



Agenda

**Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd, Mt. Pleasant, MI 48858
December 3rd, 2024
7:00 p.m.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America
- II. Roll Call
- III. Approval of Agenda
- IV. General Public Comments
- V. Presentations and Special Reports
- VI. Appointments to Boards and Commissions
- VII. Consent Agenda

Motion: Move to approve and place on file the [November 19, 2024 Work Session Meeting Minutes](#), the [November 19, 2024 Regular Meeting minutes](#), the [November 26, 2024 Special Meeting Minutes](#), [November 26, 2024 Finance and Administration Committee Meeting minutes](#), the [November 26, 2024 Criminal Justice and County Affairs Committee Meeting minutes](#), and the [November 26, 2024 Human Resources and Public Works Committee Meeting minutes](#).

VIII. Committee Reports

A. Finance and Administration Committee:

1. [November 15, 2024 Invoice List](#); [November 22, 2024 Invoice List](#); and November 28, 2024 Adjustment List.

Motion: Move to ratify and place on file the November 15, 2024 Invoice List in the amount of \$231,504.94, the November 22, 2024 Invoice List in the amount of \$155,142.58, and the Adjustment List dated November 28, 2024. ROLL CALL

2. [Budget Amendment #2025-03](#)

Motion: Move to approve Budget Amendment #2025-03 to increase the FY25 budget to account for annual temporary location expenses (rent, storage and utilities), and authorize the Board Chairperson to sign the same. ROLL CALL

3. [Budget Amendment #2025-04](#)

Motion: Move to approve Budget Amendment #2025-04 to increase the FY25 budget for the County's cash match on the Isabella County Sheriff's Office and Correctional Facility project, and authorize the Board Chairperson to sign the same. ROLL CALL

4. [Budget Amendment #2025-05](#)

Motion: Move to approve Budget Amendment #2025-05 to increase the FY25 budget for Administration Building architect/design contract and Pre-Construction Services, and authorize the Board Chairperson to sign the same. ROLL CALL

B. Criminal Justice and County Affairs Committee:

1. [FY25 Swift and Sure Sanctions Probation Program Grant Contract](#)

Motion: Move to approve FY25 Swift and Sure Sanctions Probation Program grant contract, in the amount of \$228,000, and authorize the Court Administrator to utilize DocuSign to sign the same. ROLL CALL

2. [FY25 Adult DWI/Drug Court Grant Contract](#)

Motion: Move to approve the FY25 Adult DWI/Drug Court grant contract, in the amount of \$110,000, and authorize the Court Administrator to utilize DocuSign to sign the same. ROLL CALL

3. [FY25 Juvenile Drug Court Grant Contract](#)

Motion: Move to approve the FY25 Juvenile Drug Court grant contract, in the amount of \$102,000, and authorize the Court Administrator to utilize DocuSign to sign the same. ROLL CALL

4. [Subaward Agreement between New York University and Isabella County](#)

Motion: Move to approve the Subaward Agreement in the amount of \$21,000.00 between New York University and the County of Isabella for the period of October 1, 2024 through September 30, 2025 and authorize the Board Chairperson to sign the same. ROLL CALL

5. [County Fusion; Cloud Search Renewal Contract with GovOS](#)

Motion: Move to approve Option 2 (Fixed Annual and Indexing Service Amount) of the County Fusion; Cloud Search Renewal contract with GovOS for a 3-year contract beginning February 24, 2025 to February 23, 2028, and authorize the Board Chairperson to sign the same. ROLL CALL

6. [Central Dispatch Restructure Request](#)

Motion: Move to approve the Central Dispatch restructure request to eliminate a Non-Union Grade 13 Operations Manager position and approve the addition of 1 POAM Dispatchers Unit Dispatcher. ROLL CALL

7. [FY24 Emergency Management Performance Grant Agreement](#)

Motion: Move to approve the Fiscal Year 2024 Emergency Management Performance Grant Agreement, in the total amount of \$8,937.00, and authorize the Board Chairperson to sign the same. ROLL CALL

8. [Third Amendment to the Medical Examiner Services Agreement with University of Michigan Health – Sparrow Lansing](#)

Motion: Move to enter into the Third Amendment to the Medical Examiner Services Agreement with University of Michigan Health – Sparrow Lansing for Medical Examiner Services for the period of January 1, 2025 through December 31, 2025, and authorize the Board Chairperson to sign the same. ROLL CALL

C. Human Resources and Public Works Committee:

2. [FY25 Grant Agreement between Isabella County, the Michigan Department of Military & Veterans Affairs, and the Michigan Veterans Affairs Agency](#)

Motion: Move to approve the Fiscal Year 2025 Grant Agreement between Isabella County, the Michigan Department of Military & Veterans Affairs, and the Michigan Veterans Affairs Agency for enhanced Veteran service operations, in the amount of \$78,578, and authorize the Board Chairperson to sign the same. ROLL CALL

1. [City of Mt. Pleasant Demolition Permit](#)

Motion: Move to approve the City of Mt. Pleasant Demolition Permit in the amount of \$150.00 for demolition at the Isabella County Administration Building and authorize the Board Chairperson to sign the same. ROLL CALL

2. [Lease Agreement between Isabella County and the Central Michigan District Health Department](#)

Motion: Move to approve the proposed Lease Agreement between Isabella County and the Central Michigan District Health Department, commencing on October 1, 2024. And authorize the Board Chairperson to sign the same.
ROLL CALL

D. Intergovernmental Affairs

E. Administrator/Controller

IX. Unfinished Business

X. New Business

A. [Isabella County Administrator/Controller Employment Agreement](#)

Motion: Move to approve Isabella County Administrator/Controller Employment Agreement between Isabella County Board of Commissioners and Brian A. Smith, effective December 5, 2024 through December 4, 2025, and authorize the Board Chairperson to sign the same. ROLL CALL

XI. General Public Comments

XII. Announcements

XIII. Adjournment

Cellular telephone usage is prohibited while the Board is in session.

Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or admin@isbellacounty.org