



Agenda

**Isabella County Board of Commissioners
WORK SESSION
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
June 20, 2023
5:30 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America
- II. Roll Call
- III. Approval of Agenda
- IV. General Public Comments
- V. Presentations and Special Reports
 - A. Region VII Area Agency on Aging Executive Director, Bob Brown.
 - B. Isabella County Administrator/Controller Report
- VI. Appointments to Boards and Commissions
- VII. Committee Reports
 - A. Finance and Administration Committee:
 1. Consider ratifying and placing on file the [June 2, 2023 Invoice List](#) in the amount of \$297,719.15, the [June 9, 2023 Invoice List](#) in the amount of \$280,764.46, and the [Adjustment List dated June 15, 2023](#).
 2. Consider approving the [Prime Contract Change Order No. 7 with Clark Construction](#), in the net additional amount of \$29,369.00, and authorize the Board Chair to sign the same.
 3. Consider approving the [Engagement Letter with Maner Costerisan](#) dated June 2, 2023 for accounting and consulting services, and authorize the Board Chair to sign the same.
 4. [Presentation of Preliminary Analysis](#) by John Crawford and Mike Popa with Johnson Controls.
 5. Consider approving the [Project Development Agreement between Johnson Controls, Inc. and Isabella County](#) for Detailed Project Development to determine the viability of Projects for a Performance Contract, and authorize the Board Chairperson to sign the same.

6. Consider accepting and placing on file the [2023 State Tax Commission Form L-4046 Taxable Valuation Report](#) as presented.
7. Consider approving the [State Tax Commission Form L-4029 – 2023 Tax Rate Request Form](#) setting the 2023 Isabella County Separate Tax Limitation Operating Rate at 6.61 mills, and authorize the Board Chair and County Clerk to sign the same.
8. Consider approving [Fiscal Year 2023 Budget Amendment No. 2023-12; 3rd Quarter Budget Adjustments for General Fund](#), and authorize the Board Chair to sign the same.
9. Consider approving [Fiscal Year 2023 Budget Amendment No. 2023-13; 3rd Quarter Budget Adjustments for Other Funds](#), and authorize the Board Chair to sign the same.
10. [Fiscal Year 2024 Requested Budget Draft #1 Update](#).

B. Criminal Justice and County Affairs Committee:

1. Consider approving the renewal of the [Westlaw Contract](#) to provide legal research for the Isabella County Public Defender’s Office for an additional 3-year term, and authorize the Board Chair to sign the same.
2. Consider approving the [Fiscal Year 2024 Victim Rights Prosecutor Grant Application](#) and authorize the Board Chair to sign the same.
3. Consider the ability to increase and negotiate the [starting salary for the Isabella County Assistant Prosecutor position](#), to Non-Union Employee Wage Scale Pay Grade 15, Step 5 Years, up to the amount of \$72,323.63, effective immediately upon the Board of Commissioner’s approval at the June 20, 2023 meeting.

C. Human Resources and Public Works Committee:

1. Consider approving the [Letter of Agreement for Professional Services with Christopher S. Patterson of Fahey, Schultz, Burzych and Rhodes, PLC](#) for services related to a forthcoming Utility Scale Solar Project, and authorize the Board Chair to sign the same.
2. Consider approving the [Professional Service Agreement with Spicer Group](#) for services related to an application for Special Land Use and Site Plan Review for a forthcoming Utility Scale Solar Project, and authorize the Board Chair to sign the same.
3. Consider approving the creation of up to [four \(4\) irregularly scheduled Seasonal Employee positions](#) (Building, Mechanical, Electrical and Plumbing Inspectors) within the Inspections Division of the Community Development Department, effective immediately.

D. Intergovernmental Affairs

E. Administrator/Controller

VIII. Unfinished Business

IX. New Business

X. General Public Comments

XI. Announcements

XII. Adjournment

Cellular telephone usage is prohibited while the Board is in session.

Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the Board of Commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053, or admin@isabellacounty.org.