

Minutes

ISABELLA COUNTY OPIOID ADVISORY COMMITTEE QUARTERLY MEETING

Central Michigan District Health Department
Conference Room B, 2012 E Preston St, Mt Pleasant, MI 48858
April 16, 2026 (8:00am)

- I. **Call To Order:** by Committee Chair - Isabella County Commissioner Jerry Jaloszynski in conference room B of the Central Michigan District Health Department, 2012 E Preston St, Mt Pleasant, MI 48858. In Person Meeting.
- II. **Members Present:** Anna Winters, Jerry Jaloszynski, Jennifer McNally, Anna Reetz, Jeremy Bennett, Amy Campbell, Sue Hahn
Absent: Jessica Miller, Ryan Griffus, Hon. Eric Janes, Rose Jackson
- III. **Approval of Agenda:** Jennifer McNally motioned to approve the April Agenda, Amy Campbell seconded, motion carried
- IV. **Approval of January 15, 2026 Organizational Meeting Minutes:** Anna Winters motioned to approve the January minutes, Anna Reetz seconded, motion carried
- V. **Public Comments (Agenda Items Only):** None
- VI. **Unfinished Business**
 - a. **Conflict of Interest Disclosure Form Reminder**
 - i. Jerry Jaloszynski will follow up with committee members who have not completed the form
- VII. **New Business**
 - a. **Bylaws – Amendments**
 - i. Jerry Jaloszynski proposed taking out the bylaws table of contents and modifying the last sentence in paragraph one under section II article a. while also adding under that section that the Committee shall assist Isabella County Administration in the preparation and submission of required reports. Under section III article d. it was proposed to add permanent subcommittee to the verbiage. Under section IV article a. the proposal was made to add a sentence

stating that special meetings may be called by the committee chair or via written request by at least three members.

- ii. Jennifer McNally motioned to approve the proposed changes to the bylaws, Anna Winters seconded, motion carried

b. Request For Proposals – Approval of Associated Forms

- i. *Request for Funding Proposal* form
 - 1. No comments for change were suggested by the committee
- ii. *Proposed Project Budget* form
 - 1. No comments for change were suggested by the committee
- iii. *Request for Proposals Scoring Sheet* form
 - 1. It was suggested to make a definition sheet for the committee to reference when utilizing the scoring sheet to ensure the decisions are more objective.
 - a. Jennifer McNally and Anna Winters volunteered to draft the definition sheet. Once completed, an addendum to the *Request for Proposals* scoring sheet will need to be submitted to the committee and an electronic vote will be conducted. It was suggested by the Chair to have this completed by the third week in May.
- iv. *Grantee Reporting Form* form
 - 1. No comments for change were suggested by the committee
- v. Motion to approve all Request For Proposal Documents was made by Amy Campbell, seconded by Anna Winters. Motion carried.
- vi. The committee discussed eliminating the need for the Request for Proposal Review Sub Committee and the Grant Oversight Sub Committee and allocating those tasks to the committee as a whole

c. RFP Process and Schedule – Brief review

- i. Proposed Schedule: RFP will open by the end of May 2026 and will close on July 31st, 2026. Award letters will be sent out in October.
- ii. Jerry Jaloszynski will coordinate the drafting of the announcement for the RFP which will be posted to the County website once open for applications.

VIII. Public Comment (Any topic relevant to subcommittee business): None

IX. Member Announcements

- a. Jennifer McNally shared that Community Mental Health was Awarded a \$979,000 grant to expand Crisis Services to increase mobile response in Isabella and Clare Counties
- b. Jerry Jaloszynski disclosed that the county board allocated funding to have two more road patrol officers in Isabella County

X. Meeting adjourned at 8:43am