

MINUTES
Isabella County Board of Commissioners
REGULAR BOARD
HYBRID MEETING (IN-PERSON/ELECTRONIC)
Isabella County Commission on Aging Building
2200 S. Lincoln Rd., Mt. Pleasant, MI 48858
October 6th, 2026 – 5:00 p.m.

CALL TO ORDER by Chairman Engler in conference room A/B of the Commission on Aging, 2200 S. Lincoln Rd., Mt. Pleasant, MI 48858. Hybrid Meeting (In-person/Electronic)

Pledge of Allegiance to the United States of America was led by Chairman Engler.

ROLL CALL: Commissioners Present: Steven Weber, Tobin Hope, James Moreno (came in at 5:02 p.m.), Frank Engler, Jerry Jaloszynski, Bob Campbell and Steve Swaney.

Commissioner Absent: None

Also present: County Administrator/Controller Brian Smith and County Clerk Minde B. Lux.

APPROVAL OF AGENDA

It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to accept the agenda as presented. Motion carried.

GENERAL PUBLIC COMMENTS on agenda items only: None

PRESENTATIONS AND SPECIAL REPORTS: None

APPOINTMENTS TO BOARDS AND COMMISSIONS: None

CONSENT AGENDA:

1. It was moved by Commissioner Jaloszynski and seconded by Commissioner Swaney to approve and place on file the August 26, 2026 Special Meeting Minutes; the September 1, 2026 Regular

Meeting Minutes; the September 8, 2026 Finance Committee/Committee of the Whole Minutes; the September 15, 2026 Regular Meeting Minutes; the September 29, 2026 Finance Committee/Committee of the Whole Minutes; and the September 29, 2026 Special Meeting Minutes. Motion carried. All ayes.

COMMITTEE REPORTS:

Finance Committee/Committee of the Whole:

1. It was moved by Commissioner Swaney and supported by Commissioner Jaloszynski to ratify and place on file the September 11, 2026 Invoice List in the amount of \$672,368.58; September 18, 2026 Invoice List in the amount of \$413,493.41; the September 25, 2026 Invoice List in the amount of \$387,399.20 and the Adjustments List dated September 10, 2026. Motion carried with Yeas: Commissioners Weber, Hope, Moreno, Campbell, Engler, Jaloszynski, and Swaney. Nays: None
2. It was moved by Commissioner Weber and supported by Commissioner Hope to approve the Lease Agreement between Isabella County (as fiscal agent for Great Lakes Bay Michigan Works!) and Gratiot-Isabella Regional Education Service District for rental space in Alma Michigan, for a term of October 1, 2026 through September 30, 2027, and authorize the Board Chairperson to sign the same. Motion carried with Yeas: Commissioners Moreno, Hope, Engler, Campbell, Jaloszynski, Weber and Swaney. Nays: None
3. It was moved by Commissioner Hope and seconded by Commissioner Swaney to move to adopt Resolution #2026-08, amending E-911 Service Plan, and authorize the Board Chairperson and County Clerk to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Campbell, Engler, Jaloszynski, Weber and Swaney. Nays: None

ISABELLA COUNTY BOARD OF COMMISSIONERS RESOLUTION NO. 2026-08 RESOLUTION AMENDING THE ISABELLA COUNTY E-911 SERVICE PLAN

WHEREAS, pursuant to Michigan Public Act 32 of 1986, MCL 484.1101 et seq., Isabella County adopted and amended an E-911 Service Plan ("Plan") establishing a

- Service District in which enhanced 911 (E 911) services are provided to callers requesting emergency medical, police and fire services; and
- WHEREAS, the State 911 Committee has recently determined that the County's Plan is not in compliance with Act 32 with regard to the list of Public and Private Safety Agencies set forth in Appendix 5 of the Plan; and
- WHEREAS, it is necessary to delete the Michigan Department of Motor Carrier from the list in Appendix 5 because it falls under the Michigan State Police and should not be listed as a separate agency, and Sherman Township Marshall must be deleted because that agency has disbanded; and
- WHEREAS, under MCL 484.1312(2)(b), the amendment to Appendix 5 to delete the Michigan Department of Motor Carrier and Sherman Township Marshall constitutes a technical change involving the participating public safety agencies within a 9-1-1 service district, and is considered a minor amendment which may be accomplished by Resolution and for which a public hearing is not statutorily required;
- WHEREAS, the Board finds it appropriate to rescind and replace Appendix 5 of the County's Plan with an amended Appendix 5 without the references to the Michigan Department of Motor Carrier and Sherman Township Marshall, a copy of which is attached to this Resolution.
- NOW, THEREFORE, BE IT RESOLVED that the Isabella County Board of Commissioners amends the County's E911 Service Plan by rescinding Appendix 5 and replacing it with the amended Appendix 5 attached to this Resolution.
4. It was moved by Commissioner Swaney and supported by Commissioner Hope to move to adopt Resolution #2026-09, to establish the Isabella County Emergency Management Program, and authorize the Board Chairperson and County Clerk to sign the same. Motion carried with Yeas: Commissioners Hope, Moreno, Campbell, Engler, Jaloszynski, Weber and Swaney. Nays: None

