



**Agenda**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd, Mt. Pleasant, MI 48858**  
**December 17, 2024**  
**7:00 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America.
- II. Roll Call.
- III. Approval of Agenda.
- IV. General Public Comments.
- V. Presentations and Special Reports.
- VI. Appointments to Boards and Commissions.
  - A. **Board of Public Works** – Chairperson's request for nominations for two openings on the Isabella County Board of Public Works for 3-year terms ending December 31, 2026, or until a successor is appointed.  
[Tim Wolff \(I\)](#)
  - B. **Community Mental Health for Central Michigan** – Chairperson's request for nominations for one opening on the Community Mental Health for Central Michigan Board for a 3-year term ending March 31, 2027 or until a successor is appointed.  
[Kerin Scanlon \(I\)](#)  
[John Hayes](#)
  - C. **Commission on Aging Advisory Board** – Chairperson's request for nominations for one opening on the Commission on Aging Advisory Board – At-Large Representative, to complete a 3-year term ending 12/31/2027, or until a successor is appointed.  
[Ruth Barrett](#)
  - D. **County Construction Board of Appeals** – Chairperson's request for nominations for two openings on the Isabella County Construction Board of Appeals, as Building Trade Representatives, for 2-year terms ending December 31, 2024 or until a successor is appointed.  
[Robert Tillman \(I\)](#)

- E. **911 Advisory Board – City Representative** – Chairperson’s request for nominations for one opening on the 911 Advisory Board, for a 2-year term ending 12/31/2024 or until a successor is appointed.

[Bob Busch](#)

- F. **911 Advisory Board – County Representative** – Chairperson’s request for nominations for one opening on the 911 Advisory Board County Citizen Representative, to complete a 2-year term ending 12/31/2026.

[James Karras](#)

- G. **Economic Development Corporation Board** – Chairperson’s request for nominations for one opening on the Economic Development Corporation Board to complete a 6-year term ending 7/1/2030, or until a successor is appointed.

[Patricia Sandel](#)

[John Hayes](#)

- H. **Transportation Commission – County Citizen Representative** – Chairperson’s request for nominations for one opening on the Transportation Commission- County Citizen Representative, to complete a 3-year term ending 12/31/2027.

[Michael H. Pung \(I\)](#)

- I. **Material Recovery Facility Advisory Board** – Chairperson’s request for nominations for two openings on the Isabella County Material Recovery Facility Advisory Board for 2-year terms ending December 31, 2026 or until a successor is appointed.

[Patricia Sandel](#)

[Ruth Barrett](#)

[John Hayes](#)

- J. **Parks & Recreation Commission** – Chairperson’s request for nominations for two openings on the Isabella County Parks and Recreation Commission for 3-year terms ending December 31, 2026, or until a successor is appointed.

[Craig S. Clingan \(I\)](#)

[Bob Busch](#)

[John Hayes](#)

[Ryon Skalitzky](#)

K. **Planning Commission** – Chairperson's request for nominations for two openings on the Isabella County Planning Commission for 3-year terms ending December 31, 2026, or until a successor is appointed.

[Kelly Bean \(I\)](#)

[Lisa Hoisington \(I\)](#)

[Russell Hyde](#)

[Tim Wolff](#)

L. **Zoning Board of Appeals** – Chairperson's request for nominations for one opening on the Isabella County Zoning Board of Appeals for a 3-year term ending December 31, 2026, or until a successor is appointed.

[Thomas Kromer \(I\)](#)

VII. Consent Agenda.

Motion: Move to approve and place on file the [December 3, 2024 Work Session Meeting minutes](#); the [December 3, 2024 Regular Meeting Minutes](#); the [December 10, 2024 Finance and Administration Committee Meeting minutes](#); the [December 10, 2024 Criminal Justice and County Affairs Committee Meeting minutes](#); and [the December 10, 2024 Human Resources and Public Works Committee Meeting minutes](#).

VIII. Committee Reports.

A. Finance and Administration Committee:

1. [November 29, 2024 Invoice List](#); [December 6, 2024 Invoice List](#); and the [December 12, 2024 Adjustments List](#).

Motion: Move to ratify and place on file the November 29, 2024 Invoice List in the amount of \$318,954.83; the December 6, 2024 Invoice List in the amount of \$300,485.52, and the Adjustments List dated December 13, 2024.  
ROLL CALL

2. [Prime Contract Change Order No. 30](#)

Motion: Move to approve Prime Contract Change Order No. 30 with Clark Construction, in the net additional amount of \$63,796.00, and authorize the Board Chairperson to sign the same. ROLL CALL

B. Criminal Justice and County Affairs Committee:

1. Justin Carroll Farmland Agreement

Motion: Move to approve the [Justin Carroll Farmland Agreement Application](#) dated October 7, 2024 and instruct the Isabell County Clerk to forward to approved application to the MDA-Farmland and Open Space Program.  
ROLL CALL

C. Human Resources and Public Works Committee:

1. [Heartland Material Management Planning Committee By-Laws](#)

Motion: Move to approve the Heartland Material Management Planning Committee By-Laws as written, and authorize the Isabella County DPA to sign the same. ROLL CALL

2. [Parks & Recreation Commission Rules & Ordinance Revisions & Fee Modifications](#)

Motion: Move to adopt the proposed Isabella County Parks & Recreation Commission Rules & Ordinance revisions and fee modifications, effective immediately, as recommended by the Isabella County Parks & Recreation Commission. ROLL CALL

IX. Intergovernmental Affairs.

X. Administrator/Controller.

XI. Unfinished Business

XII. New Business.

A. [Engagement Letter with Blystone & Bailey](#)

Motion: Move to approve the engagement letter between Isabella County and Blystone & Bailey, CPAs, PC for consulting services, and authorize the Board Chairperson to sign the same. ROLL CALL

B. [Annual Fisher Annex Lease Renewal for Deerfield Nature Park](#)

Motion: Move to approve the annual Fisher Annex Lease Renewal for Deerfield Nature Park, from January 1, 2025 through December 31, 2025, and authorize the Board Chairperson to sign the same. ROLL CALL

C. 2025 Organizational Meeting

Motion: Move to schedule the 2025 Isabella County Board of Commissioners Organizational Meeting for Tuesday, January 7, 2024, at 7:00 p.m., to be held at the Isabella County Commission on Aging Building located at 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858.

XIII. General Public Comments.

XIV. Announcements.

XV. Adjournment.

**Cellular telephone usage is prohibited while the Board is in session.**

*Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or [admin@isabellacounty.org](mailto:admin@isabellacounty.org)*