

**MINUTES**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd, Mt. Pleasant, MI 48858**  
**October 17th, 2023**  
**7:00 P.M**

**CALL TO ORDER** by Chairperson Tobin D. Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-Person/Electronic).

**PLEDGE OF ALLEGIANCE** to the United States of America was led by Chairperson Hope.

**ROLL CALL:**

**Commissioners Present:** Tobin D. Hope, Chris Embrey, Steve Swaney, Frank Engler, Jerry Jaloszynski, Terry Hutchinson and James Moreno.

**Commissioner Absent:** None

**Also Present:** Isabella County Administrator/Controller Nicole F. Frost, Isabella County Clerk Mindé B. Lux

**APPROVAL OF AGENDA:**

It was moved by Commissioner Embrey and seconded by Commissioner Embrey to approve the agenda with the addition under new business to consider approving the Engagement Letter between Isabella County and FisherBroyles for legal services. Commissioner Jaloszynski and seconded by Commissioner Embrey to adopt the agenda as corrected. Motion carried.

**GENERAL PUBLIC COMMENTS:** None.

**PRESENTATIONS AND SPECIAL REPORTS:** None.

**APPOINTMENTS TO BOARDS AND COMMISSIONS:** None

**CONSENT AGENDA:**

It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve and place on file the October 3, 2023 Work Session minutes, the October 3, 2023 Regular Meeting minutes, the October 10, 2023 Human Resources and Public Works Committee Meeting minutes, the October 10, 2023 Criminal Justice and County Affairs Committee Meeting minutes, and the October 10, 2023 Finance and Administration Committee Meeting minutes. Motion carried.

## **COMMITTEE REPORTS:**

### **Finance and Administration Committee:**

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to ratify and place on file the September 19, 2023 Invoice List in the amount of \$139,696.40, the October 6, 2023 Invoice List in the amount of \$3,505,394.45, and the Adjustment List dated October 12, 2023. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
2. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve the Prime Contract Change Order No. 10 with Clark Construction, in the net additional amount of \$76,694.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Jaloszynski, Embrey, Swaney, Engler, Hutchinson and Hope. Nays: None.
3. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to approve a ninety (90) day extension to the current Agreement for Animal Shelter Services between the Humane Animal Treatment Society (HATS) and Isabella County, such that the current Agreement will expire December 31, 2023, upon adoption. Motion carried with Yeas: Commissioners Jaloszynski, Moreno, Embrey, Swaney, Engler, Hutchinson and Hope. Nays: None.
4. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve Resolution No. 2023-08, in support of local control of solar and wind power project advancement, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Jaloszynski, Moreno, Embrey, Swaney, Engler, Hutchinson and Hope. Nays: None.

### **Criminal Justice and County Affairs Committee:**

1. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Software License Agreement between DefenderData and the Isabella County Public Defender's Office providing case management software, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Hutchinson, Swaney, Engler, Jaloszynski and Hope. Nays: None.
2. It was moved by Commissioner Engler and seconded by Commissioner

Swaney to approve the Motion contract between Isabella County Central Dispatch and Lamar dated September 29, 2023, in the amount of \$29,500.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.

3. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the Community Corrections Fiscal Year 2024 Grant Award between Isabella County and the Michigan Department of Corrections in the amount of \$104,091.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
4. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Agreement for Services between Isabella County and Tri-County Adjudication (TRI-CAP) in an amount not to exceed \$20,000.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
5. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the request to hire a Circuit Court Deputy Clerk in the Clerk's Office at a non-union paygrade 8, Year 2 step at \$19.93 per hour, effective immediately. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
6. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Brian Beebe Farmland Agreement Applications for Parcel Nos. 10-016-40-001-06, 10-016-40-001-05, and 10-016-30-001-03, and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
7. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the Fodor Farms, LLC Farmland Agreement Applications for Parcel Nos. 37-04-006-20-004-00, 37-13-006-20-004-00, and 37-13-006-10-004-00 and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.

8. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Lewis R. Main Living Trust Farmland Agreement Applications for Parcel Nos. 12-013-20-001-02, 12-024-20-003-00, and 12-013-40-001-01 and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
9. It was moved by Commissioner Swaney and seconded by Commissioner Engler to Lewis R. Main & Chad D. Main Farmland Agreement Application for Parcel No. 12-013-10-001-10, and instruct the Isabella County Clerk to forward the approved application to the MDA-Farmland and Open Space Program. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.

#### **Human Resources and Public Works Committee:**

1. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve Fiscal Year 2024 Infrastructure Grant Agreement between Isabella County and EGLE in the amount of \$900,000.00, with 20% matching funds of \$225,000.00 to come from the balance of 2% monies allocated to the Isabella County Material Recovery Facility Recycling Program, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
2. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the reorganization of the Material Recovery Facility (MRF), eliminating the MRF Operations Specialist Position, and adding a MRF Supervisor Position at a non-union paygrade 12, effective immediately. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hutchinson, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the 2024-2028 Five-Year Recreation Master Plan Contractual Agreement between Isabella County and P.M. Blough, Inc. for a fee not exceeding \$11,800.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hope, Hutchinson and Jaloszynski Nays: None.
4. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Region VII Area Agency on Aging Contractual Agreement with Isabella County and other required documents for Fiscal

Year 2024, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hope, Hutchinson and Jaloszynski Nays: None.

5. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to accept the Isabella County Drain Commissioner's 2023 Annual Report, as presented, and file the Report with the Isabella County Clerk. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hope, Hutchinson and Jaloszynski Nays: None.
6. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to accept and adopt the 2023 Drain Tax Apportionment for Isabella County tax billing. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hope, Hutchinson and Jaloszynski Nays: None.
7. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to accept and proceed with repairs to Well No. 1 at the Lake Isabella Water Supply System, as presented. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hope, Hutchinson and Jaloszynski Nays: None.

**INTERGOVERNMENTAL AFFAIRS:** None

**ADMINISTRATOR/CONTROLLER:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. It was moved by Commissioner Swaney and seconded by Commissioner Jaloszynski to consider approving the 2023 October Apportionment Report, as presented by the Equalization Department. Motion carried with Yeas: Commissioners Moreno, Embrey, Swaney, Engler, Hope, Hutchinson and Jaloszynski Nays: None.

**GENERAL PUBLIC COMMENTS:** None

**ANNOUNCEMENTS:**

Commissioner Moreno Mt. Pleasant Area Chamber of Commerce is having a Business After Hours at the Municipal Airport this Thursday.

Commissioner Hutchinson said Happy Birthday to Chairman Hope.

Commissioner Embrey gave a shout out to Administration, Department Heads and Election Officials on having such a great plan on the relocation and maintaining a seamless county plan.

Commissioner Hope stated the same thing regarding thanking everyone on the seamless Emergency Plans.

**ADJOURNMENT:**

It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to adjourn the meeting at 7:55 P.M. Motion carried.

APPROVED