

**Minutes**  
**Isabella County Board of Commissioners**  
**REGULAR BOARD**  
**HYBRID MEETING (IN-PERSON/ELECTRONIC)**  
**Isabella County Commission on Aging Building**  
**2200 S. Lincoln Rd, Mt. Pleasant, MI 48858**  
**December 16th, 2025**  
**5:00 p.m.**

**Call To Order** by Chairman Engler in conference room A/B of the Commission on Aging, 2200 South Lincoln Rd., Mt. Pleasant, MI 48858. Hybrid/Meeting (in-person/Electronic).

Pledge of Allegiance to the flag of the United States of America was led by Chairman Engler.

**Roll Call:**

**Commissioners Present:** Tobin Hope, James Moreno, Frank Engler, Steve Swaney, Jerry Jaloszynski, and Bob Campbell.

**Absent:** Steve Weber

**Also present:** County Administrator/Controller Brian Smith and Executive Assistant Julie McKinley.

**Approval of Agenda:**

It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to remove item #2 under Finance Committee/Committee of the Whole, Amended Bylaws to the Human Rights Committee. Motion carried.

**General Public Comments (for agenda items only):**

Charles Lux from Charles R. Lux Family Funeral Home spoke in regards to the Medical Examiner Contract. Mr. Lux handed out a diagram on how Funeral Directors and Medical Examiners operate with each other.

**Presentations and Special Reports:** None

**Appointments to Boards and Commissions:**

- 1A. Chairman Engler made a request for nominations for three openings on the Isabella County Board of Public Works, for a 3-year term ending December 31, 2028, or until a successor is appointed. Commissioner Jaloszynski made a motion to nominate Tim Warner and Commissioner Hope seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Tim Warner and was seconded by Moreno. Motion carried.

1B. Chairman Engler made a request for nominations for three openings on the Isabella County Board of Public Works, for a 3-year term ending December 31, 2028, or until a successor is appointed. Commissioner Moreno made a motion to nominate Latricia Powell and Commissioner Hope seconded it. Commissioner Jaloszynski made a motion to close nomination and cast a unanimous ballot for Latricia Powell and was seconded by Commissioner Moreno. Motion carried.

1C. Chairman Engler made a request for nominations for three openings on the Isabella County Board of Public Works, for a 3-year term ending December 31, 2028, or until a successor is appointed. Commissioner Hope made a motion to nominate Brian Jackson and Commissioner Swaney seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Brian Jackson and was seconded by Commissioner Moreno. Motion carried.

2. Chairman Engler made a request for nominations for one opening on the Isabella County Commission on Aging – District 2 Representative, to complete a 3-year term ending December 31, 2028, or until a successor is appointed. Commissioner Jaloszynski made a motion to nominate Ruth Anne Maniteau and Commissioner Hope seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Ruth Ann Maniteau and was seconded by Commissioner Jaloszynski . Motion carried.

3. Chairman Engler made a request for nominations for one opening on the Isabella County Commission on Aging – District 5 Representative, to complete a 3-year term ending December 31, 2028, or until a successor is appointed. Commissioner Hope made a motion to nominate Alicia Haley and Commissioner Moreno seconded it. Commissioner Jaloszynski made a motion to close nomination and cast a unanimous ballot for Alicia Haley and was seconded by Commissioner Hope. Motion carried.

4. Chairman Engler made a request for nominations for one opening on the Isabella County Commission on Aging – At-Large Representative, to complete a 3-year term ending December 31, 2028, or until a successor is appointed. Commissioner Campbell made a motion to nominate Jessica Lapp and Commissioner Moreno seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Jessica Lapp and was seconded by Commissioner Jaloszynski. Motion carried.

5. Chairman Engler made a request for nominations for one opening on the Isabella County Transportation Commission – County Citizen Representative, to complete a 3-year term ending December 31, 2028, or until a successor is appointed. Commissioner Moreno made a motion to nominate Brian Jackson and Commissioner Hope seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Brian Jackson and was seconded by Commissioner Swaney. Motion carried.

6A. Chairman Engler made a request for nominations for two openings on the Parks and Recreation Commission – County Citizen Representative, to complete a 3-year term ending December 31, 2028 or until a successor is appointed. Commissioner Jaloszynski made a motion to nominate Ruth Barrett and Commissioner Moreno seconded it. Commissioner Jaloszynski made a motion to close nomination and cast a unanimous ballot for Ruth Barrett and was seconded by Commissioner Moreno. Motion carried.

6B. Chairman Engler made a request for nominations for two openings on the Parks and Recreation Commission – County Citizen Representative, to complete a 3-year term ending December 31, 2028 or until a successor is appointed. Commissioner Jaloszynski made a motion to nominate Jordan Bruursema and Commissioner Swaney seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Jordan Bruursema and was seconded by Commissioner Moreno. Motion carried.

7A. Chairman Engler made a request for nominations for three openings on the Planning Commission – County Citizen Representative, to complete a 3-year term ending December 31, 2028 or until a successor is appointed. Commissioner Swaney made a motion to nominate Phillip Vogel and Commissioner Moreno seconded it. Commissioner Jaloszynski made a motion to close nomination and cast a unanimous ballot for Phillip Vogel and was seconded by Commissioner Hope. Motion carried.

7B. Chairman Engler made a request for nominations for three openings on the Planning Commission – County Citizen Representative, to complete a 3-year term ending December 31, 2028 or until a successor is appointed. Commissioner Hope made a motion to nominate Russell Hyde and Commissioner Moreno seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Russell Hyde and was seconded by Jaloszynski. Motion carried.