**ISABELLA COUNTY BOARD OF COMMISSIONERS
RESOLUTION NO. 2026-09
RESOLUTION ESTABLISHING THE ISABELLA COUNTY EMERGENCY
MANAGEMENT PROGRAM**

- WHEREAS, the Michigan Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 et seq., provides for planning, mitigation, response, and recovery from natural and human-made disasters and prescribes powers and duties of state and local officials; and
- WHEREAS, MCL 30.409 requires the Isabella County Board of Commissioners to appoint an Emergency Management Coordinator and provides that the Coordinator acts for and at the direction of the Chairperson of the Board of Commissioners in coordinating all

matters pertaining to emergency management in the County, including mitigation, preparedness, response, and recovery; and WHEREAS, Isabella County previously adopted Resolution No. 92-48 on October 15, 1992, establishing the County emergency preparedness policy and organization; and WHEREAS, the Board finds it appropriate to rescind and replace Resolution No. 92-48 with a modern all-hazards emergency management resolution consistent with current law; NOW, THEREFORE, BE IT RESOLVED that the Isabella County Board of Commissioners establishes and continues the Isabella County Emergency Management Program as follows:

ARTICLE I AUTHORITY, INTENT, AND PURPOSE

Section 101. Authority

This Resolution is adopted pursuant to the Michigan Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 et seq., and other applicable laws.

Section 102. Purpose

The purpose of this Resolution is to provide an effective countywide emergency management organization for mitigation, preparedness, response, and recovery, and for the protection of life, public health and safety, property, the environment, essential services, and continuity of government.

Section 103. Existing Responsibilities

Nothing in this Resolution relieves an elected official, department head, agency, municipality, public safety agency, or other governmental entity of duties or responsibilities imposed by law. Emergency management coordinates and supports such entities and does not displace lawful incident command or agency jurisdiction.

ARTICLE II DEFINITIONS

- A. Act. The Michigan Emergency Management Act, 1976 PA 390, as amended.
- B. Board. The Isabella County Board of Commissioners.
- C. Chairperson. The Chairperson of the Isabella County Board of Commissioners.

- D. Emergency Management Coordinator or EMC. The person appointed by the Board pursuant to MCL 30.409 to coordinate emergency management activities within Isabella County.
- E. Deputy Emergency Management Coordinator or Deputy EMC. The person appointed by the Board under this Resolution to assist the EMC and provide continuity of emergency management functions.
- F. Emergency Management Program. The Isabella County organization responsible for coordinating mitigation, preparedness, response, and recovery.
- G. Emergency Operations Center or EOC. A physical or virtual location used to coordinate information, resources, policy support, and multiagency emergency management functions.
- H. Emergency Operations Plan or EOP. The County Emergency Operations Plan maintained pursuant to applicable law and state emergency management requirements.
- I. Disaster Relief Forces. Persons, agencies, organizations, officers, employees, volunteers, and other resources having emergency or disaster responsibilities under law, the EOP, mutual aid agreements, or lawful orders.
- J. Emergency; Disaster; Local State of Emergency. have the meanings and legal effect provided by PA 390, as amended.

ARTICLE III

ESTABLISHMENT OF THE EMERGENCY MANAGEMENT PROGRAM

Section 301. Establishment

There is hereby established and continued within Isabella County government the Isabella County Emergency Management Program, responsible for coordinating emergency management activities in accordance with PA 390.

Section 302. Personnel.

The Isabella County Emergency Management Program shall be provided such assistants, deputies, and other employees as are reasonably authorized by the Board of Commissioners and subject to applicable County personnel and budgetary policies.

Section 303. Scope

The Program shall coordinate mitigation, preparedness, response, recovery, emergency planning, training and exercises, public preparedness, resource coordination, damage assessment, recovery

coordination, continuity planning, mutual aid, intergovernmental coordination, and other functions required by applicable law.

ARTICLE IV BOARD OF COMMISSIONERS

Section 401. Appointment of Emergency Management Coordinator
The Isabella County Board of Commissioners shall appoint the Emergency Management Coordinator in accordance with MCL 30.409. In the absence of an appointed person, the position shall be governed by MCL 30.409.

Section 402. Designation of Deputy Emergency Management Coordinator
The Board may designate a Deputy Emergency Management Coordinator. The Deputy EMC shall assist the EMC and provide continuity of emergency management functions as provided in Article VII.

