

MINUTES
Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd., Mt. Pleasant, MI 48858
November 7, 2023 – 7:00 p.m.

CALL TO ORDER by Chairman Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd., Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic)

Pledge of Allegiance to the United States of America was led by Chairman Tobin Hope.

ROLL CALL: Commissioners Present: Tobin Hope, Chris Embrey, Terry Hutchinson, James Moreno, Frank Engler, Jerry Jalszynski and Steve Swaney.

Commissioner Absent: None.

Also present: County Administrator/Controller Nicole Frost, Deputy County Clerk Leann Ellis

APPROVAL OF AGENDA

Commissioner Jalszynski would like to add as number 3 under new business dealing with the County Administrator proceeding as recommended in closed session on property negotiations.

It was moved by Commissioner Moreno and supported by Commissioner Embrey to approve the agenda. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jalszynski and Hope. Nays: None.

GENERAL PUBLIC COMMENTS: None

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS: None

CONSENT AGENDA:

1. It was moved by Commissioner Embrey and seconded by Commissioner Swaney to approve and place on file the October 17, 2023 Work Session minutes, the October 17, 2023 Regular Meeting minutes, the October 31, 2023 Human Resources and Public Works Committee Meeting minutes, the October 31, 2023 Criminal Justice and County Affairs Committee Meeting minutes, and the October 31, 2023 Finance and Administration Committee Meeting minutes. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None

COMMITTEE REPORTS:

Finance and Administration Committee:

- A. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to ratify and place on file the Adjustments List dated November 2, 2023. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.
- B. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve the annual contract with SecurAlarm Systems, Inc., for the period of October 1, 2023, through September 30, 2024, in the amount of \$51,120.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- C. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to approve the annual contract with SecurAlarm Systems, Inc., for the period of October 1, 2023, through September 30, 2024, in the amount of \$3,336.00 for the Public Defender's Building, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- D. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve the Wage Study Proposal and Agreement with Amy Cell, LLC, for the fee of \$36,975.00, which does not include

potential expenses for travel, FOIA, and/or post-project consultations, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

Criminal Justice and County Affairs Committee:

- A. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the renewal of the Isabella County Friend of the Court's participation in the Title IV-D Cooperative Reimbursement Program beginning October 1, 2023 and continuing through September 30, 2028, for the grant amount of \$4,674,654.29, with a reimbursement amount not to exceed \$3,149,128.94, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- B. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the Fiscal Year 2024 Swift and Sure Sanctions Probation Program grant contract, in the amount of \$223,000.00, and authorize the Board Chairperson to allow the Court Administrator to utilize DocuSign to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- C. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Fiscal Year 2024 Adult DWI/Drug Court grant contract, in the amount of \$110,000.00, and authorize the Board Chairperson to allow the Court Administrator to utilize DocuSign to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- D. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the Fiscal Year 2024 Juvenile Drug Court grant contract, in the amount of \$100,000.00, and authorize the Board Chair to allow the Court Administrator to utilize DocuSign to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

- E. It was moved by Commissioner Engler and seconded by Commissioner Swaney to approve the Title IV-D Cooperative Reimbursement for the Prosecuting Attorney Fiscal Year 2024-2028 Agreement, and authorize the Board Chairperson to sign the same in eGrams. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

Human Resources and Public Works Committee:

- A. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to amend the language in the motion to approve the Inspectors paygrade. Motion carried.

It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Level I, Level II, and Level III Inspectors to a paygrade 15, with an annual \$2,000.00 stipend for Inspectors possessing two or more licenses, and maintain the current employees' Step within the scale, effective immediately. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Swaney, Jaloszynski and Engler. Nays: Commissioners Embrey and Hope.

- B. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Community Development Director's salary at a paygrade 17, and maintain the current employee's Step within the scale, effective immediately. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Swaney and Jaloszynski. Nays: Commissioners Embrey, Engler and Hope.
- C. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Request for Annual Delegation of School Plan Review and Inspection Authority for the Shepherd Public Schools, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- D. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Curbside/Roll-Off Driver and Curbside Roll-Off Driver/Operator positions to paygrade 8, effective immediately. Motion carried with Yeas: Commissioners Hutchinson,

Moreno, Swaney, Engler and Jaloszynski. Nays: Commissioners Embrey and Hope.

