



# ISABELLA COUNTY, MICHIGAN

<b>Position</b>	Mowing/Groundskeeper	<b>FLSA Status</b>	Non-Exempt
<b>Department</b>	Parks & Recreation Commission	<b>Pay Rate</b>	\$14.00

## GENERAL SUMMARY

Maintains the grounds of the designated County Buildings by mowing, trimming and landscaping. This position works under the direct supervision of the Parks Supervisor or other Park Supervisory Staff.

## ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.*

- Operates lawn equipment to perform mowing duties of County grounds.
- Loads, transports, unloads and handles park operational supplies and equipment.
- Assists in daily maintenance of equipment such as mowers and weed eaters.
- Assists and oversees the work of less experienced groundskeepers.
- Greets visitors and provides information pertaining to park use, safety requirements and area points of interest.
- Performs other duties as assigned.

## MINIMUM ENTRANCE QUALIFICATIONS

### Education and Experience

- High school diploma or equivalent.
- No experience required.
- Any equivalent combination of training, education, and experience that provides the required skills, knowledge and abilities.

### Licenses or Certifications

- None.

## OTHER JOB REQUIREMENTS

- None.

## PREFERRED QUALIFICATIONS

- Pesticide Spraying Certification.

## COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES

### Knowledge of:

- The proper maintenance of applicable tools, machinery and equipment.
- The safety precautions associated with the job.
- Modern office equipment, procedures and applicable software packages.
- Park rules and regulations.

### Skill in:

- The operation of applicable tools, equipment and machinery.
- Following written and verbal instruction.
- Establishing and maintaining effective working relationships.
- Written and verbal communication.
- Leadership and coordination.
- Adapting to changes in work situations and priorities.

## WORK ENVIRONMENT/CONDITIONS

*The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Work Environment	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Office or similar indoor environment		X	
Outdoor environment			X
Street environment (near moving traffic)		X	
Construction site	X		
Clinical health care environment	X		
In the community (homes, businesses, etc.)	X		
Warehouse environment	X		
Shop environment		X	
Detention center or correctional facility	X		
Exposures	Seldom or Never	Sometimes or Occasionally	Frequently or Often
Individuals who are unpleasant or unhappy		X	

Individuals with known violent backgrounds	X		
Communicable diseases	X		
Bodily fluids (blood, urine, etc.)	X		
Infectious waste	X		
Extreme cold ( <i>below 32 degrees</i> )	X		
Extreme heat ( <i>above 100 degrees</i> )		X	
Moving mechanical parts			X
Risk of electrical shock			X
Vibration			X
Fumes or airborne particles			X
Toxic or caustic chemicals, substances waste		X	
Loud noises ( <i>85+ decibels</i> )			X

## PHYSICAL DEMANDS

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The position involves *medium physical demands*, such as exerting up to 50 lbs. of force occasionally, and/or up to 20 lbs. of force frequently, and/or up to 10 lbs. of force constantly to move objects.

<b>Date created:</b>	12/02/2016
<b>Dates revised:</b>	2/8/2023