Section 403. Policy, Resources, and Funding
The Board shall exercise legislative, fiscal, and policy responsibilities assigned by law and may appropriate funds, accept grants, enter agreements, authorize expenditures, and make resources available for the Emergency Management Program subject to applicable law and County policy.

ARTICLE V CHAIRPERSON OF THE BOARD OF COMMISSIONERS

Section 501. Statutory Relationship
The Chairperson shall exercise powers and responsibilities assigned by PA 390 and other applicable law. The EMC shall act for and at the direction of the Chairperson in coordinating matters pertaining to emergency management within Isabella County as provided by MCL 30.409.

Section 502. Local State of Emergency
When conditions warrant, the Chairperson may exercise authority concerning a local state of emergency as provided by PA 390. The EMC shall advise the Chairperson concerning emergency conditions, resource needs, damage, threats, and the need for declarations or requests for assistance.

ARTICLE VI EMERGENCY MANAGEMENT COORDINATOR

Section 601. General Responsibility

The EMC is the Board-appointed statutory coordinator for the Isabella County Emergency Management Program and shall coordinate all matters pertaining to emergency management within the County, including mitigation, preparedness, response, and recovery, consistent with PA 390.

Section 602. Duties of the EMC

- Develop, coordinate, maintain, and facilitate implementation of the County EOP and associated planning documents.
- Coordinate emergency planning with County departments, municipalities, public safety agencies, healthcare organizations, schools, utilities, nonprofit and volunteer organizations, private-sector partners, and other appropriate entities.
- Coordinate mitigation, preparedness, training, exercises, public preparedness, resource coordination, damage assessment, and recovery activities.
- Maintain liaison with Michigan State Police Emergency Management and Homeland Security Division and other appropriate governmental and non-governmental partners.
- Assist departments and participating municipalities with emergency plans, procedures, continuity plans, and related capabilities.
- Maintain documentation necessary for eligibility for applicable state and federal emergency management programs and assistance.
- Advise the Chairperson, Board, and appropriate County officials regarding emergency management matters.
- Recommend a local state of emergency declaration when circumstances warrant.
- Coordinate the County EOC and emergency management support to incident command.
- Perform other emergency management functions required by PA 390, applicable administrative rules, or lawful Board action.

ARTICLE VII

DEPUTY EMERGENCY MANAGEMENT COORDINATOR

Section 701. Designation

The Isabella County Board of Commissioners may appoint a Deputy Emergency Management Coordinator. The designation is an emergency management continuity assignment in addition to the ordinary county duties of the named deputy.

Section 702. Temporary Absence or Unavailability of EMC

During the temporary absence, incapacity, or unavailability of the appointed EMC, the Deputy EMC is authorized to perform delegated emergency management coordination functions necessary to maintain continuity of the Program, subject to PA 390 and the direction of the Chairperson.

Section 703. Limitations

The Deputy EMC designation does not transfer any power vested by law exclusively in the Board, Chairperson, or appointed EMC. A temporary absence of the appointed EMC is distinct from the complete absence of an appointed person under MCL 30.409.

ARTICLE VIII

ADMINISTRATIVE ORGANIZATION

Section 801. Administrative Supervision

The Emergency Management Program may be administratively organized within County government as determined by the Board.

Administrative supervision may include ordinary personnel, budgeting, payroll, scheduling, purchasing, and departmental administrative matters. Nothing in the County organizational structure alters the appointment, statutory responsibilities, or statutory direction of the EMC established by PA 390.

Section 802. Separation of Functions

Administrative supervision shall not be construed as transferring to an administrative supervisor statutory powers or responsibilities assigned by law to the Board, Chairperson, or EMC.

ARTICLE IX

EMERGENCY OPERATIONS CENTER

Section 901. EOC Capability

Isabella County shall maintain the capability to establish and operate an EOC for emergencies, disasters, planned events, exercises, or other circumstances requiring centralized multiagency coordination.

Section 902. Activation

The EMC, or the Deputy EMC when authorized under Article VII, may activate the County EOC when conditions warrant multiagency coordination, resource coordination, situational awareness, policy coordination, or other emergency management support. EOC activation does not by itself constitute declaration of a local state of emergency.

Section 903. Function

The EOC supports and coordinates incident operations and does not displace lawful authority of Incident Command, Unified Command, law enforcement, fire, EMS, public health, or another agency having jurisdiction.

ARTICLE X

COUNTY DEPARTMENTS AND AGENCIES

Section 1001. Department Emergency Management Liaisons.

Each County department shall designate one employee to serve as its Department Emergency Management Liaison. The designation shall be made by the respective department head and submitted to the Emergency Management Coordinator for recommendation to the County Administrator/Controller for final approval.

