



## Agenda

**Isabella County Board of Commissioners  
WORK SESSION  
HYBRID MEETING (IN-PERSON/ELECTRONIC)  
Isabella County Commission on Aging Building  
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858  
September 5, 2023  
5:30 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America.
- II. Roll Call.
- III. Approval of Agenda.
- IV. General Public Comments.
- V. Presentations and Special Reports.
- VI. Isabella County Administrator/Controller Report.
- VII. Appointments to Boards and Commissions.
- VIII. Committee Reports.
  - A. Finance and Administration Committee:
    1. Consider ratifying and placing on file the [August 11, 2023 Invoice List](#) in the amount of \$321,148.36, the [August 18, 2023 Invoice List](#) in the amount of \$1,447,016.80, the [August 25, 2023 Invoice List](#) in the amount of \$122,877.94, and the [Adjustment List dated August 31, 2023](#).
    2. Consider approving the [Isabella County 2024 Holiday Schedule](#), as presented.
    3. Consider approving the [Easement for Electrical Facilities between Isabella County and Consumers Energy Company for the Isabella County Sheriff's Office and Correctional Facility Project](#), and authorize the Board Chairperson to sign the same.
    4. Consider approving [On-Call Stipends for Prosecuting Attorneys at a pay rate of \\$550.00 per week and \\$200.00 per federal holiday for Fiscal Year 2024](#).
    5. Consider approving [Reclassification of the Chief Assistant Prosecuting Attorney's salary to a paygrade 18, and, for this change to be incorporated and reflected in the Fiscal Year 2024 budget, to be effective October 1, 2023](#).
    6. Consider adopting the recommended language revisions to [Policy 101 - Isabella County Personnel Manual for Non-Represented Employees Section F. Holidays and Section H. Paid Time Off](#), and take effect immediately upon adoption.

7. Consider approving the request to hire an [Accounts Payable Clerk/Account Technician III in the Administration Office at a Grade 8, Year 2 step at \\$19.35 per hour](#).
8. Consider accepting and placing on file the [Fiscal Year 2023 Third Quarter Financial Report](#), as presented.
9. 10-Year Financial Forecast Update.
10. [Fiscal Year 2024 Proposed Budget](#) Discussion.

B. Criminal Justice and County Affairs Committee:

1. No Business.

C. Human Resources and Public Works Committee:

1. Consider approving [Resolution No. 23-07 establishing Escrow Fees for a Proposed DTE Solar Farm Project in the amount of \\$115,000.00](#), and authorize the Board Chairperson to sign the same.
2. Consider approving the [Agreement with Vanguard Fire & Security Systems in the amount of \\$2,046.39](#), and authorize the Board Chairperson to sign the same.
3. Consider approving the [DNR Michigan Natural Resources Trust Fund Acquisition Grant - Meridian Park Acquisition Project #TF-21-0079 Offer to Purchase With Addendum in the total amount of \\$100,000.00](#), authorize the Board Chairperson to sign the same, and to pre-authorize the Board Chairperson to sign the closing documents for the property purchase.
4. Consider approving [Change Order # 1 with JBS Contracting, Inc. in the amount of \\$76,939.00 for the Commission on Aging Pavilion Project](#), and authorize the Board Chairperson to sign the same.

D. Intergovernmental Affairs.

E. Administrator/Controller.

IX. Unfinished Business.

X. New Business.

XI. General Public Comments.

XII. Announcements.

XIII. Adjournment.

**Cellular telephone usage is prohibited while the Board is in session.**

*Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the Board of Commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053, or [admin@isabellacounty.org](mailto:admin@isabellacounty.org).*