



Agenda - Amended

**Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
September 5, 2023
7:00 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America.
- II. Roll Call.
- III. Approval of Agenda.
- IV. OPEN PUBLIC HEARING ON [PROPOSED FISCAL YEAR 2024 BUDGET](#). ROLL CALL
- V. CLOSE PUBLIC HEARING ON [PROPOSED FISCAL YEAR 2024 BUDGET](#). ROLL CALL
- VI. General Public Comments.
- VII. Presentations and Special Reports.
- VIII. Appointments to Boards and Commissions.
- IX. Consent Agenda.

Motion: Move to approve and place on file the [August 15, 2023 Work Session minutes](#), the [August 15, 2023 Regular Meeting minutes](#), the [August 23, 2023 Special Meeting minutes](#), the [August 29, 2023 Human Resources and Public Works Committee Meeting minutes](#), and the [August 29, 2023 Finance and Administration Committee Meeting minutes](#).

X. Committee Reports.

A. Finance and Administration Committee:

1. [August 11, 2023 Invoice List](#); [August 18, 2023 Invoice List](#); [August 25, 2023 Invoice List](#); and [Adjustment List for August 31, 2023](#).

Motion: Move to ratify and place on file the August 11, 2023 Invoice List in the amount of \$321,148.36, the August 18, 2023 Invoice List in the amount of \$1,447,016.80, the August 25, Invoice List in the amount of \$122,877.94, and the Adjustment List dated August 31, 2023.
ROLL CALL

2. [2024 Isabella County Holiday Schedule](#).

Motion: Move to approve the Isabella County 2024 Holiday Schedule, as presented. ROLL CALL

3. [Easement for Electrical Facilities with Consumers Energy Company.](#)

Motion: Move to approve the Easement for Electrical Facilities between Isabella County and Consumers Energy Company for the Isabella County Sheriff's Office and Correctional Facility Project, and authorize the Board Chairperson to sign the same. ROLL CALL

4. [On-Call Stipends for Prosecuting Attorneys.](#)

Motion: Move to approve On-Call Stipends for Prosecuting Attorneys at a pay rate of \$550.00 per week and \$200.00 per federal holiday for Fiscal Year 2024. ROLL CALL

5. [Reclassification of Chief Assistant Prosecuting Attorney's Salary.](#)

Motion: Move to approve the reclassification of the Chief Assistant Prosecuting Attorney's salary to a paygrade 18, and for this change to be incorporated and reflected in the Fiscal Year 2024 Budget, to be effective October 1, 2023. ROLL CALL

6. [Language Revisions to Personnel Manual for Non-Represented Employees.](#)

Motion: Move to adopt the recommended language revisions to Policy 101 - Isabella County Personnel for Non-Represented Employees Section F. Holidays and Section H. Paid Time Off, and to take effect immediately upon adoption. ROLL CALL

7. [Request to Hire Accounts Payable Clerk/Account Technician III in the Administration Office.](#)

Motion: Move to approve the request to hire an Accounts Payable Clerk/Account Technician III in the Administration Office at a Grade 8, Year 2 step at \$19.35 per hour. ROLL CALL

8. [Fiscal Year 2023 Third-Quarter Financial Report.](#)

Motion: Move to accept and place on file the Fiscal Year 2023 Third Quarter Financial Report, as presented. ROLL CALL

B. Criminal Justice and County Affairs Committee:

1. No Business.

C. Human Resources and Public Works Committee:

1. [Resolution No. 23-07.](#)

Motion: Move to approve Resolution No. 23-07 establishing Escrow Fees in the amount of \$115,000.00 for a Proposed DTE Solar Farm Project, and authorize the Board Chairperson to sign the same. ROLL CALL

2. [Agreement With Vanguard Fire & Security Systems.](#)

Motion: Move to approve Agreement with Vanguard Fire & Security Systems in the amount of \$2,046.39, and authorize the Board Chairperson to sign the same. ROLL CALL

3. [Meridian Park Acquisition.](#)

Motion: Move to approve the DNR Michigan Natural Resources Trust Fund Acquisition Grant - Meridian Park Acquisition Project #TF21-0079 Offer to Purchase with Addendum for the total amount of \$100,000.00, authorize the Board Chairperson to sign the same, and pre-authorize the Board Chairperson to sign the closing documents for the property purchase. ROLL CALL

4. [Change Order # 1 re: Commission on Aging Pavilion Project.](#)

Motion: Move to approve Change Order # 1 with JBS Contracting, Inc. in the amount of \$76,939.00 for the Commission on Aging Pavilion Project, and authorize the Board Chair to sign the same. ROLL CALL

D. Intergovernmental Affairs.

E. Administrator/Controller.

XI. Unfinished Business.

XII. New Business.

XIII. General Public Comments.

XIV. Announcements.

XV. Adjournment.

Cellular telephone usage is prohibited while the Board is in session.

Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or admin@isabellacounty.org