



## Agenda

**Isabella County Board of Commissioners  
REGULAR BOARD  
HYBRID MEETING (IN-PERSON/ELECTRONIC)  
Isabella County Commission on Aging Building  
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858  
December 19, 2023  
5:30 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America.
- II. Roll Call.
- III. Approval of Agenda.
- IV. General Public Comments.
- V. Presentations and Special Reports.
- VI. Appointments to Boards and Commissions.
  - A. **Board of Public Works** – Chairperson’s request for nominations for two openings on the Isabella County Board of Public Works for 3-year terms ending December 31, 2026, or until a successor is appointed.  
  
[Paul Gross \(I\)](#)  
  
[Jeremy Murphy \(I\)](#)
  - B. **Commission on Aging Advisory Board – District 1 Representative** – Chairperson’s request for nominations for one opening on the Isabella County Commission on Aging Advisory Board, as the District 1 Representative, for a 3-year term ending December 31, 2026, or until a successor is appointed.  
  
[Jacqueline Curtis \(I\)](#)
  - C. **Commission on Aging Advisory Board – District 3 Representative** – Chairperson’s request for nominations for one opening on the Isabella County Commission on Aging Advisory Board, as the District 3 Representative, for a 3-year term ending December 31, 2026, or until a successor is appointed.  
  
[Kristin LaLonde \(I\)](#)
  - D. **Commission on Aging Advisory Board – District 4 Representative** – Chairperson’s request for nominations for one opening on the Isabella County Commission on Aging Advisory Board, as the District 4 Representative, for a 3-year term ending December 31, 2026, or until a successor is appointed.  
  
[John Dinse \(I\)](#)

- E. **Commission on Aging Advisory Board – District 7 Representative** – Chairperson’s request for nominations for one vacancy on the Isabella County Commission on Aging Advisory Board, as the District 7 Representative, to complete a 3-year term ending December 31, 2024, or until a successor is appointed.

[John Zang](#)

- F. **Human Rights Committee – At-Large Representative** – Chairperson’s request for nominations for two vacancies on the Isabella County Human Rights Committee, as an At-Large Representative, to complete 3-year terms ending September 1, 2026, or until a successor is appointed.

[Donna Giuliani](#)

[Russell Hyde](#)

- G. **Parks and Recreation Commission** – Chairperson’s request for nomination for two openings on the Isabella County Parks and Recreation Commission for 3-year terms ending December 31, 2026, or until a successor is appointed.

[Russell Hyde](#)

[Jeremy Murphy \(I\)](#)

[Christie Taylor](#)

[Randy Vasold \(I\)](#)

- H. **Planning Commission** – Chairperson’s request for nominations for three openings on the Isabella County Planning Commission for 3-year terms ending December 31, 2026, or until a successor is appointed.

[Kyle Camp \(I\)](#)

[Russell Hyde](#)

[Tim O’Neil \(I\)](#)

[Ann Silker \(I\)](#)

[Tim Wolff](#)

- I. **Transportation Commission** – Chairperson’s request for nominations for one opening on the Isabella County Transportation Commission for a 3-year term ending December 31, 2026, or until a successor is appointed.

[Donald Brown \(I\)](#)

[Russell Hyde](#)

[Jeremy Murphy](#)

- J. **Zoning Board of Appeals** - Chairperson's request for nominations for one opening on the Zoning Board of Appeals for a 3-year term ending December 31, 2026, or until a successor is appointed.

[Russell Hyde](#)

[James Wynes \(I\)](#)

VII. Consent Agenda.

Motion: Move to approve and place on file [the December 4, 2023 Special Board Meeting minutes](#); [the December 5, 2023 Work Session Minutes](#); the [December 5, 2023 Regular Meeting minutes](#); [the December 12, 2023 Human Resources and Public Works Committee Meeting minutes](#); [the December 12, 2023 Criminal Justice and County Affairs Committee Meeting minutes](#); and [the December 12, 2023 Finance and Administration Committee Meeting minutes](#).

VIII. Committee Reports.

A. Finance and Administration Committee:

1. [December 1, 2023 Invoice List](#); [December 8, 2023 Invoice List](#); and [the December 14, 2023 Adjustments List](#).

