Controller: None

Unfinished Business: None

New Business:

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to adopt Isabella County Board of Commissioners Resolution No. 2023-02, honoring Michigan Association of Counties on its 125th Anniversary, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to schedule an Isabella County Board of Commissioners Special Meeting for the purpose of goal setting on Thursday, March 23, 2023 at 4:00 p.m. in room 320 of the Isabella County Building located at 200 N. Main Street in Mt. Pleasant, MI. Motion carried

Public Comment: None

Announcements:

Commissioner Hutchinson stated that we have a lot of great talent retiring this year Sue Ann Kopymeyer, Paul Gross and Lisa Hoisington. He thanked them for their dedication over all the years.

Adjournment: Motion by Commissioner Swaney and supported by Commissioner Jaloszynski to adjourn at 7:37 p.m.

APPROVED