



Agenda

**Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
April 2nd, 2024
7:00 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America
- II. Roll Call
- III. Approval of Agenda
- IV. General Public Comments
- V. Presentations and Special Reports
- VI. Appointments to Boards and Commissions
 - A. Move to appoint [Jacqueline Curtis](#) to serve on the Region VII Area Agency on Aging's Advisory Council for a 3-year term ending March 31st, 2027, or until a successor is appointed.
 - B. Move to concur with Chairman's appointment of Member to the City of Mt. Pleasant Downtown Development Authority Board.
 - C. Move to concur with Chairman's appointment of Alternate Member to the City of Mt. Pleasant Downtown Development Authority Board.
- VII. Consent Agenda
 - Motion: Move to approve and place on file the [March 19th, 2024 Work Session Meeting Minutes](#), the [March 19th, 2024 Regular Meeting minutes](#), the [March 26th, 2024 Finance and Administration Committee Meeting minutes](#), the [March 26th, 2024 Criminal Justice and County Affairs Committee Meeting minutes](#) and the [March 26th, 2024 Human Resources and Public Works Committee Meeting minutes](#).
- VIII. Committee Reports
 - A. Finance and Administration Committee:
 - 1. [March 15th, 2024 Invoice List](#); [March 22nd, 2024 Invoice List](#); and [March 28th, 2024 Adjustment List](#)

Motion: Move to ratify and place on file the March 15th, 2024 Invoice List in the amount of \$1,415,385.35, the March 22nd, 2024 Invoice List in the amount of \$484,857.01, and the Adjustment List dated March 28th, 2024. ROLL CALL

2. [Prime Contract Change Order No. 16](#)

Motion: Move to approve the Prime Contract Change Order No. 16 with Clark Construction in the net additional amount of \$36,563.00, and authorize the Board Chairperson to sign the same. ROLL CALL

3. [Personnel Manual for Non-Represented Employees](#)

Motion: Move to approve the Non-Represented Personnel Manual policy language that requires employees to use half of each year's earned PTO hours or lose them, effective immediately. ROLL CALL

B. Criminal Justice and County Affairs Committee:

1. [FY2025 Isabella Community Corrections Plan](#)

Motion: Move to approve the FY2025 Isabella Community Corrections Plan application in the amount of \$127,634.34 and authorize the Board Chairperson to sign the same. ROLL CALL

2. [RapidSOS Order form RSOS-8510461556](#)

Motion: Move to approve the RapidSOS order form RSOS-8510461556 in the annual amount of \$9,121.14 for 3 years, and authorize the Board Chairperson to sign the same. ROLL CALL

3. [Memorandum of Understanding and Data Transfer and Use Agreement](#)

Motion: Move to approve the Memorandum of Understanding, and Data Transfer and Use Agreement with The Board of Trustees of the Leland Stanford Junior University, and authorize the Board Chairperson to sign the same. ROLL CALL

4. [Memorandum of Understanding for Direct Submission of ERecordings with GovOs](#)

Motion: Move to approve the Memorandum of Understanding for Direct Submission of ERecordings with GovOs, and authorize the Board Chairperson to sign the same. ROLL CALL.

C. Human Resources and Public Works Committee:

1. [Johnson Hill Land Ethics Studio](#)

Motion: Move to approve the contract with Johnson Hill Land Ethics Studio to serve as Prime Professional for Herrick Recreation Area Development

Project #ARPA-0174, and authorize the Board Chairperson to sign the same. ROLL CALL

2. [Trane IPAK Rooftop Unit for the Courthouse](#)

Motion: Move to approve the purchase of a new Trane IPAK rooftop unit for the Courthouse at an approximate cost of \$191,141.30, and authorize the Board Chairperson to sign the same. ROLL CALL

D. Intergovernmental Affairs

E. Administrator/Controller

IX. Unfinished Business

X. New Business

A. [2023 Annual Drug Report](#)

Motion: Move to accept and place on file the 2023 Annual Drug Report from the County Medical Examiner.

XI. General Public Comments

XII. Announcements

XIII. Adjournment

Cellular telephone usage is prohibited while the Board is in session.

Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or admin@isabellacounty.org