



ISABELLA COUNTY, MICHIGAN

Position	Curbside Roll-Off Driver	FLSA Status	Non-Exempt
Department	Materials Recovery Facility	Pay Grade	Starting Wage \$19.17

GENERAL SUMMARY

Under the supervision of the Material Recovery Facility Supervisor, operates all ICMRF recycling equipment. Including Curbside Truck, Roll Off Truck, Skid Steer, Fork Truck, Baler or any other equipment needed to process and/or transport recycling materials. Completes daily maintenance on all program related trucks and equipment.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.

1. Operates a county vehicle to transport recyclable materials from various sites to the Recycling Center - MRF. Operates hydraulic dumping equipment on Curbside/Roll Off truck to empty material storage compartments.
2. Fill in Operator.
3. Operates Skid Steer, Fork Truck or any other recycling equipment to move material to appropriate area including loading production line.
4. Performs minor maintenance to help maintain all ICMRF equipment. Ensures that scheduled maintenance is performed, reporting all issues directly to the Material Recovery Facility Supervisor.
5. Assists the Material Recovery Facility Supervisor in the production goals of operations and safety.
6. Performs Curbside/Roll Off recycling service by emptying recycling bins along community routes. Helps develop service routes throughout participating community neighborhoods and maintains participation records.
7. Responds to questions of the public regarding recycling procedures and programs.
8. Responsible for collection of Recyclable Materials placed in the recycling containers or placed next to the recycling containers. Will make great effort towards quality control standards of materials collected.

9. Shall transport all Recyclable Materials in such a manner as to prevent the spilling or blowing of such waste from County's vehicle. Exercise all reasonable care and diligence in providing Collection Services so as to prevent spilling or dropping of Recyclable Materials during collection. Will facilitate cleanup at all times.
10. Empty all recycling bins along the curb, swale, paved surface of the public roadway, closest accessible roadway, or other such location agreed to by County and the Service Recipient. All areas accessed must be safe and have efficient accessibility for County's collection crew and vehicle.
11. Provide all Curbside/Roll Off Recycling Services with as little disturbance as possible. Except in the case of on-premises service, County shall leave any curbside Recycling Bin on a side at the same point from which its contents were collected, without obstructing alleys, roadways, driveways, sidewalks or mail boxes. Care shall be taken to prevent damage to property, including but not limited to recycling bins and plantings of any kind.
12. Maintains clean personal work spaces and facility processing areas.
13. When needed helps sift through a mixture of plastic/aluminum/glass as well as cardboard/office and newspaper and separates accordingly for baling and shipment.
14. Other duties as assigned.

OTHER FUNCTIONS

1. Assist in staffing other recycling programs as necessary. Responsible for knowledge of procedures and operation of all trucks, equipment, hydraulic dumping systems and processes in the recycling program.

MINIMUM ENTRANCE QUALIFICATIONS

Education and Experience

High School graduation or equivalent.

Prior commercial driving experience and operating equipment similar to recycling departments.

Other Requirements: CDL Class B with air brake endorsement.

PHYSICAL REQUIREMENTS

- Ability to stoop, kneel and reach in order to assist at sites.
- Ability to lift and carry paper, cardboard, glass and other materials weighing up to 60 lbs.
- Ability to walk over uneven terrain.
- Ability to regularly climb into and out of the collection vehicle.
- Ability to drive for extended periods of time and travel to various sites in the area.
- Ability to stoop, bend and crouch in order to inspect and maintain equipment.

WORK ENVIRONMENT/CONDITIONS

The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Driving in all weather conditions.
- Exposure to various materials and household waste.
- Works at collection sites and MRF in various weather conditions.

WORK ENVIRONMENT/CONDITIONS

The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Office or similar indoor environment	X		
Outdoor environment			X
Street environment (near moving traffic)			X
Construction site	X		
Clinical health care environment	X		
In the community (homes, businesses, etc.)		X	
Warehouse environment			X
Shop environment			X
Detention center or correctional facility	X		
Exposures	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Individuals who are unpleasant or unhappy		X	
Individuals with known violent backgrounds	X		
Communicable diseases		X	
Bodily fluids (blood, urine, etc.)		X	
Infectious waste		X	
Extreme cold (<i>below 32 degrees</i>)			X
Extreme heat (<i>above 100 degrees</i>)			X
Moving mechanical parts			X
Risk of electrical shock		X	
Vibration		X	
Fumes or airborne particles			X
Toxic or caustic chemicals, substances waste	X		
Loud noises (<i>85+ decibels</i>)			X

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The position involves *heavy physical demands*, such as exerting up to 100 lbs. of force occasionally, and/or up to 50 lbs. of force frequently, and/or up to 20 lbs. of force constantly to move objects.

Date created:	12/08/2016
Dates revised:	09/26/2023
	10/24/23