



**Agenda**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd, Mt. Pleasant, MI 48858**  
**April 15, 2025**  
**5:00 P.M.**

- I. Call To Order - Pledge of Allegiance to the flag of the United States of America.
- II. Roll Call.
- III. Approval of Agenda.
- IV. General Public Comments on Agenda items only.
- V. Presentations and Special Reports.
- VI. Appointments to Boards and Commissions.
  - A. **Isabella County Jury Board** – Chairperson’s request for nominations for one opening on the Isabella County Jury Board, to complete a 6- year term ending April 30, 2031, or until a successor is appointed.  
  
[Sharon Brown](#)
- VII. Consent Agenda.
  - Motion: Move to approve and place on file the [April 1, 2025 Regular Meeting Minutes](#); and the [April 8, 2024 Finance Committee/Committee of the Whole Meeting minutes](#).
- VIII. Committee Reports.
  - A. Finance Committee/Committee of the Whole:
    - 1. [March 28, 2025 Invoice List](#); [April 4, 2025 Invoice List](#); and the [March 27, 2025 Adjustments List](#).  
  
Motion: Move to ratify and place on file the March 28, 2025 Invoice List in the amount of \$270,499.24; the April 4, 2025 Invoice List in the amount of \$2,010,242.83, and the Adjustments List dated March 27, 2025. ROLL CALL
    - 2. [Michigan Indigent Defense Commission Fiscal Year 2026 Grant Agreement](#)  
  
Motion: Move to approve the submission of the Fiscal Year 2026 Michigan Indigent Defense Commission (MIDC) Compliance Plan Grant Application and Cost Analysis. ROLL CALL

3. [Motorola Milestone 8 Payment](#)

Motion: Move to approve the payment of Motorola Milestone 8 in the amount of \$301,185.00, for the radio tower project. ROLL CALL

4. [2025 Equalization Report on the STC form L-4024](#)

Motion: Move to approve the 2025 Equalization Report on the STC form L-4024, as presented by the Equalization Department and required by State Statute and authorize the Chairperson of the Board of Commissioners and the County Clerk to sign the same and direct it to be filed with the County Clerk's Office and with the State Tax Commission in a timely manner. ROLL CALL

5. [Isabella County Personnel Manual for Non-Represented Employees](#)

Motion: Move to approve Isabella County Personnel Manual for Non-Represented Employees Sections H.3 – Use of PTO Hours and I – Earned Sick Time Act Policy. ROLL CALL

6. [Administrator/Controller Contract with Brian A. Smith](#)

Motion: Move to approve the amended Administrator/Controller Contract with Brian A. Smith with an effective date of May 1, 2025, and authorize the Board Chairperson to sign the same. ROLL CALL

IX. Intergovernmental Affairs.

X. Administrator/Controller.

XI. Unfinished Business

XII. New Business.

A. [Heartland MMPC – EGLE Grant Funding Letter](#)

Motion: Move to approve the Heartland MMPC – EGLE Grant Funding Letter for a requested grant amount of \$10,000, and authorize the Board Chairperson to sign the same. ROLL CALL

B. [Work Directive Change Order No. 3 with Spicer Group](#)

Motion: Move to approve Work Directive Change Order No. 3 with Spicer Group in the amount of \$8,500.00 for conceptual floor plan, exterior elevation and conceptual site plan for potential new build of County Administration Building, and authorize the Board Chairperson to sign the same. ROLL CALL

**C. CLOSED SESSION**

Motion: Move to enter into a Closed Session, under section 15.268(c) of the Open Meetings Act, to discuss Collective Bargaining Strategy.

XIII. General Public Comments.

XIV. Announcements.

XV. Adjournment.

**Cellular telephone usage is prohibited while the Board is in session.**

*Isabella County is committed to providing reasonable accommodations for persons with disabilities upon request. Individuals with disabilities requiring an accommodation to participate in meetings of the board of commissioners should contact the Isabella County Administration Office in a timely manner at (989) 317-4053 or [admin@isabellacounty.org](mailto:admin@isabellacounty.org)*