



Agenda

**Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
June 20, 2023
7:00 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America
- II. Roll Call
- III. Approval of Agenda
- IV. General Public Comments
- V. Presentations and Special Reports
- VI. Appointments to Boards and Commissions
- VII. Consent Agenda

Motion: Move to approve and place on file the [June 6, 2023 Regular Meeting minutes](#), the [June 13, 2023 Finance and Administration Committee meeting minutes](#), the [June 13, 2023 Human Resources and Public Works Committee Meeting minutes](#), and the [June 13, 2023 Criminal Justice and County Affairs Committee Meeting minutes](#).

VIII. Committee Reports

A. Finance and Administration Committee:

1. [June 2, 2023 Invoice List](#); [June 9, 2023 Invoice List](#); and [June 15, 2023 Adjustment List](#)

Motion: Move to ratify and place on file the June 2, 2023 Invoice List in the amount of \$297,719.15, the June 9, 2023 Invoice List in the amount of \$280,764.46, and the Adjustment List dated June 15, 2023. ROLL CALL

2. [Prime Contract Change Order No. 7 with Clark Construction](#)

Motion: Move to approve the Prime Contract Change Order No. 7 with Clark Construction, in the net additional amount of \$29,369.00, and authorize the Board Chair to sign the same. ROLL CALL

3. [Engagement Letter with Maner Costerisan](#)

Motion: Move to approve the Engagement Letter with Maner Costerisan dated June 2, 2023 for accounting and consulting services, and authorize the Board Chair to sign the same. ROLL CALL

4. [Project Development Agreement between Johnson Controls, Inc.](#)

Motion: Move to approve the Project Development Agreement between Johnson Controls, Inc. and Isabella County for Detailed Project Development to determine the viability of Projects for a Performance Contract, and authorize the Board Chairperson to sign the same. ROLL CALL

5. [2023 State Tax Commission Form L-4046 Taxable Valuation Report](#)

Motion: Move to accept and place on file the 2023 State Tax Commission Form L-4046 Taxable Valuation Report as presented. ROLL CALL

6. [State Tax Commission Form L-4029 – 2023 Tax Rate Request Form](#)

Motion: Move to approve the State Tax Commission Form L-4029 – 2023 Tax Rate Request Form setting the 2023 Isabella County Separate Tax Limitation Operating Rate at 6.61 mills, and authorize the Board Chair and County Clerk to sign the same. ROLL CALL

7. [FY 2023 Budget Amendment No. 2023-12; 3rd Quarter Budget Adjustments for General Fund](#)

Motion: Move to approve Fiscal Year 2023 Budget Amendment No. 2023-12; 3rd Quarter Budget Adjustments for General Fund, and authorize the Board Chair to sign the same. ROLL CALL

8. [FY 2023 Budget Amendment No. 2023-13; 3rd Quarter Budget Adjustments for Other Funds](#)

Motion: Move to approve Fiscal Year 2023 Budget Amendment No. 2023-13; 3rd Quarter Budget Adjustments for Other Funds, and authorize the Board Chair to sign the same. ROLL CALL

B. Criminal Justice and County Affairs Committee:

1. [Westlaw Contract](#)

Motion: Move to approve the renewal of the Westlaw Contract to provide legal research for the Isabella County Public Defender's Office for an additional 3-year term, and authorize the Board Chair to sign the same. ROLL CALL

2. [FY 2024 Victim Rights Prosecutor Grant Application](#)

Motion: Move to approve the Fiscal Year 2024 Victim Rights Prosecutor Grant Application and authorize the Board Chair to sign the same. ROLL CALL

3. [Isabella County Assistant Prosecutor Position Salary](#)

Motion: Move to authorize the Isabella County Prosecutor to increase and negotiate the starting salary for the Isabella County Assistant Prosecutor position, to Non-Union Employee Wage Scale Pay Grade 15, Step 5 Years, up to the amount of \$72,323.63, effective immediately upon the Board of Commissioner's approval at the June 20, 2023 meeting. ROLL CALL

C. Human Resources and Public Works Committee:

1. [Letter of Agreement for Professional Services with Christopher S. Patterson of Fahey, Schultz, Burzych and Rhodes, PLC](#)

Motion: Move to approve the Letter of Agreement for Professional Services with Christopher S. Patterson of Fahey, Schultz, Burzych and Rhodes, PLC for services related to a forthcoming Utility Scale Solar Project, and authorize the Board Chair to sign the same. ROLL CALL

2. [Professional Service Agreement with Spicer Group](#)

Motion: Move to approve the Professional Service Agreement with Spicer Group for services related to an application for Special Land Use and Site Plan Review for a forthcoming Utility Scale Solar Project, and authorize the Board Chair to sign the same. ROLL CALL

3. [Four \(4\) Irregularly Scheduled Seasonal Employee Positions \(Building, Mechanical, Electrical and Plumbing Inspectors\)](#)

Motion: Move to approve the creation of up to four (4) irregularly scheduled Seasonal Employee positions (Building, Mechanical, Electrical and Plumbing Inspectors) within the Inspections Division of the Community Development Department, effective immediately. ROLL CALL

D. Intergovernmental Affairs

E. Administrator/Controller

IX. Unfinished Business

X. New Business

XI. General Public Comments

XII. Announcements

XIII. Adjournment

Cellular telephone usage is prohibited while the Board is in session.

Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or admin@isabellacounty.org