

MINUTES
Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
December 19, 2023
5:30 p.m.

CALL TO ORDER by Chairperson Tobin D. Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-Person/Electronic).

PLEDGE OF ALLEGIANCE to the United States of America was led by Chairman Hope.

ROLL CALL: Commissioners Present: Tobin D. Hope, Steve Swaney, Frank Engler, Terry Hutchinson, Jerry Jaloszynski, and James Moreno. Commissioner Absent: Commissioner Embrey was present via Zoom.

Also Present: Isabella County Administrator/Controller Nicole F. Frost and Isabella County Clerk Mindé B. Lux.

APPROVAL OF AGENDA: It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the agenda as presented. Motion carried.

GENERAL PUBLIC COMMENTS: None

PRESENTATIONS AND SPECIAL REPORTS: None

Appointments to Boards and Commissions:

1. Chairperson Hope made a request for nominations for two openings on the Isabella County Board of Public Works for 3-year terms ending December 31, 2026, or until a successor is appointed. Commissioner Jaloszynski made a motion to nominate Paul Gross and it was supported by Commissioner Hutchinson. A motion was made by Commissioner Jaloszynski to close nominations and cast a unanimous vote for Paul Gross, it was supported by Commissioner Engler. Motion carried. Chairperson Hope made a request for nominations for a second nominee. Commissioner Moreno made a motion to nominate Jeremy Murphy and it was seconded by Commissioner Hutchinson. A motion was made by Commissioner Engler and supported by Commissioner Jaloszynski to close nominations and cast a unanimous vote for Jeremy Murphy. Motion carried.

2. Chairman Hope made a request for nominations for Commission on Aging Advisory Board – District 1 Representative – Chairperson’s request for nominations for one opening on the Isabella County Commission on Aging Advisory Board, as the District 1 Representative, for a 3-year term ending December 31, 2026, or until a successor is appointed. Commissioner Jaloszynski made a motion to nominate Jacqueline Curtis, and Commissioner Moreno seconded it. Commissioner Jaloszynski made a motion to close nominations and cast a unanimous ballot for Jacqueline Curtis and was seconded by Commissioner Swaney. Motion carried.
3. Chairman Hope made a request for nominations for Commission on Aging Advisory Board – District 3 Representative – Chairperson’s request for nominations for one opening on the Isabella County Commission on Aging Advisory Board, as the District 3 Representative, for a 3-year term ending December 31, 2026, or until a successor is appointed. Commissioner Hutchinson made a motion to nominate Kristin LaLonde, and Commissioner Moreno seconded it. Commissioner Engler made a motion to close nominations and cast a unanimous ballot for Kristin LaLonde and was seconded by Commissioner Jaloszynski. Motion carried.
4. Chairman Hope made a request for nominations for Commission on Aging Advisory Board – District 4 Representative – Chairperson’s request for nominations for one opening on the Isabella County Commission on Aging Advisory Board, as the District 4 Representative, for a 3-year term ending December 31, 2026, or until a successor is appointed. Commissioner Moreno made a motion to nominate John Dinse, and Commissioner Engler seconded it. Commissioner Jaloszynski made a motion to close nominations and cast a unanimous ballot for John Dinse and was seconded by Commissioner Engler. Motion carried.
5. Chairman Hope made a request for nominations for Commission on Aging Advisory Board – District 7 Representative – Chairperson’s request for nominations for one vacancy on the Isabella County Commission on Aging Advisory Board, as the District 7 Representative, to complete a 3-year term ending December 31, 2024, or until a successor is appointed. Commissioner Swaney made a motion to nominate John Zang, and Commissioner Moreno seconded it. Commissioner Hutchinson made a motion to close nominations and cast a unanimous ballot for John Zang and was seconded by Commissioner Jaloszynski. Motion carried.
6. Chairman Hope made a request for nominations for Human Rights Committee – At-Large Representative – Chairperson’s request for nominations for two vacancies on the Isabella County Human Rights Committee, as an At-Large Representative, to complete 3-year terms ending September 1, 2026, or until a successor is appointed. Commissioner Moreno made a motion to nominate Donna Giuliani, and Commissioner Hutchinson seconded it. Commissioner

Hutchinson made a motion to close nominations and cast a unanimous ballot for Donna Giuliani and was seconded by Commissioner Engler. Motion carried. Commissioner Jaloszynski made a motion to nominate Russell Hyde, and Commissioner Engler seconded it. Commissioner Engler made a motion to close nominations and cast a unanimous ballot for Russell Hyde and was seconded by Commissioner Jaloszynski. Motion carried.

