

**MINUTES**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd, Mt. Pleasant, MI 48858**  
**September 19th, 2023**  
**7:00 P.M**

**CALL TO ORDER** by Chairperson Tobin D. Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-Person/Electronic).

**PLEDGE OF ALLEGIANCE** to the United States of America was led by Chairperson Hope.

**ROLL CALL:**

**Commissioners Present:** Tobin D. Hope, Chris Embrey, Steve Swaney, Frank Engler, Jerry Jaloszynski and James Moreno.

**Commissioner Absent:** Terry Hutchinson

**Also Present:** Isabella County Administrator/Controller Nicole F. Frost; Isabella County Clerk Mindé B. Lux; Interim Deputy Isabella County Administrator/Controller Melissa Franquist.

**APPROVAL OF AGENDA:**

It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the agenda carried.

**GENERAL PUBLIC COMMENTS:** None.

**PRESENTATIONS AND SPECIAL REPORTS:** None.

**APPOINTMENTS TO BOARDS AND COMMISSIONS:**

It was moved by Commissioner Embrey and seconded by Commissioner Moreno to approve one Republican Party member and one Democratic Party member, using a ballot provided at meeting, to serve on the Isabella County Board of Canvassers for a four-year term ending October 31, 2027. Democratic Representative Joyce Baugh received 6 votes declaring her appointed. Republican Representative Gladys Strong received 6 votes declaring her appointed.

**CONSENT AGENDA:**

It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve and place on file: the September 5, 2023 Work Session minutes, the September 5, 2023 Regular Meeting minutes, the September 12, 2023 Human Resources and Public Works Committee Meeting minutes, the September 12, 2023 Criminal Justice and County Affairs Committee Meeting minutes, and the September 12, 2023 Finance and Administration Committee Meeting minutes. Motion carried.

## **COMMITTEE REPORTS:**

### **Finance and Administration Committee:**

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to ratify and place on file the September 1, 2023 Invoice List in the amount of \$187,642.04, the September 8, 2023 Invoice List in the amount of \$358,280.11, and the Adjustment List dated September 14, 2023. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve the State Tax Commission Form L-4029 - 2023 Tax Rate Request affirming each County approved millage rate, and authorize the Board Chairperson and the County Clerk to sign the same. Motion carried with Yeas: Commissioners Moreno, Jaloszynski, Embrey, Swaney, Engler, and Hope. Nays: None.
3. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to approve the Fiscal Year 2023 Budget Amendment No. 2023-15; 4th Quarter Budget Adjustments for General Fund, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Jaloszynski, Moreno, Embrey, Swaney, Engler, and Hope. Nays: None.
4. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve Fiscal Year 2023 Budget Amendment No. 2023-16; 4th Quarter Budget Adjustments for Other Funds, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
5. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to approve the Commitment of Fund Balance in the additional amount of \$1,736,804.00 to the Isabella County Sheriff's Office and Correctional Facility Project. Motion carried with Yeas: Commissioners Embrey, Moreno, Swaney, Engler, Jaloszynski and Hope. Nays: None.

### **Criminal Justice and County Affairs Committee:**

1. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the Agreement between Isabella County, the Isabella County Sheriff, and the Saginaw Chippewa Indian Tribe regarding 2% Grant Funding for a Collaborative Software Purchase and Installation - Phase 1 of the Law Enforcement Data Interoperability Project, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Michigan Indigent Defense Commission Fiscal Year 2024 Grant Agreement, in the total amount of \$1,830,141.27, with the State of Michigan contributing \$1,589,835.18 and the local share consisting of \$240,306.09, and authorize the Board Chairperson to sign the same in the EGrAMS system. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the annual Emergency Management Performance Grant Work Agreement, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

### **Human Resources and Public Works Committee:**

1. It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the Fiscal Year 2024 Grant Contract between Isabella County, the Michigan Department of Military & Veterans Affairs, and the Michigan Veterans Affairs Agency, in the amount of \$75,745.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the Advertising Agreement between Isabella County and King Media, in the amount of \$49,845.00, for the period of October 1, 2023 through September 30, 2024, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the ICTC Bus Advertising Agreement between Isabella County and Wade Promotions, LLC, in the amount of \$19,800.00, for the period of October 1, 2023 through September 30, 2024, and authorize the

Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hope, and Jaloszynski  
Nays: None.

4. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the three-year Intergovernmental Agreement between Isabella County and the Saginaw Chippewa Indian Tribe of Michigan allowing the Inspections Division of the Community Development Department to provide necessary plumbing, mechanical, and electrical inspections, and plan review services to the Tribe, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
5. It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the Agreement between Isabella County and Wolverine Power Systems to service Generac generators for the annual fee of \$2,420.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
6. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the Individual Services Contracts between the Isabella County Commission on Aging and James VanderMey, Carol Clute, Angela McGuirk, Catherine Tobin, Judi Swartz, Steve Wood, and Mary Alsager to provide Activity Services and Virginia Cain to serve as Active Living Newspaper Editor, effective October 1, 2023 through September 30, 2024, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
7. It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the Individual Services Contract between the Isabella County Commission on Aging and Elizabeth Jane Starr-Gepford for services as a Registered Nurse, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
8. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the Medicare Improvement for Patients and Providers Act (MIPPA) Beneficiary Outreach and Assistance Program of Service Agreement between the Michigan Medicare/Medicaid Assistance Program and the Isabella County Commission on Aging, effective September 1, 2023 through August 31, 2024, and authorize the Board Chair to sign the same.

Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

**INTERGOVERNMENTAL AFFAIRS:** N/A.

**ADMINISTRATOR/CONTROLLER:** N/A.

**UNFINISHED BUSINESS:** N/A.

**NEW BUSINESS:**

- A. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the Isabella County Fiscal Year 2024 Budget Resolution and General Appropriations Act, Resolution No. 2023-05. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- B. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve Resolution No. 2023-06 to comply with the requirements of Public Act 152, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- C. It was moved by Commissioner Swaney and seconded by Commissioner Jaloszynski to approve the following Saginaw Chippewa Indian Tribe of Michigan Fall 2023 Semi-Annual 2% Requests, Reviewed and Assessed by the Board of Commissioners Standing Committee: Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
  - Isabella County Sheriff's Office requesting \$229,214.76 for Phase 2 of the Law Enforcement Data Interoperability Project.  
**PRIORITY: 1-CRITICAL**
  - Isabella County 911 & Emergency Management requesting \$104,368.00 for Phase 2 of the Automatic External Defibrillator (AED) Grant. **PRIORITY: 1-CRITICAL**
  - Isabella County 911 & Emergency Management requesting \$29,500.00 for Educator Emergency Exercise Training. **PRIORITY: 2-HIGH**
  - Isabella County Material Recovery Facility requesting \$150,000.00 for Recycling Programs. **PRIORITY: 1-CRITICAL**
  - Isabella County Commission on Aging request \$555,790.00 for Recurring Programs. **PRIORITY: 1-CRITICAL**
  - Isabella County Parks and Recreation requesting \$50,000.00 for the

Coldwater Family Park Sewer Project. **PRIORITY: 1-CRITICAL**

**GENERAL PUBLIC COMMENTS:** None

**ANNOUNCEMENTS:**

Commissioner Swaney received his flu and COVID Booster and encouraged others to do the same.

Chairperson Hope announced that the Meridian Park acquisition has been finalized, and the paperwork has been finished with the Title Company. There will be a ribbon cutting on October 27<sup>th</sup> at 1:00 P.M.

**ADJOURNMENT:**

It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to adjourn the meeting at 8:11 P.M.

APPROVED