- E. It was moved by Commissioner Jaloszynski and seconded by Commissioner Hutchinson to amend the motion by adding the language after Pere Marquette Trail of “such easement to be specifically restricted to installation of one natural gas line.” Motion carried.

It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Consumers Energy utility easement request regarding the Pere Marquette Rail Trail, such easement to be specifically restricted to installation of one natural gas line and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

- F. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the annual Fisher Annex Lease Renewal for Deerfield Nature Park, from January 2, 2024, through December 31, 2024, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

- G. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the American Rescue Plan Act Local Parks and Trails Michigan Spark Grant Resolution No. 2023-09 between the Michigan DNR and Isabella County for the Herrick Recreation Area Development Project #ARPA-0174, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

- H. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Individual Services Contracts between the Isabella County Commission on Aging and Larry Davis and Paul Stickler, for services as a Bulk Food Meal Delivery Driver, effective October 1, 2023 through September 30, 2024, and authorize the Board Chairperson to sign the same. I Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

- I. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Fiscal Year 2024 Isabella County Commission on Aging Nutrition Site Agreements for congregate meal sites with Shepherd United Methodist Church at a monthly rate of \$150.00; Fremont Township-Winn Community Building at a monthly rate of \$300.00; Rosebush Manor at a monthly rate of \$90.00; and Sherman Township-Weidman at a monthly rate of \$250.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- J. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Region VII Area Agency on Aging Purchase of Service Provider Agreement, along with the Addendums, and the business Associate Agreement, and authorize the Board Chair to sign the same. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.
- K. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Delinquent Water Billing Roll, as submitted by the Board of Public Works, which constitutes delinquent service charges of six months or more, as of September 1, 2023, for properties within Lake Isabella Forest No. 2 Subdivision, Village of Lake Isabella (Township of Sherman), County of Isabella, State of Michigan, and therefore, constitutes a lien on the property as provided by the County of Isabella, Ordinance #1 of 1975, as amended. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Swaney, Engler, Jaloszynski and Hope. Nays: None.

Intergovernmental Affairs: None

Administrator/Controller: None

Unfinished Business: None

New Business:

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to ratify the tentative agreement reached with the POAM 911 Dispatchers Unit for a base wage increase of

6% effective January 1, 2024, and tentatively agreed by the parties on October 20, 2023, and ratified by the POAM on October 23, 2023, and to authorize the Board Chair to sign the Contract once the POAM has fully executed the 2024 Contract. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.

2. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to ratify the tentative agreement reached with the POAM 911 Dispatch Supervisors Unit including (1) a base wage increase of 6% effective January 1, 2024; (2) an economic re-opener for 2025 limited to six proposals submitted by the Union on October 20, 2023; and (3) a wage re-opener for 2026, which was tentatively agreed by the parties on October 20, 2023, and ratified by the POAM on October 23, 2023, and to authorize the Board Chair to sign the Contract once the POAM has fully executed the Contract. Motion carried with Yeas: Commissioners Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.
3. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to direct the County Administrator Controller to proceed as recommended in closed session with regard to property lease or purchase. Yeas: Hutchinson, Moreno, Embrey, Engler, Swaney, Jaloszynski and Hope. Nays: None.

Public Comment: None

Announcements:

Commissioner Moreno attended the Statewide Summit at the Saginaw Chippewa Indian Tribe this week. It was really impressive and thought provoking. He met a lot of people and they really saw how serious the opioid problem is and also many ways of providing help to people who have a substance use disorder.

Commissioner Hope would like to thank Commissioner Moreno and Embrey for attending the Statewide Summit. Would also like to thank Administrator Frost and Emergency Manager Mark Griffis for managing the turmoil we have been through.

Closed Session: None

Adjournment: Motion by Commissioner Moreno and supported by Commissioner Embrey to adjourn at 10:25 p.m.

APPROVED