

**MINUTES**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd., Mt. Pleasant, MI 48858**  
**November 19th, 2024 – 7:00 p.m.**

**CALL TO ORDER** by Chairman Hope in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd, Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic).

Pledge of Allegiance to the United States of America was led by Chairman Hope.

**ROLL CALL:**

**Commissioners Present:** Tobin Hope, James Moreno, Chris Embrey, Jerry Jaloszynski, Terry Hutchinson and Steve Swaney.

**Commissioner Absent:** Frank Engler

**Also present:** County Administrator/Controller Nicole Frost, and County Clerk Minde B. Lux.

**APPROVAL OF AGENDA:**

It was moved by Commissioner Swaney and seconded by Commissioner Moreno to remove item # 6 Construction Management Services with Spence Brothers under Finance and Administration and also item #3 under Fisher Annex Agreement under Human Resources and Public Works. It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the agenda with the changes. Motion carried.

**GENERAL PUBLIC COMMENTS:** None

**Presentations and Special Reports:** None

**Appointments to Boards and Commissions:** None

**Consent Agenda:**

It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve and place on file the November 5, 2024 Work Session Meeting Minutes, the November 5, 2024 Regular Meeting minutes, the November 8, 2024 Special Meeting Minutes, the November 12, 2024 Finance

and Administration Committee Meeting minutes, and the November 12, 2024 Criminal Justice and County Affairs Committee Meeting minutes.

## **Committee Reports**

### **Finance and Administration Committee:**

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to move to ratify and place on file the November 1, 2024 Invoice List in the amount of \$237,297.20, the November 8, 2024 Invoice List in the amount of \$1,849,726.56, and the Adjustment List dated November 14, 2024. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.
2. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve the Prime Contract Change Order No. 29 with Clark Construction in the net credit amount of \$3,779.00 and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.
3. It was moved by Commissioner Jaloszynski and seconded by Commissioner Embrey to adopt the Notice of Intent Bond Resolution #2024-16 declaring official intent to issue Limited Tax General Obligation Bonds for the Isabella County Administration Building Complex Renovation Project in an amount not to exceed \$11,000,000, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney. Nays: Jaloszynski.
4. It was moved by Commissioner Jaloszynski and supported by Commissioner Embrey to approve the Engagement Letter with Bendzinski & Co. Municipal Finance Advisors for the Isabella County Administration Building Complex Renovation Project, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.
5. It was moved by Commissioner Embrey and supported by Commissioner Jaloszynski to approve the Engagement Letter with Dickinson Wright PLLC for the Isabella County Administration Building Complex Renovation Project, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.
6. It was moved by Commissioner Jaloszynski and supported by Commissioner Embrey to approve the proposed First Amendment to the Lease Agreement with MRP Properties Company, LLC, commencing December 1, 2024 and authorize the Board Chairperson to sign the same. Motion carried with Yeas:

Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.

7. It was moved by Commissioner Embrey and seconded by Commissioner Jaloszynski to approve the Software as a Service Agreement between Revver Inc. and Isabella County in the total amount of \$1,710.00, for personnel document storage software for a 1-year period beginning on October 27, 2024 to October 26, 2025, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.

#### **Criminal Justice and County Affairs Committee:**

1. It was moved by Commissioner Swaney and seconded by Commissioner Embrey to approve the lease agreement between Broadway Land Management, LLC and Isabella County for a 1-year term beginning November 19th, 2024 through November 18th, 2025, pending legal review, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.
2. It was moved by Commissioner Swaney and seconded by Commissioner Embrey to approve the letter to the Village of Lake Isabella which provides the necessary 30-day notice of termination of the Agreement for public safety services, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.
3. It was moved by Commissioner Swaney and seconded by Commissioner Embrey to approve the letter to Wise Township which provides the necessary 30-day notice of termination of the Agreement for public safety services, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Hutchinson, Embrey, Swaney, Jaloszynski. Nays: None.

#### **Human Resources and Public Works Committee:**

1. It was moved by Commissioner Moreno and seconded by Commissioner Hutchinson to approve the Amendment of the Purchase of Service agreement to revise the MIPPA Purchase of Service Agreement dated September 1, 2024, though January 31, 2025 between the Michigan Medicare/Medicaid Assistance Program and the Isabella County Commission on Aging, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Embrey, Hutchinson, Jaloszynski. Nays: None.

2. It was moved by Commissioner Hutchinson and seconded by Commissioner Moreno to approve the Grant Agreement between the Michigan Arts and Culture Council (MACC) and Isabella County, accepting terms of the Mount Pleasant Area Community Foundation for the 2025 Art From Our Park event funds, in the amount of \$3,000.00, authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Embrey, Swaney, Hutchinson, Jaloszynski. Nays: None.

**Intergovernmental Affairs:** None

**Administrator/Controller:** None

**Unfinished Business:** None

**New Business:** None

**Public Comment:**

Aaron Pestel thank Commissioner Jaloszynski for voting against the 45 day Bond Notification. Commissioner Embrey I understand that you are offended and frustrated but last week some commissioners asked a lot of great questions and we need to do this and take our time on the new building. I am glad that these types of questions are being asked. We are not ready to commit 11 million. Commissioner Hope I think you said three road patrol deputies would be less safe than having zero deputies because they would not have back up. I would disagree with this statement.

John Derby from Isabella Township stated that he is sadden that some of the agenda items are in regards to taking away services that are contracted and a duty that have become expected. We have the largest tax roll that we have ever had and that reflects growth in our community. I know this is not an easy job, I want to thank the Sheriff Department for all of their work.

Michelle Rey thanked the Board of Commissioners, Department Heads, Elected Officials, past and present employees for letting me serve them for over 35 years as the Isabella County I.T. Director. I leave this department with very competent employees Christopher Vasquez and Hunter Maxon.

It was moved by Commissioner Jaloszynski and seconded by Commissioner Hutchinson to adjourn at 9:42 p.m. Motion carried.