7C. Chairman Engler made a request for nominations for three openings on the Planning Commission – County Citizen Representative, to complete a 3-year term ending December 31, 2028 or until a successor is appointed. Commissioner Moreno made a motion to nominate Adam Brookens and Commissioner Jaloszynski seconded it. Commissioner Moreno made a motion to close nomination and cast a unanimous ballot for Adam Brookens and was seconded by Commissioner Hope. Motion carried.

8A. Chairman Engler made a request for nominations for two openings on the Zoning Board of Appeals – County Citizen Representative, to complete a 3-year term ending December 31, 2028 or until a successor is appointed. Commissioner Hope made a motion to nominate Brent Duffett and Commissioner Swaney seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Brent Duffett and was seconded by Commissioner Moreno. Motion carried.

8B. Chairman Engler made a request for nominations for two openings on the Zoning Board of Appeals – County Citizen Representative, to complete a 3-year term ending December 31, 2028 or until a successor is appointed. Commissioner Hope made a motion to nominate Thomas Kromer and Commissioner seconded it. Commissioner Hope made a motion to close nomination and cast a unanimous ballot for Thomas Kromer and was seconded by Commissioner Swaney. Motion carried.

#### **Consent Agenda:**

It was moved by Commissioner Campbell and seconded by Commissioner Hope to approve and place on file the December 2, 2025 Regular Meeting Minutes; and the December 9, 2025 Finance Committee/Committee of the Whole Minutes. Motion carried.

#### **Committee Reports:**

## Finance Committee/Committee of the Whole:

1. It was moved by Commissioner Moreno and seconded by Commissioner Swaney to ratify and place on file the November 28, 2025 Invoice List in the amount of \$324,735.49; the December 5, 2025 Invoice List in the amount of \$342,310.27, and the Adjustments List dated December 5th, 2025. Administrator/Controller Brian Smith reviewed each list. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Jaloszynski and Campbell. Nays: None.
2. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to approve the Memorandum of Agreement between the Region VII Area Agency on Aging and Isabella County Commission on Aging for Evidence Based Tai Chi for Arthritis Program, in the amount of \$5519.88, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Jaloszynski and Campbell. Nays: None
3. It was moved by Commissioner Swaney and seconded by Commissioner Moreno to approve the Note Financing for the Struble #584 County Drain, as well as Resolution #2025-13 – Pledging Full Faith and Credit to Struble Drain Drainage District Bonds or Notes, and authorize the County Clerk to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Jaloszynski and Campbell. Nays: None
4. It was moved by Commissioner Hope and seconded by Commissioner Jaloszynski to approve the Contract between the County of Isabella (as the fiscal agent for Great Lakes Bay Michigan Works) and Janet Bloomfield beginning November 1, 2025 through September 30, 2026, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Campbell and Jaloszynski. Nays: None
5. It was moved by Commissioner Campbell and seconded by Commissioner Moreno to approve the Budget Amendment 2025-24BOC to adjust Congregate, HDM, Homemaking, Personal Care & Respite Care per updated FY25 NGA-AAA Grant, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Campbell and Jaloszynski. Nays: None.
6. It was moved by Commissioner Moreno and seconded by Commissioner Jaloszynski to approve the Budget Amendment 2026-06BOC to move reimbursable Probation Officer wages and fringes to Child Care Fund, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Campbell and Jaloszynski. Nays: None.
7. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to approve the Budget Amendment 2026-07BOC to move Defined Benefit expense from General Fund to Friend of the Court, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Campbell and Jaloszynski. Nays: None
8. It was moved by Commissioner Swaney and seconded by Commissioner Jaloszynski to move to approve the scheduling of the 2026 Isabella County Board of Commissioners Organizational Meeting for Tuesday, January 6, 2026 at 5:00pm., to be held at the Isabella County Commission on Aging Building located at 2200 S. Lincoln Rd., Mt. Pleasant MI 48858. Motion

carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Campbell and Jaloszynski.  
Nays: None

**Intergovernmental Affairs:** None

**Administrator/Controller:** None

**Unfinished Business:** None

**New Business:**

It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the one (1) year contract with University of Michigan Health – Sparrow and Isabella County for Medical Examiner Services effective January 1, 2026 and authorize the Board Chairperson to sign the contract, pending legal review. Motion carried with Yeas: Commissioners Moreno, Engler, Swaney, Campbell and Jaloszynski. Nays: Hope.

It was moved by Commissioner Jaloszynski and seconded by Commissioner Moreno to approve the additional three (3) contract with University of Michigan – Sparrow and Isabella County for Medical Examiner Services effective January 1, 2027 and authorize the Board Chairperson to sign the contract, pending legal review. Motion carried with Yeas: Commissioners Hope, Moreno, Engler, Swaney, Campbell and Jaloszynski. Nays: None

**General Public Comments:** None

**Announcements:**

Commissioner Jaloszynski wished everyone a Merry Christmas and to be very careful around the New Years.

Commissioner Hope wished everyone a Merry Christmas and a Happy New Year. He also stated that it has been a year since Administrator/Controller Smith has been administrator and his job gets hectic and stressful yet he always remains calm and professional.

**Adjournment:**

It was moved by Commissioner Hope and seconded by Commissioner Moreno to adjourn the meeting at 6:23 p.m.

APPROVED