Each Department Emergency Management Liaison shall serve as the primary point of coordination between the employee's department and the Emergency Management Coordinator and shall:

- A. Participate in emergency management meetings, planning activities, training, and exercises as requested by the Emergency Management Coordinator;
- B. Assist the Emergency Management Coordinator in identifying the capabilities, resources, personnel, equipment, and facilities of the department that may be available during an emergency or disaster;
- C. Assist in the development and maintenance of emergency plans, procedures, and departmental responsibilities applicable to the department;
- D. Maintain familiarity with the department's responsibilities under the County Emergency Operations Plan'

- E. Report to and participate in the Emergency Operations Center when activated or otherwise requested by the Emergency Management Coordinator, or ensure that an appropriately qualified departmental representative is available when the designated liaison is unable to respond;
- F. Facilitate communication and coordination between the Emergency Management Coordinator and the department before, during, and following emergencies, disasters, exercises, and other emergency management activities; and
- G. Perform other emergency management coordination responsibilities consistent with the functions and lawful authority of the department.

Section 1002. Department Head Responsibility.

Each County department head shall ensure that the department maintains an appropriate capability to fulfill its assigned emergency management responsibilities and shall support the participation of the Department Emergency Management Liaison in required planning, training, exercise, meetings, and Emergency Operations Center activities.

ARTICLE XI

MUNICIPAL AND INTERGOVERNMENTAL COORDINATION

Section 1101. Municipal Coordination

The EMC shall coordinate emergency management activities with municipalities within Isabella County in accordance with PA 390 and applicable agreements, resolutions, ordinances, and support plans.

Section 1102. Mutual Aid

The County may participate in mutual-aid agreements, memoranda of understanding, intergovernmental agreements, and other lawful arrangements to obtain or provide emergency assistance.

ARTICLE XII

DISASTER RELIEF FORCES AND VOLUNTEERS

Section 1201. Personnel and Resources

County personnel, equipment, facilities, volunteers, and other available resources may be used in accordance with applicable law, County

policy, the EOP, mutual-aid agreements, and lawful emergency directives.

Section 1202. Legal Protections

Nothing in this Resolution expands, diminishes, or modifies immunity, workers' compensation protection, liability limitations, or other protections afforded by PA 390 or other applicable law.

ARTICLE XIII

CONTINUITY AND SUCCESSION

Section 1301. Continuity

Isabella County shall provide for continuity of government and essential emergency management functions during emergencies and disasters.

Section 1302. Chairperson Succession

If the Chairperson is unavailable or unable to perform emergency duties, authority shall pass in accordance with applicable law and succession procedures established by the Board.

Section 1303. Emergency Management Succession

The Program shall maintain written succession procedures consistent with this Resolution for essential emergency management functions.

ARTICLE XIV

EMERGENCY EXPENDITURES AND PROCUREMENT

Section 1401. Fiscal Controls

Emergency expenditures, procurement, contracting, and use of County resources shall be conducted in accordance with applicable law and County fiscal and procurement policies, including lawful emergency exceptions. This Resolution does not independently waive statutory or County financial-control requirements.

ARTICLE XV

STATE AND FEDERAL COORDINATION

Section 1501. Coordination and Compliance

The EMC shall maintain appropriate coordination with MSP/EMHSD, FEMA when applicable, neighboring jurisdictions, and other partners. The

Program shall make reasonable efforts to maintain compliance with requirements necessary for participation in state and federal emergency management programs, grants, reimbursement, and disaster assistance.

ARTICLE XVI INTERPRETATION AND SEVERABILITY

Section 1601. Consistency With Law

This Resolution shall be interpreted consistently with PA 390 and other controlling law. If a provision conflicts with controlling law, the controlling law governs.

Section 1602. Severability

If any provision is held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions remain in full force and effect.

ARTICLE XVII RESCISSION AND SUPERSESSON

Section 1701. Resolution No. 92-48

Isabella County Resolution No. 92-48, adopted October 15, 1992, is rescinded and superseded in its entirety. Prior County provisions inconsistent with this Resolution are superseded only to the extent of the inconsistency. Separate resolutions or agreements concerning municipal participation, mutual aid, NIMS, grants, or other emergency management purposes remain effective unless expressly repealed.

ARTICLE XVIII EFFECTIVE DATE

Section 1801. Effective Date

This Resolution takes effect immediately upon adoption by the Isabella County Board of Commissioners.

Intergovernmental Affairs: None

Administrator/Controller: None

Unfinished Business: None

New Business: None

Public Comment:

Bob Nagy spoke about recycling.

Adjournment: Motion by Commissioner Jaloszynski and supported by Commissioner Swaney to adjourn at 5:33 p.m. Motion carried.

APPROVED