7. Chairman Hope made a request for nominations for Parks and Recreation Commission – Chairperson’s request for nomination for two openings on the Isabella County Parks and Recreation Commission for 3-year terms ending December 31, 2026, or until a successor is appointed. Commissioner Moreno made a motion to nominate Jeremy Murphy, and Commissioner Hutchinson seconded it. Commissioner Hutchinson made a motion to close nominations and cast a unanimous ballot for Jeremy Murphy and was seconded by Commissioner Engler. Motion carried. Commissioner Jaloszynski made a motion to nominate Randy Vasold, and Commissioner Engler seconded it. Commissioner Engler made a motion to close nominations and cast a unanimous ballot for Randy Vasold and was seconded by Commissioner Jaloszynski. Motion carried.
8. Chairman Hope made a request for nominations for Planning Commission – Chairperson’s request for nominations for three openings on the Isabella County Planning Commission for 3-year terms ending December 31, 2026, or until a successor is appointed. Commissioner Moreno made a motion to nominate Kyle Camp, and Commissioner Hutchinson seconded it. Commissioner Hutchinson made a motion to close nominations and cast a unanimous ballot for Kyle Camp and was seconded by Commissioner Engler. Motion carried. Commissioner Jaloszynski made a motion to nominate Tim O’Neil, and Commissioner Engler seconded it. Commissioner Engler made a motion to close nominations and cast a unanimous ballot for Tim O’Neil and was seconded by Commissioner Jaloszynski. Motion carried. Commissioner Jaloszynski made a motion to nominate Amy Silker and Commissioner Engler seconded it. Commissioner Engler made a motion to close nominations and cast a unanimous ballot for Ann Silker and was seconded by Commissioner Jaloszynski. Motion carried.
9. Chairman Hope made a request for nominations for Transportation Commission – Chairperson’s request for nominations for one opening on the Isabella County Transportation Commission for a 3-year term ending December 31, 2026, or until a successor is appointed. Commissioner Jaloszynski made a motion to nominate Don Brown, and Commissioner Moreno seconded it. Commissioner Jaloszynski made a motion to close nominations and cast a unanimous ballot for Don Brown and was seconded by Commissioner Moreno. Motion carried.
10. Chairman Hope made a request for nominations Zoning Board of Appeals - Chairperson’s request for nominations for one opening on the Zoning Board of Appeals for a 3-year term ending December 31, 2026, or until a successor is appointed. Commissioner Hutchinson made a motion to nominate James Wynes,

and Commissioner Swaney seconded it. Commissioner Jaloszynski made a motion to close nominations and cast a unanimous ballot for James Wynes and was seconded by Commissioner Moreno. Motion carried.

Consent Agenda

It was moved by Commissioner Swaney and seconded by Commissioner Jaloszynski to approve and place on file the December 4, 2023 Special Board Meeting minutes; the December 5, 2023 Work Session Minutes; the December 5, 2023 Regular Meeting minutes; the December 12, 2023 Human Resources and Public Works Committee Meeting minutes; the December 12, 2023 Criminal Justice and County Affairs Committee Meeting minutes; and the December 12, 2023 Finance and Administration Committee Meeting minutes. Motion carried.

Committee Reports

A. Finance and Administration Committee:

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to ratify and place on file the December 1, 2023 Invoice List in the amount of \$2,158,981.46; the December 8, 2023 Invoice List in the amount of \$521,294.92, and the Adjustments List dated December 14, 2023. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
2. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to move to approve Memorandum of Understanding between Isabella County and Central Michigan University for document storage, and authorize the Board Chairperson to sign the same. Motion carried.
3. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to approve the appropriation of the balance of the American Rescue Plan Act (ARPA) funds for the County Administration Building HVAC replacement and the associated abatement activities necessary to complete HVAC replacement. Administrator/Controller Nicole Frost and Treasurer Pickens were present to explain. Motion carried with Yeas: Commissioners Moreno, Engler, Jaloszynski, Hutchinson and Hope. Nays: Swaney
4. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to approve the Fiscal Year Budget Amendment No. 2024-03; 1st Quarter Budget Adjustments for General Fund, and authorize the Board Chairperson to sign the same. Administrator/Control Nicole Frost was present to explain. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.

B. Criminal Justice and County Affairs Committee:

1. It was moved by Commissioner Swaney and supported by Commissioner Engler to approve three-year lease agreement between Isabella County and CMS Internet LLC for the Fire West tower, at a monthly cost of \$495.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.

C. Human Resources and Public Works Committee:

1. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve Individual Services Contract between the Isabella County Commission on Aging and Robert Lee, for services as a Bulk Food Meal Delivery Driver, for the period of November 15, 2023 through September 30, 2024, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
2. A motion was made by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the engagement letter with Fahey Schultz Burzych Rhodes for legal representation regarding the Lake Isabella Water System, and authorize the Board Chairperson to sign the same. Drain Commissioner Bob Willoughby and Tim Warner were present to explain. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
3. A motion was made by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the contract between Isabella County and Mid-Michigan Water for operation, maintenance, treatment, and distribution of the Lake Isabella Water Supply in order to meet state requirements, and authorize the Board Chairperson to sign the same, pending legal approval. Drain Commissioner Bob Willoughby and Tim Warner were present to explain. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
4. A motion was made by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the agreement with Northern Analytical Services, LLC, for asbestos remediation design, testing services, and project monitoring, in the amount of \$77,320.00, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.

IX. Intergovernmental Affairs: None

X. Administrator/Controller: None

XI. Unfinished Business: None

XII. New Business.

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the Letter of Consent (Request for Waiver) regarding the Notice of Potential Conflict of Interest with Fahey Schultz Burzych and Rhodes, and authorize the Board Chairperson to sign the same. Community Development Director Tim Nieporte was present to explain. Motion carried with Yeas: Commissioners Moreno, Swaney, Engler, Jaloszynski, Hutchinson and Hope. Nays: None.
2. Commissioner Tobin Hope reviewed the request to schedule the 2024 Isabella County Board of Commissioners Organizational Meeting for Tuesday, January 2, 2024, at 7:00 p.m., to be held at the Isabella County Commission on Aging Building located at 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. It was moved by Commissioner Swaney and seconded by Commissioner Engler to approve the request. Motion carried.

XIII. General Public Comments:

“Unknown Isabella County Resident” wanted to speak to the Board of Commissioners regarding the current issues the Nottawa Township residents are having with the current drain that is being placed in Nottawa Township.

Pat Schafer from Nottawa Township stated that he wants the Board of Commissioners to do their job when it comes to the drain in Nottawa Township.

XIV. Announcements: None

XV. Adjournment:

It was moved by Commissioner Hutchinson and supported by Commissioner Moreno to close the meeting at 7:18 p.m.