Motion: Move to ratify and place on file the December 1, 2023 Invoice List in the amount of \$2,158,981.46; the December 8, 2023 Invoice List in the amount of \$521,294.92, and the Adjustments List dated December 14, 2023. ROLL CALL

2. [Memorandum of Understanding with Central Michigan University](#).

Motion: Move to approve Memorandum of Understanding between Isabella County and Central Michigan University for document storage, and authorize the Board Chairperson to sign the same. ROLL CALL

3. Appropriation of the Balance of the American Rescue Plan Act (ARPA) Funds.

Motion: Motion to approve the appropriation of the balance of the American Rescue Plan Act (ARPA) funds for the County Administration Building HVAC replacement and the associated abatement activities necessary to complete HVAC replacement.

3. [Fiscal Year 2024 Budget Amendment No. 2024-03](#).

Motion: Move to approve Fiscal Year Budget Amendment No. 2024-03; 1st Quarter Budget Adjustments for General Fund, and authorize the Board Chairperson to sign the same. ROLL CALL

B. Criminal Justice and County Affairs Committee:

1. [Lease Agreement for Fire West Tower](#).

Motion: Move to approve three-year lease agreement between Isabella County and CMS Internet LLC for the Fire West tower, at a monthly cost of \$495.00, and authorize the Board Chairperson to sign the same. ROLL CALL

C. Human Resources and Public Works Committee:

1. [Bulk Food Meal Delivery Driver.](#)

Motion: Move to approve Individual Services Contract between the Isabella County Commission on Aging and Robert Lee, for services as a Bulk Food Meal Delivery Driver, for the period of November 15, 2023 through September 30, 2024, and authorize the Board Chairperson to sign the same. ROLL CALL

2. [Wage Adjustments for Drain Commissioner and Deputy Drain Commissioner.](#)

Motion: Move to approve wage adjustments for Isabella County Drain Commissioner and Isabella County Deputy Drain Commissioner, retroactive from October 1, 2020, to that of their peers, effective immediately. ROLL CALL

3. [Drain Office Assessment Deputy Position.](#)

Motion: Move to approve changing Drain Office Assessment Deputy Position to the job title of Administrative Coordinator, effective immediately. ROLL CALL

4. [Wage Compensation for Drain Office Engineering Technician/Project Manager.](#)

Motion: Move to approve compensation for the Drain Office Engineering Technician/Project Manager, for the proposed wage increases retroactively from October 1, 2020 through December 31, 2023, effective immediately.

5. [Engagement Letter with Fahey Schultz Burzych Rhodes.](#)

Motion: Move to approve the engagement letter with Fahey Schultz Burzych Rhodes for legal representation regarding the Lake Isabella Water System, and authorize the Board Chairperson to sign the same.

6. [Contract With Mid-Michigan Water.](#)

Motion: Move to approve the contract between Isabella County and Mid-Michigan Water for operation, maintenance, treatment, and distribution of the Lake Isabella Water Supply in order to meet state requirements, and authorize the Board Chairperson to sign the same, pending legal approval. ROLL CALL

7. [Asbestos Monitoring Agreement With Northern Analytical Services, LLC.](#)

Motion: Move to approve the agreement with Northern Analytical Services, LLC, for asbestos remediation design, testing services, and project monitoring, in the amount of \$77,320.00, and authorize the Board Chairperson to sign the same.

IX. Intergovernmental Affairs.

X. Administrator/Controller.

XI. Unfinished Business

XII. New Business.

A. [Letter of Consent \(Request for Waiver\) Dated December 14, 2023.](#)

Motion: Move to approve the Letter of Consent (Request for Waiver) regarding the Notice of Potential Conflict of Interest with Fahey Schultz Burzych and Rhodes, and authorize the Board Chairperson to sign the same.

B. 2023 Organizational Meeting.

Motion: Move to schedule the 2024 Isabella County Board of Commissioners Organizational Meeting for Tuesday, January 2, 2024, at 7:00 p.m., to be held at the Isabella County Commission on Aging Building located at 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858.

XIII. General Public Comments.

XIV. Announcements.

XV. Adjournment.

**Cellular telephone usage is prohibited while the Board is in session.**

*Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or [admin@isabellacounty.org](mailto:admin@isabellacounty.org)*